

1 196-082019

2 **RESOLUTION: Amend the Table of Organization for the Winnebago County Public Health**  
3 **Department to Eliminate One Full-time Administrative Associate-Public**  
4 **Health Position and Add One Full-time Accounting Associate Position**

7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, an Administrative Associate-Public Health position has been one of two positions in the  
9 Winnebago County Public Health Department having accounting and budget responsibilities; and

10 **WHEREAS**, the Administrative Associate-Public Health position is currently vacant, due to an internal  
11 transfer; and

12 **WHEREAS**, the Public Health Department has need of accounting and budget services beyond those  
13 normally provided by an Administrative Associate position, particularly in regard to tracking revenue and expenses  
14 related to the numerous sources of grant funding, and after consultation with the Finance and Human Resources  
15 Departments it was concluded that these services could be better provided by an Accounting Associate position.

16 **NOW, THEREFORE, BE IT RESOLVED**, by the Winnebago County Board of Supervisors, that the Table  
17 of Organization for the Winnebago County Public Health Department be amended by deleting one full-time  
18 Administrative Associate-Public Health position and adding one full-time Accounting Associate position.

20 **Fiscal Note:** No budget transfer is needed for 2019. In 2020 this change will increase projected labor costs by  
21 \$4,846 in wages and \$730 in benefits, for a total of \$5,576.

24 Respectfully submitted by:

25 **PERSONNEL AND FINANCE**

26 Committee Vote: **5-0**

27 Vote Required for Passage: **Two-Thirds of Membership**

28 Approved by the Winnebago County Executive this \_\_\_\_ day of \_\_\_\_\_, 2019.

31 \_\_\_\_\_  
32 Mark L Harris  
33 Winnebago County Executive