

1 **021-042018**

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3 **RESOLUTION: Amend Section 8.0 of the Rules of the Winnebago County**
4 **Board of Supervisors to Go Paperless**

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6 **TO THE WINNEBAGO COUNTY BOARD OF SUPERVISORS:**

7 **WHEREAS**, Section 8.0 of the “2016-2018 RULES OF THE WINNEBAGO COUNTY BOARD OF
8 SUPERVISORS” covers rules regarding procedures for written agendas; and

9 **WHEREAS**, according to the 2018 Executive Budget, in 2014, 2015, 2016, and 2017, the County
10 Clerk's office spent roughly \$5000 dollars annually on printing and postage, not including the costs of
11 labor, paper, and postage from other departments/committees; and

12 **WHEREAS**, in 2015 the County Board approved the purchase of iPads in an effort to reduce
13 paper usage; and

14 **WHEREAS**, on September 10th, 2014 the Information Systems Committee recommended that
15 “electronic meeting packets will replace paper material. Paper county board, committees, boards and
16 commissions’ packets will no longer be distributed to County Board Supervisors following the adoption of
17 the tablets. Tablet adoption may be phased in over two years, but shall be 100% by April 2016”; and

18 **WHEREAS**, it was reported as of 10/11/17 that 25 County Board Supervisors and 7 others still
19 received hard copies of County Board packets; and

20 **WHEREAS**, it was also reported as of 10/11/17 that 25 County Board Supervisors and 28
21 others/public citizens received hard copies of County Board agendas; and

22 **WHEREAS**, going paperless would promote sustainability and fiscal responsibility in Winnebago
23 County.

24 **NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors that it
25 hereby amends section 8.3 of the RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS
26 to read as follows:

27 “This Agenda, along with appropriate attachments, shall be emailed at least seven days before
28 the Board meeting.”

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30 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that it hereby
31 amends section 8.4 of the RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS to read
32 as follows:

33 "After the Agenda has been emailed, an item may be added and an Amended Agenda sent out
34 only if there would be a negative monetary impact to the County if it waited until the next meeting
35 of the County Board. If waiting until the next County Board meeting would not negatively impact
36 the County, the item must wait until the next meeting.

37 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that it hereby
38 amends section 8.6 of the RULES OF THE WINNEBAGO COUNTY BOARD OF SUPERVISORS to read
39 as follows:

40 "A copy of the agenda shall also be emailed to all Town Clerks, Village Clerks and City Clerks."

41 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that a grace
42 period of two meetings will be set in place. Following the June 19, 2018 meeting, County Board
43 documents including but not limited to county board, committees, boards and commissions packets will
44 no longer be mailed.

45 **BE IT FURTHER RESOLVED** by the Winnebago County Board of Supervisors that
46 accommodations will be made for those who claim a disability, health, and/or medical problem that will
47 prohibit them from receiving materials electronically.

48 Respectfully submitted by:

49 **AARON WOJCIECHOWSKI - District 16**
50 **RACHEL YOUNGQUIST - District 29**

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53 Vote Required for Passage: **Two-Thirds of those present**

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56 Approved by the Winnebago County Executive this ____ day of _____, 2018.

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Mark L Harris
Winnebago County Executive