



MEMORANDUM

TO: Winnebago County Personnel & Finance Committee

FROM: Jim Schell, Airport Director

RE: Budget Transfer Request – Field maintenance equipment, replacement parts – FY 2021

DATE: November 4, 2021

BACKGROUND: This request comes from costs associated with purchasing replacement mowing decks and a rotary broom attachment for the airport's John Deere tractors. The mowing decks and broom attachments are reaching the end of their useful life and require replacement.

SCOPE: This budget transfer is requested in the amount of \$16,500. The mower decks are estimated at \$5,400 per deck for a total of \$10,800 (two decks). The broom attachment is estimated at \$5,700. The request is to transfer the funds from Airport Field Maintenance (51703-55007) to Field Maintenance – Capital Equipment (51703-58004).

RECOMMENDATION: Approve the Budget Transfer request in the amount of \$16,500 for the replacement of field maintenance equipment.