

2 **RESOLUTION: Table of Organization for the Solid Waste Department – Replace an**
3 **Administrative Associate position with an Office Supervisor position and**
4 **replace a Recycling Program Manager position with a Communications /**
5 **Program Development Specialist position.**
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8 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

9 **WHEREAS**, a recent vacancy in the position of Solid Waste Operations Manager has provided an
10 opportunity for review of the organization of management functions within the Solid Waste Department; and

11 **WHEREAS**, combining operations of the solid waste and recycling programs under one manager will allow
12 greater efficiency and uniformity of operations throughout the department; and

13 **WHEREAS**, combining some of the current duties of the Administrative Associate – Solid Waste position
14 with supervision of the Solid Waste Associate positions and scale oversight and accounting functions in an Office
15 Supervisor position will allow for improved management of these key department functions; and

16 **WHEREAS**, adding a new Communications and Program Development Specialist position will allow the
17 department to improve its public outreach efforts to better support solid waste and recycling services.

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19 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
20 amends the Table of Organization for the Solid Waste Department by eliminating one full-time Administrative
21 Associate – Solid Waste position and one full-time Recycling Program Manager position and by adding one full-time
22 Office Supervisor position and one full-time Communications / Program Development Specialist position.
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24 **FISCAL NOTE:** No budget transfer needed.
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27 Respectfully submitted by:

28 **Personal & Finance Committee**
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30 Committee Vote: **5-0.**
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33 Vote Required for Passage: **Two-thirds of Majority.**
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35 Approved by the Winnebago County Executive this ____ day of _____, 2021.
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37 _____
38 Jonathan Doemel
39 Winnebago County Executive
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