

**Winneconne Public Library Board of Trustees**  
**Meeting Minutes**  
**Monday, January 13, 2020**

**Meeting called to order by Library Board Vice-President Tom Snider at 4:32pm.**

**ROLL CALL**

Members Present: Jeff Jensen, Brenda Kubasta, Dana Jerabek, Mary Brefeld, Tom Snider, and Di-Anne Rengstorf

Absent:

Also Present: Holly Selwitschka, David Porter

Jeff Jensen entered the meeting at 4:32 as roll was being called and led the rest of the meeting.

**PUBLIC PARTICIPATION** none

**CONSENT AGENDA**

**Motion by Snider to approve the consent agenda.**

**Second: Brefeld**

**Roll Call Vote:**

**Snider - yes**

**Brefeld - yes**

**Rengstorf – yes**

**Kubasta – yes**

**Jerabek - yes**

**Jensen – yes**

**Motion carried.**

**DIRECTOR'S REPORT**

Holly reviewed the written report she provided.

- Joint Library committee – discussion about what can be done while waiting for committee membership to be whole. Holly will update files she has already created, including the Project Plan and timeline. She will create a comprehensive Executive Summary for the plan as well.
- The library will be receiving a grant from Winnefox in the amount of \$1,000 to help cover the cost of hotspot service in 2020. The remaining cost to the library will be \$200; \$600 was budgeted for this purpose.

**OLD BUSINESS**

Community Foundation Endowment Fund

**A committee was appointed to initiate this process. Committee member include Holly Selwitschka, Mary Brefeld, and Di-Anne Rengstorf.**

## **NEW BUSINESS**

Fines Free Policy – Library board discussed the pros and cons of adopting a policy of no overdue fines. Holly will research it further and bring more information to the meeting in February. Tom Snider asked if Holly could arrange a speaker to talk about library fines at an upcoming UW Winnebago County Extension meeting.

Holiday Outing – We will not schedule a library board and staff outing at this time.

### **Items for the Next Meeting Agenda:**

- NO FINES policy – first draft
- Community Foundation endowment fund update
- Annual Report

The next Library Board meeting will be held Monday February 10 at 4:30pm.

The meeting was adjourned at 5:18pm by Library Board President Jeff Jensen.