RESOLUTION: Amend Section 8.0 of the Rules of the Winnebago County Board of Supervisors to Go Paperless

TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:

WHEREAS, Section 8.0 of the “2016-2018 RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS” covers rules regarding procedures for written agendas; and

WHEREAS, according to the 2018 Executive Budget, in 2014, 2015, 2016, and 2017, the County Clerk's office spent roughly $5000 dollars annually on printing and postage, not including the costs of labor, paper, and postage from other departments/committees; and

WHEREAS, in 2015 the County Board approved the purchase of iPads in an effort to reduce paper usage; and

WHEREAS, on September 10th, 2014 the Information Systems Committee recommended that “electronic meeting packets will replace paper material. Paper county board, committees, boards and commissions’ packets will no longer be distributed to County Board Supervisors following the adoption of the tablets. Tablet adoption may be phased in over two years, but shall be 100% by April 2016”; and

WHEREAS, it was reported as of 10/11/17 that 25 County Board Supervisors and 7 others still received hard copies of County Board packets; and

WHEREAS, it was also reported as of 10/11/17 that 25 County Board Supervisors and 28 others/public citizens received hard copies of County Board agendas; and

WHEREAS, going paperless would promote sustainability and fiscal responsibility in Winnebago County.

NOW, THEREFORE, BE IT RESOLVED by the Winnebago County Board of Supervisors that it hereby amends section 8.3 of the RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS to read as follows:

“This Agenda, along with appropriate attachments, shall be emailed at least seven days before the Board meeting.”
BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that it hereby amends section 8.4 of the RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS to read as follows:

“After the Agenda has been emailed, an item may be added and an Amended Agenda sent out only if there would be a negative monetary impact to the County if it waited until the next meeting of the County Board. If waiting until the next County Board meeting would not negatively impact the County, the item must wait until the next meeting.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that it hereby amends section 8.6 of the RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS to read as follows:

“A copy of the agenda shall also be emailed to all Town Clerks, Village Clerks and City Clerks.”

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that a grace period of two meetings will be set in place. Following the June 19, 2018 meeting, County Board documents including but not limited to county board, committees, boards and commissions packets will no longer be mailed.

BE IT FURTHER RESOLVED by the Winnebago County Board of Supervisors that accommodations will be made for those who claim a disability, health, and/or medical problem that will prohibit them from receiving materials electronically.

Respectfully submitted by:

AARON WOJCIECHOWSKI - District 16
RACHEL YOUNGQUIST - District 29

Vote Required for Passage: **Two-Thirds of those present**

Approved by the Winnebago County Executive this ___day of ____________, 2018.

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Mark L Harris
Winnebago County Executive