

2 **RESOLUTION: Amend 2020-2022 Rules of the Winnebago County Board of Supervisors**
3 **Regarding Remote Meeting Option**

6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, in December 2019 a novel strain of the COVID-19 coronavirus was detected and has since
8 spread throughout the United States and the world; and

9 **WHEREAS**, COVID-19 was identified as highly contagious and on March 25, 2020, Governor Tony Evers
10 enacted Emergency Order #12 as an extreme measure to prevent the spread of COVID-19; and

11 **WHEREAS**, the possible threat of future Pandemics and Epidemics are possible and may require stay-at-
12 home and quarantine scenarios; and

13 **WHEREAS**, geographically, Winnebago County, Wisconsin, is located in an environment that experiences
14 inclement weather that could prevent travel for some supervisors; and

15 **WHEREAS**, online applications have advanced far enough to offer options that will allow Winnebago County
16 to fulfill the requirements of state and federal laws; and

17 **WHEREAS**, the Winnebago County Board of Supervisors are responsible for maintaining county government
18 business in a safe manor for its residents and supervisors; and

19 **WHEREAS**, one of the responsibilities of the Winnebago County Board of Supervisors is to attend and
20 conduct committee and board meetings.

21
22 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it hereby
23 adopts the following Amendments to the 2020-2022 Rules of the Winnebago County Board of Supervisors:

24 Section 8.0 Written Agenda. Amend 8.2 as indicated in bold and italics:

25 For an item to be printed on the agenda, it must be presented to the County Clerk's Office no later than
26 Monday noon of the week prior to the Board Meeting. ***This includes communications and details on if the***
27 ***meeting will utilize a remote option, such as, by way of example, online meetings.***

28 Section 8.0 Written Agenda. Amend 8.3 as indicated in bold and italics:

29 This Agenda, along with appropriate attachments, shall be mailed or otherwise deposited for delivery at least
30 seven (7) days before the meeting ***and must provide the supervisors with all necessary access information to***
31 ***attend remotely if the remote option is invoked for said meeting.***

32 Section 9.0 Definitions. Create Rule 9.15 to read as follows:

33 ***Remote Option: A remote option allows supervisors to attend meetings remotely. The remote option***
34 ***requires the use of a device, application, or combination thereof. The remote option grants supervisor(s) the***
35 ***ability to attend a board or committee meeting as a regular voting member. The remote option requires that***
36 ***the public have equivalent access to remote board member(s), that they would have had if said board***
37 ***member(s) was/were in physical attendance. The remote option must allow the chair to mute all remote***
38 ***attendees and must allow supervisors the ability to identify themselves wanting to speak during times that***
39 ***they have the privilege of speaking. Utilization of a remote option requires that the chair or vice-chair of the***
40 ***board or committee be physically present at a location that would be open to the public.***

Section 11 Voting and Roll Call. Amend 11.6 as indicated in bold and italics:

All votes cast shall be cast only if the Supervisor is present at his or her desk, ***unless the chair of the board or committee has designated that the use of a remote session is permitted. If a remote option is permitted, the supervisor(s) attending remotely must have a camera and microphone on and must be in the visible range of the camera and auditory range of the microphone.***

Section 12 Motions. Amend 12.6 as indicated in bold and italics:

The previous question (a motion to end debate) may be moved by any member present, ***or attending via remote option***, for passage.

Section 13 Suspension of Rules. Amend 13.1 as indicated in bold and italics:

Any of the Rules may be suspended by two-thirds vote of the members present ***or attending remotely***, except Rules Number 3.8, 7.5, 11.0-11.5, 12.7, and 13.1, which are not suspendable.

Section 22.0 Committee Meetings. Amend 22.3 as indicated in bold and italics.

Public notice of all meetings shall be given as soon as the members of the Committee, Board, or Commission are notified of such meeting and not less than 24 hours before the meeting except as hereinafter provided. ***Any meetings utilizing the use of a remote option will need to be indicated at this time.***

Respectfully submitted by:

STEVEN LENZ, District 7

Committee Vote: _____

Vote Required for Passage: **Majority of Those Present**

Approved by the Winnebago County Executive this _____ day of _____, 2020.

Mark L Harris
Winnebago County Executive