

2 **RESOLUTION: Amend the Table of Organization for the Winnebago County Human**
3 **Services Department to Convert One Case Aide Position to a Social Work**
4 **Specialist Position**

6
7 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

8 **WHEREAS**, when telephone calls reporting possible child abuse or neglect are received by the Department
9 of Human Services, the calls are handled by a team of three Access/Initial Assessment employees, currently
10 consisting of two Case Aide positions and one Social Worker Specialist position with the Department of Human
11 Services; and

12 **WHEREAS**, experience has shown that such calls can be managed more efficiently and with better
13 outcomes for the public if the calls are handled by a more highly-trained Social Work Specialist rather than by a Case
14 Aide who must transcribe the reported information and pass it on to a Social Work Specialist for assessment; and

15 **WHEREAS**, one of the Case Aide positions in the Access/Initial Assessment unit will soon become vacant,
16 due to an employee resignation; and

17 **WHEREAS**, the Human Services Department wishes to replace the vacant Case Aide position with a Social
18 Work Specialist position.

19
20 **NOW, THEREFORE, BE IT RESOLVED**, by the Winnebago County Board of Supervisors that it hereby
21 approves amending the Table of Organization for the Winnebago County Human Services Department, Child
22 Welfare Services Division, by deleting one full-time Case Aide position and adding one full-time Social Work
23 Specialist position.

24 **Fiscal Note:** The new position is in a higher pay grade (23) than the position being deleted (18), resulting in
25 additional costs of approximately \$13,572 in wages and \$5,022 in related fringe benefits per year, for a
26 total of \$18,594 per year. This amount can be absorbed in the existing 2019 Budget and no budget
27 transfer is necessary.

28
29 Respectfully submitted by:

30 **PERSONNEL AND FINANCE COMMITTEE**

31 Committee Vote: **4-0**

32 Vote Required for Passage: **Two-Thirds of Membership**

33
34 Approved by the Winnebago County Executive this ____ day of _____, 2019.

35
36 _____
37 Mark L Harris
38 Winnebago County Executive