

**NEW POSITION REQUEST**

For Budget Year: **2023**

Department Name: Sheriff's Office Org. No.: 110

New Position Title: Detective Lieutenant

FT or PT: FT Work Hours per Week: 40 Pay Grade: 27

*Brief Description of Duties:*

This supervisory component will be the commander of the newly created Special Victims Unit (SVU). The focus of the SVU is child abuse or neglect, child sexual abuse, Internet Crimes against Children (ICAC), human trafficking, child protective services requests, elder abuse or neglect, other internet crimes with victims, and any cases determined to require SVU expertise and resources.

Is the new position needed for an existing program?  or a new program?

*List Any Position(s) to be Eliminated:*

Title	FTE
<u>Crime Analyst and Internet Crime Investigator</u>	<u>1.00</u>

*Explain the need for the new position (attach additional pages if needed):*

The program has grown substantially and now needs a separate supervisory component to oversee the highly technical skills required. The collecting, processing, analyzing, and storing digital evidence associated with these crimes grows every day. New laws and new technologies have created new types of crime to investigate. The current supervisory structure no longer supports the diverse and specialty skills needed to solve these crimes.

*Identify the consequences if the new position is not approved (attach additional pages if needed):*

In this hiring market, if the Crime Analyst and Internet Crime Investigator position were to become vacant, the specialty skillset required to fill it cannot be replicated.

*Where exactly will be the physical work space for the new position? Will existing work space be used, or does space need to be remodeled? Are there power and network connections? What about furniture?*

Existing space in the Detective Division is fine. No modifications needed.

*Please describe equipment needed for the new position, including computers, software licenses, mobile devices, desk phone, office supplies, vehicles, furniture, and anything else needed. How will equipment be obtained?*

The existing Crime Analyst and Internet Crime Investigator equipment will be used.

## BUDGET IMPACT

ACCOUNT NAME	OBJECT ACCOUNT	AMOUNT
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**All Labor Costs Should Be Taken From Labor Budget Worksheets as Returned to HR. Contact Mike Collard with any questions about labor costs. Consult with Mike Elder about space needs and with Patty Francour about computer and software costs before submitting this form.**

**(1) NEW POSITION LABOR COSTS**

*Include all costs for the proposed new position--do not deduct savings for positions being eliminated.*

Regular Pay	51100	\$ 89,877
Overtime	51105	0
Comp Time	51105	0
FICA Medicare	51200	6,876
Health Coverage	51201	22,914
Dental Coverage	51202	1,087
Workers' Compensation	51203	832
WRS Contributions	51206	8,938
Other Fringe Benefits (Comp Time)	51207	420
<b>SUBTOTAL</b>		<b>\$ 130,943</b>

**(2) LABOR COST SAVINGS FROM ELIMINATED POSITION(S) OR OTHER REDUCTIONS**

*Include all costs that would have been included in the budget if positions to be reduced were kept, as well as any projected savings such as reduced overtime or temporary employee pay. Enter as positive numbers.*

Regular Pay	51100	\$ 81,765
Temporary Employees	51101	0
Overtime	51105	0
FICA Medicare	51200	5,736
Health Coverage	51201	22,914
Dental Coverage	51202	1,087
Workers' Compensation	51203	832
WRS Contributions	51206	8,938
Other Fringe Benefits	51207	420
<b>SUBTOTAL</b>		<b>\$ 121,692</b>

**NET TOTAL LABOR COST DUE TO CHANGES:**

**9,252**

**(3) NON-LABOR COSTS FOR NEW POSITION**

Training	52001	\$
Travel	5200x	
Small Equipment	53522	
Telephone (monthly usage charges)	53008	
Capital	58xxx	
Computer Software	53006	
Contracted Services Savings (enter as a negative number)	55xxx	
Other (add lines as needed)		
<b>SUBTOTAL</b>		<b>\$ 0</b>

**(4) REVENUES DUE TO THE NEW POSITION**

*Do not include revenue if we would receive it regardless of whether we added new personnel.*

		\$
<b>SUBTOTAL</b>		<b>\$ 0</b>

**NET COST/ (SAVINGS): 1 minus 2 plus 3 minus 4**

**\$ 9,252**