

AGREEMENT

Between the
Fox-Wolf Watershed Alliance
AND the Winnebago County Land and Water Conservation Department

I PURPOSE

Pursuant to the hereinafter described contract that Fox-Wolf Watershed Alliance (“FWWA”) entered into with the Great Lakes Commission (“GLC”) in September 2021, the FWWA, as Grantor hereunder and Administrative/Fiscal Contact for the Project herein, now enters into this agreement with Winnebago County, a body corporate under the Laws of Wisconsin, on behalf of its Land & Water Conservation Department (“Grantee”), to reduce the amount of sediment and phosphorus entering the Lower Fox River from the Rat River Watershed by fulfilling the terms and conditions set forth below, as well as in the work-plan (“Plan”) attached hereto as Attachment B and incorporated herein by reference (collectively, “Agreement”). Hereinafter, FWWA and Grantee will be collectively referred to as “Party” in the singular and “Parties” in the plural.

PROJECT TITLE: Increase Adoption of Soil Health Conservation Systems in the Rat River Watershed (“Project”)

Project Number: 2021-GLSNRP-1109
Project Start Date: October 1, 2021
Project End Date: September 30, 2024
Authorized Watershed:
Town of Dale-Rat River (HUC: 040302022102)

Project Grant Amount: \$167,214
Project Match: \$53,464
Project Total (grant plus match): \$220,678
Total Phosphorus Reduction Target: 484 pounds annually

Grantee Project Manager:
Chad Casper, Director
Winnebago County
Land and Water Conservation Department
625 E County Rd Y #100
Oshkosh, WI 54901
(920) 232-1950
ccasper@co.winnebago.wi.us

FWWA Point of Contact:
Korin Doering, Program Director
Fox-Wolf Watershed Alliance
Winnebago Waterways Program
526 W Wisconsin Ave, Suite 2E
Appleton, WI 54911
(920) 851-0948
korin@fwwa.org

Mailing Address:
PO Box 1861
Appleton, WI 54912

II BACKGROUND

On or about September 7, 2021, FWWA entered into Agreement No. GLSNRP-11-09 (“Contract”) with the GLC to receive funding, as a Recipient thereunder, for purposes of reducing sediment and nutrient loading in the Town of Dale-Rat River subwatershed (“Rat River Watershed”), an initiative authorized by Public Law 113-235 (“Great Lakes Restoration Initiative and the Great Lakes Water Quality Agreement”), to reduce agricultural sediment and nutrient loading to the Lower Fox River and Green Bay by overcoming barriers of manure management in a cover crop/no-till system. The project is estimated to reduce 484 lbs. of phosphorus and 72 tons of sediment per year to the Lower Fox River and Green Bay.

Under said Contract, FWWA, who is further designated as Project Administrator therein, is required to contract with the Grantee, to fulfill the Project's Land Conservation efforts. This Agreement is being entered into in accordance therewith.

Grantee, with guidance from FWWA, will, per the terms and conditions of this Agreement, fulfill those Land Conservation efforts by:

- (1) Contracting with 2-4 local Champions (farmers) to overcome hurdles of consistent implementation of cover crop, no-till and low disturbance manure injection nutrient management on a portion of their farm.
- (2) Installing practices consistently on 200 acres annually for 3 years.
- (3) Building on support of Winnebago County elected officials and current momentum in neighboring counties (Fond du Lac and Outagamie) to ensure LWCD staff have needed resources to contract with farmers.

This project will also work to increase adoption of enhanced nutrient management of other farmers by:

- (4) Tracking successes and challenges as barriers to adoption are overcome.
- (5) Hosting annual demonstration field day for producers and conservation professionals.
- (6) Promoting through farmer outreach, general public outreach, and updates to Elected Officials.

To ensure accurate reporting of project progress, the Grantee will:

- (1) Track installation and performance of practices.
- (2) Model the reduction of the practices installed utilizing SnapPlus.
- (3) Document the project (pre, during, and post-installation) with photos and videos.
- (4) Submit accurate quarterly progress reports using the forms provided.

Now therefore, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties now agree as follows:

III TERMS OF AGREEMENT

Through this Agreement, funds not to exceed \$167,214 ("Funds") will be available to Grantee for purposes of conducting the specified tasks described in the Plan (Attachment B). This agreement also requires Grantee to provide to the Project in-kind leverage of \$53,464 for a project total of \$220,678. The term of this Agreement shall be from the latter of October 1, 2021 or the date this Agreement is signed by both Parties through September 30, 2024 ("Term"), unless an extension is request and approved or unless terminated sooner as provided for herein.

Grantee agrees to abide by all terms and obligations as expressed in this Agreement. If Grantee fails to materially comply therewith, FWWA shall promptly provide written notice to Grantee outlining which corrections it wants made. If Grantee fails to make the corrections within thirty (30) days of receiving notice, FWWA may, by subsequent written notice to Grantee, terminate this Agreement in whole or in part at any time thereafter, so long as the effective date of said termination is specified therein. In the event it receives such termination notice, Grantee shall immediately discontinue all service affected (unless the notice directs otherwise) and deliver to FWWA all information and materials within its possession that Grantee has accumulated in performing this Agreement, whether completed or in progress and so long as not prohibited by law or court order. Payments made by or recoveries made by FWWA hereunder shall be in accord with the legal rights and liabilities of the Parties hereto.

It is the intent of FWWA to fulfill its obligations under this Agreement. However, if FWWA cannot fulfill its obligations because of lack of appropriated Funds, this Agreement shall automatically terminate unless otherwise agreed to by the Parties in advance thereof. Outstanding payments owed Grantee hereunder shall be in accord with the legal rights and liabilities of the Parties hereto.

This Agreement may be terminated by either Party upon written notice to the other at least thirty (30) days in advance of the effective date of said termination.

If any provision of this Agreement is held unenforceable, then such provision will be modified to reflect the Parties' intentions. To the extent legally feasible, all remaining provisions of this Agreement shall remain in full force and effect.

Grantee shall take all reasonable measures to ensure that no Funds provided it under this Agreement are used to engage in lobbying of the Federal Government, in litigation against the United States unless authorized under existing law, or for other political activities.

Grantee and its respective directors, officers, and employees may not transfer, pledge, mortgage, or otherwise assign the value of this Agreement, or any interest therein, or any claim arising thereunder, to any party or parties, banks, trust companies, or other financing or financial institutions without the express written approval of FWWA.

Grantee certifies that, to the best of its knowledge and belief, it is not presently debarred, suspended, proposed for debarment, declared ineligible, or has not within a three-year period preceding this Agreement had one or more public transactions (federal, state or local) terminated for cause or default. Grantee certifies that it agrees to abide by all applicable local, state/provincial, and federal laws and regulations in the performance of this Agreement.

IV LEGAL RELATIONSHIP BETWEEN THE PARTIES

Grantee and any designee (i.e. subcontractor) or agent shall at all times be considered an independent contractor, hereunder, rather than an employee of FWWA. Likewise, FWWA, along with its designees (i.e. subcontractors), employees, agents, assigns and/or representatives, shall at all times be considered an independent contractor, hereunder, rather than an employee or agent of Grantee. It is understood that FWWA will not withhold income tax for any payment to Grantee, its employees or its designees or agents under this Agreement, including reimbursement of expenses, but may file informational returns with the U.S. Internal Revenue Service or similar federal or state agencies regarding payment made hereunder to Grantee under conditions imposed by federal, state or local laws applicable to such payment.

It is further understood that neither Grantee, nor its designees, agents or employees, are employees of FWWA, within the meaning or application of any federal or state unemployment insurance, retirement benefits law or social security law, or any worker's compensation or industrial law or otherwise.

Services performed by Grantee under this Agreement shall be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession. FWWA shall provide consultative assistance to Grantee in completing all work items covered by this Agreement. Per its Contract with GLC and in accordance with governing law, FWWA shall further assure that its primary administrative functions and responsibilities, as more fully set forth therein, are met in a timely and professional manner. The Parties acknowledge that, at all times relevant hereto, they will act in good faith in carrying out their duties and obligations hereunder.

Neither Parties' review, approval, or acceptance of, nor payment for, any of the services required hereunder shall be construed as a waiver of any of their rights or of any cause of action arising out of their performance of this Agreement, and, unless otherwise stated herein or agreed to in writing, the Parties shall be and remain liable to each other for any material breach of this Agreement in accordance with governing law.

V DISPUTE RESOLUTION

Both Parties agree to a good faith commitment to resolve any disputes over the interpretation of the terms of this Agreement. Failing such efforts, the Parties shall be entitled to submit to a state or federal court of competent jurisdiction located in the state of Wisconsin, County of Winnebago.

VI INDEMNIFICATION

Grantee and its agents and designees agree to indemnify, defend, and hold harmless FWWA, its agents, officers and/or employees from all costs, losses, damages, claims and suits including court costs, attorneys' fees and other expenses arising from any negligent act or omission of Grantee, its employees, agents, designees or employees of agents or designees.

FWWA and its agents and designees agree to indemnify, defend, and hold harmless, Grantee, its agents, officers and/or employees from all costs, losses, damages, claims and suits, including court costs, attorneys' fees and other expenses arising from any negligent act or omission of FWWA, its employees, agents, designees or employees of said agents or designees.

VII GOVERNING LAWS

This Agreement shall be construed in accordance with and governed by the laws of the State of Wisconsin and suit, if any, must be brought in the federal or state courts residing in Winnebago County, Wisconsin.

VIII GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS

The Grantee shall complete all deliverables specified in Attachment B of this Agreement and meet or exceed the approved Phosphorus Reduction Target and other applicable measures of progress during the Agreement period.

Quarterly Reporting: Under this Agreement, the Grantee shall submit a quarterly progress report according to the reporting schedule using the supplied forms in Attachment C. Said reports are required even if no activity has taken place during the reporting period. Reports are due as follows:

Reporting Period	Due Date
Q1: October 1 – December 31	January 7
Q2: January 1 – March 31	April 7
Q3: April 1 – June 30	July 7
Q4: July 1 – September 30	October 7

Your first quarterly report is due January 7, 2022 with additional progress reports due every three months thereafter. The final quarterly report shall be due no later than October 7, 2024.

Reports should highlight progress made towards deliverables outlined in Attachment B. Additional material can also be included at Grantee's discretion unless otherwise directed by FWWA.

Progress report forms must include a signed invoice for reimbursement, a description of the conservation practices installed during the quarter, and a narrative report of project activity. Before, during, and after pictures will also be required for the Project and should be submitted with each quarterly report. Quarterly reports must report on the entire 3-month period through the final day of the last month of the reporting period and should not be signed and dated prior to the end of the period. To submit a progress report, please use the following procedure:

1. Complete the following four forms for each report:
 - a. Invoice Workbook (Attachment C.1), as an Excel file,
 - b. Invoice Form (Attachment C.1), as PDF that includes the signed Invoice Form and required supporting documentation. Form must be signed by an Authorized Representative of the Grantee,
 - c. Load Reduction Reporting Form (Attachment C.2), submitted as an Excel File – no pdfs, and
 - d. Narrative Progress Report Form (Attachment C.3), submitted as a Word document. *Additional material such as pictures and news articles may be included within the narrative report.*
2. Submit progress report forms and materials by email to korin@fwwa.org and jessica@fwwa.org in the approved formats.

IX FINANCIAL REIMBURSEMENT INFORMATION

Grantee hereby agrees that all costs incurred, including service fees and expenses, for the Term of this Agreement shall not exceed \$167,214 to be used as outlined in Attachment B. FWWA is liable to the Grantee only to the extent of actual Funds received from GLC. Should FWWA become aware that it may not receive said Funds, whether in whole or in part, it shall immediately provide written notification to Grantee, along with an indication as to whether FWWA intends to, nonetheless, fulfill its obligations hereunder. In the event that it does not, this Agreement shall terminate in accordance with Section III hereof.

Payments for work conducted under this Agreement will be done on a cost reimbursement basis upon receipt and approval of the quarterly progress report which shall include a quarterly invoice, as described in Section VII. **Grantee must submit said forms, requesting payment hereunder, on a quarterly basis according to the reporting period and due dates.**

The Grantee is committed to the match amount listed on page one of the Agreement, in accordance with the approved budget in Attachment B. Match cannot be earned prior to the start date of the Project. The Grantee shall expend all local match committed to the Project by the end of the project period. Grantee match must come from non-Federal sources.

After reviewing Grantee's progress report referred to in Section VIII of this Agreement and the corresponding invoice form referred to herein (collectively, "Reports") for satisfactory progress and cost coverage, FWWA shall disburse the quarterly reimbursement amount to Grantee upon receipt of reimbursement from the GLC.

X ADVANCE PAYMENT

An advance payment is not available.

XI MODIFICATIONS TO THIS AGREEMENT

This Agreement may be modified in writing upon mutual agreement by both Parties (Grantee and FWWA).

XII RESPONSIBILITIES AND DUTIES OF THE PARTIES

General:

- FWWA will have the final decision on all Project administration and activities unless specifically assigned to another entity. FWWA is responsible to notify Grantee of any assignments hereunder.

FWWA agrees to:

- Respond to all questions and/or inquiries from Grantee, whether by phone, via e-mail, or in writing in a timely manner;
- Provide Grantee with the names and contact information of any additional partners, liaisons, entities and/or other parties associated with the Project, along with the manner, if any, in which Grantee shall coordinate, correspond and/or associate with said parties;
- Consistent with Section IX of this Agreement, disburse the quarterly reimbursement amount related to each submitted invoice form received from Grantee upon receipt of reimbursement from GLC;
- Confirm or deny, in writing, all requested changes to this Agreement;
- Consistent with the obligations assigned FWWA under its Contract with GLC, provide consultative assistance and administrative guidance to Grantee in completing all work items covered by this Agreement, as well as on the Project in general;
- Consistent with the obligations assigned FWWA under its Contract with GLC, assure that its primary administrative functions and responsibilities, as more fully set forth therein, are met in a timely and professional manner; and
- Organize and attend Project meetings.

Grantee agrees to:

- Hire or assign a staff member to be the day-to-day liaison with FWWA in the administration and execution of the Project and shall send the name of said staff member to FWWA as soon as possible;
- Carry out the following Plan (details can be found in Attachment B):
 - Contract with (2-4) Local Conservation Champions;
 - Design and Install conservation practices in the Rat River Watershed as further outlined in Attachment B;
 - Model anticipated reductions of all practices installed using SnapPlus;
 - Track installation of conservation practices and follow up site visits through GIS system, make reports available to FWWA; and
 - Participate in Project meetings organized by FWWA; provided, FWWA affords Grantee reasonable notice of the same in advance thereof.
- Coordinate with FWWA before conducting any news releases, or disbursing any informational materials that were produced, to publicize, announce, or promote the Project's, activities, and events resulting from this Agreement. Unless otherwise prohibited/protected by law or court order, any products created by Grantee under this Agreement may be used and distributed by FWWA at its discretion, but without liability to Grantee therefor;
- Conduct all work in a lawful and safe manner, consistent with the standards and level of care normally provided under similar profession(s);
- Submit quarterly progress reports and invoice forms to FWWA in the manner prescribed by Section IX of this Agreement;
- Request changes to the Plan in writing and on a formal letterhead to FWWA; and
- All other duties as mutually agreed upon in writing by FWWA and Grantee.

XIII PROJECT FILES

Unless the law dictates longer, Grantee agrees to maintain Project files for all activities associated with this Agreement for a period of three (3) years after the end of the Project. The files will contain at a minimum: Project work plans, copies of all federal and state permits/consultations associated with Project implementation, and copies of all financial documents and supporting materials relating to the Project.

XIV AUDIT REQUIREMENTS

In accordance with Uniform Guidance 2 CFR 200 Subpart F, the Grantee hereby agrees to obtain a single audit from an independent auditor if it expends \$750,000 or more in total Federal funds in any fiscal year. If this applies to the Grantee at any point during the Agreement period, the Grantee shall submit the SF-SAC and a Single Audit Report Package using the Federal Audit Clearinghouse's Internet Data Entry System (see <http://harvester.census.gov/fac/>) within nine months after the end of the Grantee's fiscal year or 30 days after receiving the report from the auditor and provide an additional copy to FWWA.

The FWWA, GLC, USDA-NRCS, EPA and the Federal Office of the Inspector General, at all reasonable times during normal business hours, shall have the right to inspect, audit, and reproduce all records, books, documents, correspondence, instruction, drawings, receipts, vouchers, memoranda, similar data and other evidence, and accounting procedures in any manner relating to this Agreement, and the work performed and services rendered hereunder. Furthermore, Grantee agrees to allow an appropriate representative of FWWA, GLC, USDA-NRCS, EPA or the Federal Office of the Inspector General to interview any officer or employee of the recipient, subcontractor, grantee, sub grantee, or agency regarding such transactions related to this Agreement. FWWA may demand, and, so long as not prohibited/protected by law or court order, Grantee shall be required to deliver, forthwith, such additional records, accounts, summaries, and supporting documents within Grantees' possession or control as FWWA in its reasonable discretion may deem appropriate; provided, such additional records, accounts, summaries and/or supporting documents are related to this Agreement.

XV INSURANCE

Grantee must agree to provide the minimum levels of liability insurance coverage as indicated below. The insurance must protect FWWA from claims which may arise out of or result from Grantee's performance of services under the terms of this Agreement, whether the services are performed by Grantee, or by any of its designated subcontractors, or by anyone directly or indirectly employed by any of them, or by anyone for whose acts they may be legally liable.

Subject to Section VI of this Agreement, Grantee waives all rights against FWWA for recovery of damages to the extent these damages are covered by the insurance policies Grantee is required to maintain under this Agreement.

Grantee is required to pay for and provide the following types and amounts of liability insurance:

- a) Commercial General Liability with the following minimum coverage:
 - \$2,000,000 General Aggregate Limit other than Products/Completed Operations
 - \$2,000,000 Products/Completed Operations Aggregate Limit
 - \$1,000,000 Personal & Advertising Injury Limit
 - \$1,000,000 Each Occurrence Limit

- b) If a motor vehicle is used to provide services or products under this Agreement, Grantee must have vehicle liability insurance on any auto including owned, hired and non-owned vehicles used in Grantee's business for bodily injury and property damage as required by law.
- c) Workers' compensation coverage must be provided according to applicable laws governing the employees and employers work activities in the state in which the Project is located.
- d) Employers liability insurance with the following minimum limits:
 - \$100,000 each accident
 - \$100,000 each employee by disease
 - \$500,000 aggregate disease

XVI SUBCONTRACTS AND PROCUREMENT PROCEDURES

All subcontractors hired by Grantee pursuant to this Agreement, shall be subject to the provisions hereof and shall be qualified to perform the duties for which they were hired hereunder. Grantee acknowledges that it will provide FWWA, upon written request, with proof (i.e., a certificate of coverage) showing that each subcontractor hired by Grantee hereunder has met the minimum insurance requirements specified in Section XV, above. Grantee further agrees that each subcontractor it hires hereunder will limit FWWA's financial obligations to actual Funds received and will indemnify FWWA for any illegal acts performed by that subcontractor, its employees, agents and/or assignees.

The Grantee and its agents and designees agree to follow procurement standards established under Uniform Guidance 2 CFR 200.

XVII NON-DISCRIMINATION POLICY AND OTHER LEGAL REQUIREMENTS

The Grantee shall comply with all Civil Rights Acts, as amended and all other federal, state, and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate. The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or in part of an individual's income is derived from any public assistance program. The Grantee agrees to include in every subcontract entered into for the performance of this Contract this covenant not to discriminate. A breach of this covenant, whether by Grantee or any subcontractor to Grantee, shall be deemed a material breach of this Contract by Grantee.

XVIII MODIFICATION OR TERMINATION

This Agreement can be modified or terminated if jointly agreed to in writing by the Parties within sixty (60) days' notice. This Agreement will be automatically terminated if funding from GLC becomes unavailable.

XIX AUTHORITY TO BIND

The individuals signing below certify by their signatures that they are authorized to sign this Agreement on behalf of their organization, and that the Parties shall fulfill the terms of this Agreement, including any attached appendices, as set forth herein.

IN WITNESS WHEREOF, having read and understood the terms of the Agreement, the Parties do by their respective signatures dated below hereby execute this Agreement in two (2) originals as of the effective date hereof. One (1) original shall be retained by each Party. If there is any controversy among the documents, the document on file with FWWA shall control.

Jessica Schultz
Executive Director
Fox-Wolf Watershed Alliance

Date

Jonathan D. Doemel
County Executive
Winnebago County

Date

ATTACHMENT A

Federal Requirements

Grantee agrees to comply with the following Federal requirements, as applicable hereto, which are hereby attached to this Agreement.

I. APPLICABLE REGULATIONS

(A) The Grantee, and recipients of any subawards or subcontracts under this grant, agree to comply with the following regulations, as applicable. (The full text of Code of Federal Regulations references may be found at <https://www.gpo.gov/fdsys/browse/collectionCfr.action?collectionCode=CFR> and <http://www.ecfr.gov>.)

1. 2 CFR Part 25, "Universal Identifier and System of Award Management"
2. 2 CFR Part 170, "Reporting Subaward and Executive Compensation Information"
3. 2 CFR Part 175, "Award Term for Trafficking in Persons"
4. 2 CFR Part 180, "OMB Guidelines To Agencies On Governmentwide Debarment And Suspension (Nonprocurement)"
5. 2 CFR Part 182, "Governmentwide Requirements for Drug-Free Workplace (Financial Assistance)"
6. 2 CFR Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards"
7. 2 CFR Part 400, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards"
8. 2 CFR Part 417, "Nonprocurement Debarment and Suspension"
9. 2 CFR Part 418, "New Restrictions on Lobbying"
10. 2 CFR Part 421, "Requirements for a Drug-Free Workplace (Financial Assistance)"
11. 2 CFR Part 422, "Research Institutions Conducting USDA-Funded Extramural Research; Research Misconduct"

(C) Allowable Project costs will be determined in accordance with the authorizing statute, the purpose of the award, and to the extent applicable to the type of organizations receiving the grant, regardless of tier. The following portions of the Code of Federal Regulations are hereby incorporated by reference. (The full text of Code of Federal Regulations references may be found at <https://www.gpo.gov/fdsys/browse/collectionCfr.action?collectionCode=CFR> and <http://www.ecfr.gov>.)

1. 2 CFR Part 200, "Uniform Administrative Requirements, Cost Principles And Audit Requirements For Federal Awards"

II. UNALLOWABLE COSTS

The following costs are not allowed:

- (A) Costs above the amount authorized for the Project;
- (B) Costs incurred after the Project End Date denoted on page one of the Contract including any no-cost extensions of time;
- (C) Costs that lie outside the scope of the approved Project and any amendments thereto;
- (D) Profit resulting from Federal financial assistance. Grantees may not earn and keep income resulting from an award.

(E) Costs of promotional items and memorabilia, including models, gifts, and souvenirs.

(F) Compensation for injuries to persons or damage to property arising from Project activities.

This list is not exhaustive. For general information about the allowability of particular items of costs, please see 2 CFR Part 200, "Subpart E – Cost Principles," or direct specific inquiries to the FWWA Point of Contact.

III. FAIR LABOR STANDARDS

The Grantee assures and certifies that it shall comply with the minimum-wage and maximum-hour provisions of the Federal Fair Labor Standards Act.

IV. PATENTS, INVENTIONS, COPYRIGHTS, AND ACKNOWLEDGMENT OF SUPPORT AND DISCLAIMER

(A) Allocation of rights of patents, inventions, and copyrights must be in accordance with 2 CFR Part 200.315. This regulation provides that small businesses normally may retain the principal worldwide patent rights to any invention developed with USDA support.

(B) In accordance with 37 CFR Section 401.14, each subject invention must be disclosed to the Federal agency within 2 months after the inventor discloses it in writing to contractor personnel responsible for patent matters. Invention disclosure statements pursuant to 37 CFR Section 401.14(c) must be made in writing to:

Farm Production and Conservation Business Center
Grants and Acquisitions Division
1400 Independence Avenue, SW
Room 6819 South Building
Washington, DC 20250

(C) USDA receives a royalty-free license for Federal Government use, reserves the right to require the patentee to license others in certain circumstances, and requires that anyone exclusively licensed to sell the invention in the United States must manufacture it domestically.

(D) The following acknowledgement of USDA-NRCS support must appear in the publication of any material, whether copyrighted or not, and any products in electronic formats (World Wide Web pages, computer programs, etc.) that is substantially based upon or developed under this grant:

“This material is based upon work supported by the Natural Resources Conservation Service, U.S. Department of Agriculture, under number NR213A750013C001”

In addition, all publications and other materials, except scientific articles or papers published in scientific journals, must include the following statement:

“Any opinions, findings, conclusions, or recommendations expressed in this publication are those of the author(s) and do not necessarily reflect the views of the U.S. Department of Agriculture. In addition, any reference to specific brands or types of products or services does not constitute or imply an endorsement by the U.S. Department of Agriculture for those products or services.”

(E) All publications printed with Federal Government funds will include the most current USDA nondiscrimination statement, available from the Public Affairs Division, Civil Rights Division, or on the USDA home page. If the material is too small to permit the full nondiscrimination statement to be included, the material must, at a minimum, include the statement:

“USDA is an equal opportunity provider and employer.”

Any publication prepared with funding from this agreement must include acknowledgement to USDA, Natural Resources Conservation Service.

The Grantee is responsible for ensuring that an acknowledgment of USDA-NRCS is made during news media interviews, including popular media such as radio, television, and news magazines, that discuss work funded by this grant in a substantial way.

V. PROGRAM INCOME

All potential program income must be reported to the FWWA Point of Contact. Program income is the gross revenue generated by a Federally funded activity earned during the performance period of the award. Program income may be earned by recipients from fees charged for conference or workshop attendance, from rental fees earned from real property or equipment acquired with Federal funds, or from the sale of commodities or items developed under the grant or cooperative agreement. It must fall within the guidelines at 2 CFR 200.307. Unless identified and addressed in the award, the recipient must provide notification to the administrative contact and request the manner it would like to treat the income (i.e., deductive or additive). Program income may be used to meet recipient cost-share requirements with the approval of the Government.

VI. NONEXPENDABLE EQUIPMENT

If the Grantee has been approved to purchase equipment or products with funds provided under this grant, the Grantee is encouraged to purchase only American-made equipment and products. Title to nonexpendable equipment purchased with grant funds will vest in the Grantee upon completion of the Project and acceptance by FWWA, GLC, and USDA-NRCS of required final reports. When equipment is no longer needed by the Grantee and the per-unit fair market value is less than \$5,000, the Grantee may retain, sell, or dispose of the equipment with no further obligation to FWWA, GLC or USDA-NRCS. However, if the per-unit fair market value is \$5,000 or more, the Grantee must submit a written request to FWWA for disposition instructions.

VII. PRIVACY ACT AND PROHIBITION AGAINST CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS

(A) Activities performed under this grant may involve access to confidential and potentially sensitive information about governmental and landowner issues. The term “confidential information” means proprietary information or data of a personal nature about an individual, or information or data submitted by or pertaining to an organization. This information must not be disclosed without the prior written consent of USDA-NRCS, which may be sought by first providing written notice to the FWWA Point of Contact.

(B) The Grantee’s personnel shall follow the rules and procedures of disclosure set forth in the Privacy Act of 1974, 5 U.S.C. Section 552a, and implementing regulations and policies with respect to systems of records determined to be subject to the Privacy Act. The Grantee’s personnel must also comply with privacy of personal information relating to natural resources conservation programs in accordance with section 1244 of Title II of the Farm Security and Rural Investment Act of 2002 (Public Law 107-171).

(C) The Grantee agrees to comply with the “Prohibition Against Certain Internal Confidentiality Agreements:” Grantees may not require employees, contractors, or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.

VIII. ACKNOWLEDGMENT OF SECTION 1619 COMPLIANCE

The Grantee agrees to comply with USDA-NRCS guidelines and requirements regarding the disclosure of information protected under Section 1619 of the Food, Conservation, and Energy Act of 2008 (PL 110-246), 7 U.S.C. 8791 as described below.

- a. Responsibilities.
 1. Acceptance of this award indicates acknowledgment and understanding that the Grantee, along with every owner, manager, supervisor, employee, contractor, agent, and representative of the Grantee, is legally bound by Federal statute to comply with the provisions of Section 1619 and that the Grantee will not subsequently disclose information protected by section 1619 other than to meet Commission reporting requirements or engage with other project partners identified within Appendix A. Any other disclosure of the protected information (except as

permitted under Section 1619) will be considered a violation of Section 1619. The Grantee will be held responsible should disclosure of the protected information occur.

2. The Grantee will use the protected information only to perform work that is directly connected to this award. Use of the protected information to perform work that is not directly connected to this award is expressly prohibited. Use of the protected information for any purpose is expressly prohibited after the period of performance end date of this award.
 3. The Grantee must internally restrict access to the protected information to only those individuals who have a demonstrated need to know the protected information to perform work under this award.
 4. The provisions in Section 1619 are continuing obligations. Even when the Grantee is no longer a Grantee, or when individuals currently affiliated with the Grantee become no longer so affiliated, every person having been provided access to the protected information will continue to be legally bound to comply with these provisions.
 5. Subsequent to the Grantee's receipt of a Final Close-Out Letter from FWWA, any protected information provided under this award must be immediately destroyed or returned to FWWA for transfer to USDA-NRCS custodians. Grantees should maintain written documentation that the protected information (paper copy, electronic copy, or both) was properly destroyed, removed from any electronic storage media, or both and make such documentation available to FWWA, GLC or USDA-NRCS upon request.
 6. Any State's "sunshine law," "open records act" or other version of the Freedom of Information Act is superseded by section 1619 under the Supremacy Clause of the U.S. Constitution. Accordingly, information protected from disclosure by section 1619 must not be released under such State laws.
- b. Examples of protected information prohibited by disclosure under Section 1619 include, but are not limited to, the following:
- i. State identification and county number (where reported and where located).
 - ii. Producer or landowner name, business full address, phone number, Social Security Number, and similar personal identifying information.
 - iii. Farm, tract, field, and contract numbers.
 - iv. Production shares and share of acres for each Farm Serial Number (FSN) field.
 - v. Acreage information, including crop codes.
 - vi. All attributes for Common Land Units (CLUs) in USDA's Geospatial Information System
 - vii. Any photographic, map, or geospatial data that, when combined with other maps, can be used to identify a landowner.
 - viii. Location of conservation practices.

Attachment B - Workplan

Project Name: Increase Adoption of Soil Health Conservation Systems in the Rat River Watershed

Project Period: October 1, 2021 to September 30, 2024

Subaward Grantee: Winnebago County Land and Water Conservation Department

1. Project Description

Approximately 50% of the nutrient loading entering the Bay of Green Bay from the Fox River enters the system from Lake Winnebago. To meet water quality goals in Green Bay, the nutrient and sediment reduction goals of the Lake Winnebago system need to be met. The project area, Town of Dale-Rat River (Rat River) subwatershed, has been identified as a priority watershed by Winnebago County Land and Water Conservation Department (LWCD) and partners working to restore the Winnebago System. This project aims to build local Conservation Champions in Winnebago County by providing the County LWCD cost share funding to work with producers to install practices and overcome barriers to implementing a cover crop/no-till system to reduce agricultural nutrient runoff.

Grant-supported activities will:

- Contract with 2-4 local Champions (farmers) to overcome hurdles of consistent implementation of cover crop, no-till and low disturbance manure injection nutrient management on a portion of their farm.
- Install practices consistently for 3 years on 200 acres.
- Build on support of Winnebago County elected officials and current momentum in neighboring counties (Fond du Lac and Outagamie) to ensure LWCD staff have needed resources to contract with farmers.

This project will work to increase adoption of practices by other farmers by:

- Tracking successes and challenges as barriers to adoption are overcome.
- Host an annual demonstration field day for producers.

Implementation of goals are consistent with recommendations in the approved [Winnebago County Land & Water Resource Management Plan](#).

2. Project Work Area

HUC-12 Code(s)	HUC-12 Watershed Name(s)	GLRI Priority Watershed (if applicable)
040302022102	Town of Dale-Rat River	Drains directly to Lake Winnebago which empties into the Lower Fox River Watershed

3. Conservation Practices to be Installed

The following table includes a list of approved conservation practices to be installed with this award. Any changes to the amount of practice to be installed, the budget for each practice, and/or the addition of a conservation practice will require written approval from FWWA.

Practice Name	Amount	Budgeted for Installation	Annual Soil Savings	Annual Total Phosphorus Savings
Cover Crop- 340	600 acres (200 unique)	\$167,214	72 tons	484 pounds
Residue Management (Reduced Till/No Till)- 329				
Low Disturbance Manure Management (Nutrient Management)- 590				

4. Timing of Conservation Practice Implementation

Practice Name	Federal FY 2022	Federal FY 2023	Federal FY 2024
	10/1/2021 to 09/30/2022	10/1/2022 to 09/30/2023	10/1/2023 to 09/30/2024
	Amount Installed	New Amount Installed	New Amount Installed
Cover Crop	200 acres*	0	0
Conservation Tillage	200 acres	0	0
Low Disturbance Manure Management	200 acres	0	0

*NOTE: This timeline shows practice implementation according to Federal FISCAL YEARS and not calendar year. The goal would be to install Cover Crop (CC) after harvest in Federal FY 2022 (10/1/2021 to 09/30/2022). However, if CC cannot be installed in FY 2022, CC will be installed for the first time in FY 2023 (10/1/2022 to 09/30/2023).

5. Schedule of Activities

Activity	Planned Delivery Date											
	Federal FY 2022				Federal FY 2023				Federal FY 2024			
	10/1/21 - 09/30/22				10/1/22 - 09/30/23				10/1/23 - 09/30/24			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
FWWA Contract with Winnebago County	X											
Select/Contract with Champions (farmers)	X											
Planning meetings w/ producers	X	X	X	X	X	X	X	X	X	X	X	X
Plant Cover Crops (CC) Work with producers to develop plan for ensuring three years of cover crop. (FY24 Q4 planting may have to be done via interseeding or air seeding in order to get crop planted before harvest)				x	X			X	X			X
Run ACPF/Training	X	X										
Low Disturbance Manure Management			X	X	X		X	X	X		X	X
Kick-off Event		Feb										
Field Sign Development		Jan										
Collect SNAP+ runs from Farmer Champions, Run through Progress Report Template. Confirm each year. (Initial modeling shows baseline and installed conservation for 3 years, Progress Report Template shows Phosphorus and TSS loss compared to TMDL targets)		X				Feb				Feb		
Conservation Tillage			X				X				X	
Field Sign Installation			Apr									
Social Media Posts/E-newsletter			X		X		X		X		X	
Article in Basin Buzz				Jul		Jan						Jan
Field Day									X			

Federal Fiscal Years = Q1: October 1 – December 31; Q2: January 1 – March 31; Q3: April 1 – June 30; Q4: July 1 – September 30

6. Performance Measures

Estimated annual Total Phosphorus (TP) reduction (pounds):	484 lbs of P reduced annually (with an associated 72 tons of sediment)
<i>Description of activities intended to assure performance:</i>	
<p>Winnebago County Land and Water Conservation Department Staff will work with producers in the Town of Dale-Rat River subwatershed to increase soil health and decrease phosphorus and sediment runoff by implementing a combination of practices (Cover Crop, Conservation Tillage (No-till/Reduced Till or Strip Till), and low disturbance manure management).</p>	
<p>The project team will build upon existing relationships between current Winnebago County staff and producers in the watershed to choose the right producers to ensure project success. County staff upon notification of the award will begin reaching out to farmers to ensure the project can begin when the award is made.</p>	
<p>Contracting with a farm to trial the practices on a portion of their farm with the obligation to continue to install practices on the same field for the life of the grant <i>and</i> providing a Dedicated Conservation professional to work closely with farms to help plan ahead and overcome hurdles, ensuring consistent implementation for 3 years on the same acres will result in an increased likelihood of the producers seeing the benefits of the practices and adopting the practices after the funding stops.</p>	
<p>In order to reduce 484 pounds of phosphorus and 72 tons of sediment annually, this project will install 200 acres of cover crops, conservation tillage and low disturbance manure management (where applicable) as a continuous system for three years. Understanding crop rotations vary, county staff will work with the producers enrolled in the program to choose the best fields for the project, one of the metrics that will be used in field selection will be the ability to enroll the field in the program for 3 years.</p>	
<p>The annual cost per acre is \$48.47 for a single species cover crop or \$59.23 for a double species cover and \$15.23 for no-till or strip-tillage. These rates are 70% of the established NRCS rates. The cost per acre for low disturbance manure management will be \$24.23 which is 70% of the established NRCS rate. Low disturbance manure management is not a common practice in the Town of Dale-Rat River Watershed. Thankfully, due the success of equipment trials in nearby watersheds, custom manure haulers have invested in low disturbance equipment. The NRCS cost share rate will be combined with the incentive payment to fund the difference between traditional application and low disturbance application. If the producers apply their own manure, we will work with a neighboring county (Outagamie) to see if the farmers would be able to utilize trial equipment at least once during the project period. If low disturbance manure management is not used by a producer, we will utilize those funds to install additional cover crops/conservation tillage.</p>	
<p>While the proposed practices are traditional in nature, this proposal will incentivize the combination, planning and timing of these practices, thereby establishing a foundation of knowledge with the intent of future whole farm adoption by participating producers. We propose a producer can qualify for an incentive payment up to \$180/acre based on whether they are implementing all three practices or cover crop/conservation tillage only as well as their commitment for participating in the outreach events. We anticipate the annual incentive payment being divided into two payments and paid out after fall and spring practices are verified. Final payment structure and payout decision will be made by the Winnebago County Land Conservation Committee.</p>	

Unique acres receiving technical or financial assistance on nutrient management*	200 acres under direct management/contract + additional acres that are part of the 2-4 farms enrolled in the project will receive technical support.
<i>Description of activities intended to assure performance:</i>	
<p>Upon being notified of the award, County staff will begin discussions with producers so that upon award, we will be ready to move forward with implementing the project. Through prior experience working with County Land Conservation Departments to implement successful projects, we have learned that having conservation staff readily</p>	

available to work closely with producers is the best way to ensure success.

Following the development of the Winnebago Waterways Watershed Plan in 2020, Fox-Wolf Watershed Alliance and Winnebago County Staff spent time educating the Winnebago County and Water Land Conservation Committee (elected officials) on the importance of conservation staff and the level of effort it takes for producers to adopt practices. The Committee Members support the mission of the Department and have proposed to increase staff at Land and Water Conservation Department Staff to include a dedicated Watershed Coordinator for Rat River in 2022. This Coordinator will not only work with the producers signed up for this project on the 200 acres under direct management but will also review their total farm and promote use of traditional cost share programs through NRCS to farmers throughout the watershed. Having this dedicated professional to work with other producers in the watershed will increase the visibility of the project and likely result in increased signups for traditional conservation practices.

**Nutrient management: Planning for and/or managing the amount, placement, and timing of plant nutrients to obtain optimum yields and minimize the risk of surface and groundwater pollution.*

7. Communication Efforts

A. Kickoff Event

Farmers will be selected during the 1st quarter of the project and conservation plans for their farms will be developed. An official project kickoff event will be held in FY2022 Q2. Winnebago County and Fox-Wolf staff will host a lunch with Rat River Watershed Farmers, elected officials and other community leaders to share the project goals and begin to build a sense of conservation community.

B. Ongoing Outreach

Farmer Outreach:

- One on one meetings with farmers in the program will occur throughout the project to help guide implementation on their farms.
- One of one farm visits will happen annually with Winnebago County farmers not in the program. Winnebago County staff visiting farms will make sure the farmers are aware of the program their neighbors are enrolled in and share results as they move forward.
- Articles highlighting the project will be written by Winnebago County staff with help from FWWA as needed, for the Fox-Wolf Watershed Alliance's Basin Buzz agricultural newsletter and mailed to farmers in the Winnebago Waterways Recovery Area.
- Collaboration with NRCS Demo Farm Network Outreach will occur.

General Public Outreach & Media:

- Winnebago County will provide an annual update to be included in FWWA's e-newsletter
- Semi-annual social media posts will be shared by Winnebago County and FWWA
- Press releases will be written for Kick-off event and field days.
- Press release will be written for project wrap up.

Elected Official Updates:

- Fox-Wolf Staff will provide project updates semi-annually at Winnebago Waterways Executive Committee meetings.
- Winnebago County Land and Water Conservation Committee – County staff will provide updates as needed as part of the monthly LCC meeting.
- Congressman Gallagher's Save the Bay Initiative – Fox-Wolf staff will provide project updates to be included in the semi-annual Conservation Updates put together for the Congressman's initiative.

C. Project Wrap-up

Winnebago County Conservation staff will take video and photo documentation over the course of the project. A wrap up video will be put together and shared with the Great Lakes Commission, through social media avenues and with elected officials during the Winnebago Waterways Executive Committee Meeting and the Winnebago County Land Conservation Committee meetings.

A press release will also be shared highlighting the project’s success and offering interviews with willing producers, Land Conservation and Fox-Wolf staff.

D. Knowledge Transfer

We anticipate at least one staff person from Fox-Wolf Watershed Alliance and Winnebago County would participate in the Great Lakes Commission Annual Meeting in 2023. We have some allocated travel funds in the FWWA budget.

8. Budget

Note - Costs are a for 3-year project

Winnebago County Budget	FWWA Funding	Winnebago County Match
Personnel		
Winnebago County Staff Time	\$0	\$28,086
TOTAL PERSONNEL	\$0	\$28,086
Contractual (BMP installation)		
Cover Crop Cost Share	\$35,538	\$15,231
Residue Management	\$9,138	\$3,916
Low Disturbance Manure Management	\$14,538	\$6,231
Land Owner Incentive – Conservation System	\$108,000	\$0
TOTAL CONTRACTUAL	\$167,214	\$25,378
TOTAL SUBAWARD	\$167,214	\$53,464

9. Details on Conservation Practices

The following table(s) describe approved conservation practices to be installed with this award. Any changes to the amount of practice to be installed, the budget for each practice, incentive method and rate, and/or addition of a conservation practice will require written approval from FWWA.

Part I: Practice Details	
Practice Name (with NRCS FOTG code , if applicable):	
Soil Health Cropping System will consist of 2-3 combined Best Management Practices: <ul style="list-style-type: none"> • Cover Crop – 340 • Residue Management (Reduced Till/No Till) – 329 • Low Disturbance Manure Management (Nutrient Management) – 590 	
Description of Practice:	
Cropping system to build soil health includes consistent use of Cover Crops combined with Conservation Tillage resulting in increased Residue and Low Disturbance Manure Management (for dairy corn silage rotation).	
Amount Implemented	200 Acres Annually

Cost-share Per Unit (shown as per acre):	
Cover Crop multi species* – Cost Share \$59.23 (70%) Land Owner \$25.38 (30%)	Residue Management: Cost Share \$15.23 (70%) Land Owner \$6.53 (30%)
Cover Crop single species* – Cost Share \$48.47 (70%) Land Owner \$20.77 (30%)	Low Disturbance Manure Management: Cost Share \$24.23 (70%) Land Owner \$10.38 (30%)
*We budgeted for all 200 acres to be planted in multi species cover crop, should some acres be planted single species, available funds should be utilized to plant additional acres.	
Producer Incentive Per Unit (shown as per acre):	
Farmer committed to all three practices: \$180.00/acre	
Farmer committed to Cover & Tillage practices because he/she does not apply manure: \$100.00/acre	
Farmer will earn the full incentive if he/she commits to: <ul style="list-style-type: none"> • implementing practices on the same acres to build soil health, • hosting a field day and participating in outreach events • providing required reporting information • working through the farm progress report with County or Fox-Wolf staff. 	
Incentive payment also commits farmers to 3 years of BMP installation regardless of weather conditions so emergency aerial seeding may be a cost that is paid for with incentive payment funds.	
Manure Management incentive was determined by the difference/acre between standard application and low disturbance. This rate would allow a producer who typically pays a custom hauler to apply manure to pay a custom hauler to use low disturbance injection instead. All application will be done following a nutrient management plan.	
*Should manure not be applied to acres enrolled in the program, funds reserved for manure incentive will be utilized to contract additional acres of cover crop and conservation tillage.	
Estimated Installation Date(s): (month/year)	Residue Management through reduced till, strip till or no-till practices will begin in the Spring of 2022. Cover crops will be installed Fall of 2022 (unless the timing works out right that we are able to get the first year of cover installed in the fall of 2021).
Life of Installed Practice:	1 year. The goal of the project will be to install the practices on the same acres for all three years of the project to build soil health and increase the producers likelihood of adopting the practices.

Part II: Performance Measures (as applicable, fill in all that apply)	
Estimated Annual Soil Savings (in tons):	72 tons annually <i>(if cover crops can be installed in fall of 2021, then we will get full reductions in FY2022, if we are unable to get implementation moving that quickly the reductions will be made up for in FY2024)</i>
Estimated Annual Total Phosphorus Reduction (in pounds):	484 lbs annually <i>See note above</i>
Nutrient management acres (improved amount, placement, or timing of fertilizer or manure):	200 Acres + Additional acres that Watershed Staff work with farmers on beyond what is cost shared.
Description of Calculation Methods:	SnapPlus was used to calculate reductions. SnapPlus is a Nutrient Management Planning software designed for preparation of nutrient management plans in accordance with Wisconsin's Nutrient Management Standard Code 590. It is a requirement of all farms to use for on farm planning of crops and nutrients to meet state statutes. We will be using results from the SnapPlus model in our Farm Progress Reports as goals were set for each subwatershed using TMDL data incorporated into SnapPlus runs. For these reasons we chose this model.

Attachment C1 – Invoice Form

Digital versions of reporting forms will be provided to Winnebago County by FWWA



Attachment C1 - INVOICE FORM

Winnebago County Land & Water Conservation Department	Invoice Date:	
625 E. County Rd. Y, Suite 100	Invoice #:	001
Oshkosh, WI 54901	Project Name:	Increase Adoption of Soil Health Conservation Systems in the Rat River Watershed
Phone: (920) 232-1951	Project Number:	2021-GLSNRP-1109
Email: ccasper@co.winnebago.wi.us	Project Duration:	October 1, 2021 – September 30, 2024
Secondary Email: mkoch@co.winnebago.wi.us	Invoice Period:	October 1, 2021 to December 31, 2021
	Bill To:	Fox-Wolf Watershed Alliance, Inc.

Description	Funds Expended This Period	Expenditures to Date	Approved Budget	Amount Remaining	Match provided this Period	Match provided to Date	Match Required	Match Remaining
Personnel:								
Winnebago County Staff (Technical Support)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,086.00	\$ 28,086.00
Total Personnel:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,086	\$ 28,086.00
Fringe Benefits:								
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Fringe Benefits:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Travel:								
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Travel:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies:								
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Supplies:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment:								
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Equipment:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contractual:								
Cover Crop Cost Share	\$ -	\$ -	\$ 35,538	\$ 35,538	\$ -	\$ -	\$ 15,231.00	\$ 15,231.00
Residue Management Cost Share	\$ -	\$ -	\$ 9,138	\$ 9,138	\$ -	\$ -	\$ 3,916	\$ 3,916.00
Low Disturbance Manure Management Cost Share	\$ -	\$ -	\$ 14,538	\$ 14,538	\$ -	\$ -	\$ 6,231.00	\$ 6,231.00
Land Owner Incentive Payment - Conservation System	\$ -	\$ -	\$ 108,000	\$ 108,000	\$ -	\$ -	\$ -	\$ -
Total Contractual:	\$ -	\$ -	\$ 167,214	\$ 167,214	\$ -	\$ -	\$ 25,378	\$ 25,378
Other:								
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals	\$ -	\$ -	\$ 167,214.00	\$ 167,214.00	\$ -	\$ -	\$ 53,464.00	\$ 53,464.00

* Attach copies of all associated receipts for expenses to be reimbursed this period.

** Provide itemized list of in-kind / match contributions by budget category (e.g., Personnel, Supplies, Travel) and provide supporting documentation as necessary.

I hereby certify that the supporting documentation and records upon which the above costs are claimed, including those claimed as in-kind / match reasonable, eligible, and allowable based upon the specific requirements set forth in the Agreement for this project; are distinguishable from work done on other projects contributions, are during the same time frame; are maintained in accordance with all applicable federal, state and general municipal accounting practices and procedures; and are available in our files for inspection. Furthermore, these files will be maintained for a period of three (3) years beyond the end of

Authorized Representative (signature)	Name and Title (print)	Date
Remit Payment to: Winnebago County Land Conservation Department 625 E. County Rd. Y, Suite 100 Oshkosh, WI 54901 Attn: Chad Casper		

Attachment C2 – Load Reduction Reporting Form

Digital versions of reporting forms will be provided to Winnebago County by FWWA

Load Reduction Reporting Form - Agreement Attachment C.2

Project Title:	Increase Adoption of Soil Health Conservation Systems in the Rat River Watershed	Report #:	001
FWWA Project #:	2021-GLSNRP-1109	Date of Report:	
GLC Project #:	GLSNRP-11-09	Reporting period:	October 1, 2021 to December 31, 2021
Organization:	Winnebago County LWCD	HUC #:	40302022102

Entry #	Conservation Practice Type	NRCs Practice Code	Date Installed xx/xxxx (month/year)	12 digit HUC Code	Life Span of Practice (years)	Units (acres)	Amount Implemented (acres)	Grant Dollars Spent on installing practice	Sediment Load Reduction (tons)	PP Load Reduction (lbs)	DRP Load Reduction (lbs)	Total P Load Reduction (lbs)	N Load Reduction (lbs)	Method for Calculation
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Attachment C3 – Narrative Progress Report Form

Digital versions of reporting forms will be provided to Winnebago County by FWWA

Project Name: Increase Adoption of Soil Health Conservation Systems in the Rat River Watershed

Agreement Number: 2021-GLSNRP-1109

Project Sponsor: Fox-Wolf Watershed Alliance

Grantee: Winnebago County LWCD

Quarterly Report #: _____

Reporting Period (mm/dd/yyyy): from _____ to _____ **.Summary of**

Reporting Period

Number of unique producers receiving assistance: _____

Number of events held: _____ and total number of attendees: _____

Implementation Summary

Practices	Proposed				Progress to date (Unique acres only)			
	Amount	Budgeted for Installation	Soil Savings	Total Phosphorus Savings	Amount Completed	Dollars Spent	Soil Saved	Total Phosphorus Savings
Cover Crop-340	600 acres (200 unique)	\$167,214	72 tons	484 pounds				
Residue Management (Reduced Till/No Till)-329								
Low Disturbance Manure Management (Nutrient Management)-590								

Progress this Reporting Period

Please provide a detailed description of the work that occurred during this reporting period.

Challenges and Solutions

Please provide a description of any challenges encountered this period and how the challenges were addressed.

Invoice Narrative

Please provide a detailed explanation for each budget category (line) for which reimbursement is requested. The total of the figures under each budget category must match the amount listed on the related invoice's budget lines.

Salaries and Fringes. List staff members and associated hours.

Staff Person	Hours	Salary Match	Fringe Match

Contractual Services. List by individual contract and include amount of reimbursement requested for each contract.

Cover Crop Cost Share

Contract Individual	Acres	Expenditure	Match
Total:			

Residue Management Cost Share

Contract Individual	Acres	Expenditure	Match
Total:			

Land Owner Incentive Payment – Conservation System

Contract Individual	Acres	Expenditure
Total:		

Equipment. Specify by item.

Travel. Specify trips taken and breakdown of costs.

Supplies and Materials.

Other Direct Costs. Specify by item.