

**Winnebago County Veterans Service Commission**  
**Meeting Minutes**

**Date:** March 14, 2016

**Present:** Bob Warnke, Dale Witzke, Tom Snider, Joe Aulik, Judy Steckbauer

**Absent:** Jim Romnek and Joe Maehl

**Others Present:** None

Bob Warnke called the meeting to order at 9:00 a.m.

Bob Warnke requested a motion for the acceptance of the meeting agenda. Tom Snider so moved, second by Dale Witzke. All ayes, motion carried.

Bob Warnke requested a motion to go into closed session. Dale Witzke so moved at 9:01 a.m., second by Tom Snider. All ayes, motioned carried. Convened in closed session for the purposes of acting on applications for financial, medical, social, or personal histories of such applicants which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or date, as provided in sec. 19.85 [1] [f], Wisconsin State Statutes.

Bob Warnke requested a motion to come out of closed session. Dale Witzke so moved at 9:45 a.m., second by Tom Snider. All ayes, motion carried.

Bob Warnke called for Public Comments. None.

Bob Warnke called for approval of meeting minutes dated February 8, 2016. Tom Snider so moved, second by Dale Witzke. All ayes, motion carried.

Bob Warnke called for approval of the financial report dated March 14, 2016. Dale Witzke so moved, second by Tom Snider. All ayes, motion carried. Joe detailed report and gave amount approved at today's meeting so Commissioners can subtract from total to give true picture of exactly where the budget is at.

**Old Business:** The files were originally picked up 2/12/16 by scanning company (ARMS). They have gotten through about 300 files so far. There have been some minor glitches but quality of scanning is excellent. Office will have better idea of when project will be finished by 4/1/16. Electronic signatures pads for office are up and working. Having these really helps efficiency and Joe gave several examples. A new environment had to be created by IS for these pads and the Veterans Office is currently the only Dept. in the county that is utilizing this technology. HS will be next.

Joe spoke on CVSO Grant process and that \$7,866.14 was approved but several items were not approved. The items not approved was the payment to the Salvation Army in the amount of \$2000.00 for veterans' transportation to VA medical appointments and the purchase of 2 signatures pads in the amount of \$526.22. Office will again pursue reimbursement in next grant period for those denied items.

Proposed legislation would not only have had negative effect on the Veterans Service Office but also on the Veteran Service Commission. Joe recently meet with local legislators Gordon Hintz and Roger Roth to touch base on issues. Jerry Finch, County Board member, would like to see the County Board draft a resolution that this issue could not be brought forward again. Tom Snider will check with John Bodnar on issue.

**New Business:** Handout distributed for WI Counties Comparative Analysis. This shows that the CVSO office does not take much funding to operate aside of other county departments.

-Joe Aulik requested approval for VSC to purchase \$1,000 in Walmart Cards in \$50.00 increments and 2 City Cab Coupon Booklets in the amount of \$205.00. Approved by Tom Snider, 2<sup>nd</sup> Dale Witzke. All ayes, motion carried.

-Next month agenda items call for.

The next meeting will be on Monday, April 11, 2016 at 9:00 a.m. at the Orrin King Building, 1<sup>st</sup> floor conference room, 448 Algoma Blvd., Oshkosh, WI.

Tom Snider moved to adjourn, seconded by Dale Witzke. All ayes, motion carried.

Respectfully Submitted,

Judy Steckbauer  
Deputy Director of Veterans Services