

2 **RESOLUTION: Amending the Table of Organization for the Human Services Department,**
3 **Administrative Services Division**

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6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, as part of a restructuring of financial functions in the Human Services Department,
8 Administrative Services Division, an Accountant position was eliminated; and

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10 **WHEREAS**, a Financial Associate II position has recently become vacant due to a retirement; and

11
12 **WHEREAS**, there is a need for a position to complete important tasks such as claims denials, follow-up, and
13 resolution, aging reviews, and coding and billing reviews, some of which had previously been performed by the
14 Accountant position; and

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16 **WHEREAS**, these functions can most appropriately be assigned to a position at the Accounting Associate
17 level (grade 20), instead of a Financial Associate II (grade 16) or Accountant (grade 22); and

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19 **WHEREAS**, the relatively minor cost of upgrading the currently vacant position can be absorbed by the
20 department's existing labor budgets, so that no budget transfer is necessary;

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22 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
23 amends the Table of Organization for the Human Services Department, Administrative Services Division, by
24 eliminating one full-time Financial Associate II position and by adding one full-time Accounting Associate position.

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26 **Fiscal Impact:** No fiscal Impact as no budget transfer is necessary.

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28 Respectfully submitted by:

29 **PERSONNEL AND FINANCE COMMITTEE**

30 Committee Vote: **5 - 0**

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32 **HUMAN SERVICES BOARD**

33 Committee Vote: **5 - 0**

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36 Vote Required for Passage: **Majority of Those Present.**

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38 Approved by the Winnebago County Executive this ____ day of _____, 2021.

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40 _____
41 Jonathan D. Doemel
42 Winnebago County Executive