

# Agenda Item Report



**Winnebago County**  
*The Wave of the Future*

DATE: June 27, 2023

FROM: Paul Kaiser

RE: Budget Transfer for Highway Department related to overage on Capital Project 4914.

## **General Description:**

Project 4914 approved land purchase / design in January 2021 for \$100,000 and construction cost approved in May 2022 in the amount of \$1,100,000. Project 4914 – converts Pioneer Rd to CTH T. Budget transfers were done in December 2022 in the amount of \$48,880.67 The funds were transferred from Highway Project 4922 (\$31,396.58) and Highway Project 4701 (\$17,484.09).

Year to date thru May 2023 the amount spent on the project is \$1,890.878.36 with a total budgeted amount of \$1,148,880.67.

On July 17, 2023 the Highway Committee considered an action item to authorize \$917,217 to be added to the Pioneer Road County Highway T Capital Project with funds transferred from three Facilities and Property Management Capital Projects (Courthouse Masonry, Neenah Human Services Building, Highway Masonry) together with a \$125,000 budget transfer from the General Fund into Capital Improvement Projects for Highway Construction. The committee voted to lay over the item and it was considered and approved at the July 21, 2023 Highway Committee meeting.

The Facilities and Property Committee considered the matter at its July 19, 2023 meeting and voted 4-0 to authorize \$917,217 to be added to the Pioneer Road County Highway T Capital Project with funds transferred from three Facilities and Property Management Capital Projects (Courthouse Masonry, Neenah Human Services Building, and Highway Masonry) together with a \$125,000 budget transfer from the General Fund into Capital Improvement Projects for Highway Construction.

## **Action Requested:**

Transfer funds in the Capital Projects Fund for projects that are under budget or were cancelled. Projects 4130 (\$406,617), 4133 (\$276,000) and 5074 (\$109,600). Please see below chart.

Projected 4914 CTH T (Convert Pioneer Rd to CTH T)				
Project	Description	Mth/Year	Budget	Actual
4914	CTH T (Convert Pioneer Rd to CTH T)	Jan-21	\$ 100,000.00	\$ 164,181.13
4914	CTH T (Convert Pioneer Rd to CTH T)	May-22	\$ 1,000,000.00	\$ 1,726,697.23
4914	Transfer in Project 4922 (CTH Y 76 to 41 & T to 45)	Dec-22	\$ 31,396.58	
4914	Transfer in Project 4701 (CTH A Indian Pt to CTH GG)	Dec-22	\$ 17,484.09	
Ending Balance 12/31/2022			\$ 1,148,880.67	\$ 1,890,878.36
Over Budget				\$ 741,997.69
4914	Transfer in Project 4130 (Courthouse Masonry)	2023	\$ 406,617.00	
4914	Transfer in Project 4133 (Neenah Human Services Bldg)	2023	\$ 276,000.00	
4914	Transfer in Project 5074 (HWY Masonry cancelled)	2023	\$ 109,600.00	
4914	Total Transferred in from various other projects			\$ 792,217.00
Ending Balance after Transfers in from projects 4130 / 4133 / 5074				\$ 50,219.31
4914	Expected Costs to complete Project			\$ 175,000.00
4914 Budget Transfer requested from General Fund				\$ 125,000.00
4914	Original Budget			\$ 1,100,000.00
4914	Estimated Total to complete project			\$ 2,065,878.36

#### **Procedural Steps:**

Committee of Jurisdiction: Highway Committee  
 Action taken: \_\_\_\_APPROVED\_\_\_\_

Meeting date: 7/21/2023  
 Vote: \_\_\_\_3-0\_\_

Committee of Jurisdiction: Facilities Committee  
 Action taken: \_\_\_\_APPROVED\_\_\_\_

Meeting date: 7/19/2023  
 Vote: \_\_\_\_4-0\_\_

Committee of Jurisdiction: Personnel & Finance  
 Action taken: \_\_\_\_APPROVED\_\_\_\_

Meeting date: 8/3/2023  
 Vote: \_\_\_\_3-1\_\_

County Board

Meeting date: 8/16/23

#### **Policy Discussion:**

#### **Attachments:**

Budget Amendment  
 Draft resolution