

Minutes -APPROVED

UWO Fox Cities Board of Trustees

Monday October 25, 2021 1:00 p.m.

Trustees Present: Tom Snider (WC), Steve Binder (WC), Mike Brunn (WC-Alt), Jerry Iverson (OC), Yvonne Monfils (OC), Mike Thomas (OC-Alt),

Others Present: JoAnn Rife, Martin Rudd, Paul Farrell, Pam Massey, Craig Moser, Tricia Frank, Tracy Schwartz, Renee Anderson (recorder), Devin Heinz (FSA member), Hyun Ju (FSA member)

1. *Call to Order.* Meeting called to order at 1:03 pm by Chair, Tom Snider.
2. *Public comment on agenda items.* There were none
3. *Approval of September 27, 2021 minutes.* Jerry Iverson made a motion to approve the September minutes. Seconded by Yvonne Monfils. 0 Opposed/0 Abstentions. Motion carried
4. *Presentation and discussion of options for Food Service and Student Development Center [JoAnn Rife; Dan Wiitanen, Somerville].* Dan Wiitanen, Project Lead Consultant and Kirsten Martin, interior designer with Somerville Architects provided the conceptual design for the Food Service and Student Development Center. Although a small amount of additional space was added in 1986, there has been no renovation to the current space since 1959. These spaces need to be better suited for co-curricular activities. The area is not currently conducive to the scope of the services it should be able to provide and the existing electrical cannot accommodate the needed services. More campus community events could benefit from an expansion and more catering events could be provided in-house. A space for Kings Education offices is included in this design in the previous Foundation location. Data provided was based on the number of meals being provided weekly. Tricia offered that over 450 had tried the lunch buffet. Value was added by offering these meal prices to faculty & staff also. Steve Binder motioned to recommendation option 2A for further discussion with county committees and boards. This recommendation was seconded by Jerry Iverson. The first opportunity will be at Nov 9th joint meeting of Property & Finance in Outagamie County. The motion to recommend option 2A as the preferred concept was approved (4-0-0).
5. *Presentation and discussion of bills [Tracy Schwartz].* Tracy shared all bills. No further questions arose.
6. *New Business and Standing Reports.*
 - a. *2021 Operational Budget Update and YTD Spending [JoAnn Rife].* Over 58 percent of overall spending budget has been used YTD. It was clarified that any unused snow removal monies will go back into the general fund and will need to be re-allocated for the next budget year.
 - b. *2020 Projects: Status of 2020 CIP and small capital projects. Status of approvals, rollovers and process [JoAnn Rife].* A third bid is still needed to move the Fire Alarm system project forward.
 - c. *2021 Projects: Status of budget and capital approval and project bids [JoAnn Rife].* We cannot move forward on the nature center trails until we obtain the DNR

permits. However, we can move forward with a study, but this must be delayed until vegetation starts to appear again in spring. This project will carry over into next year. The university is currently researching alternative uses of the 1428 Midway Road property. It is currently taking 2-3 months to get an appraisal done. We are hoping the card access system can be completed in early November.

- d. *Condition Report for Campus [Tracy Schwartz]*. Cleanup of the island in front of the Barlow has been completed, which included removing a dead tree. In total, 10 diseased trees were removed on campus and stumps ground, with all mulch staying on the campus for landscaping projects. Future Boy Scout projects are being developed, with buckthorn eradication in the planning. The necessary wiring has been completed in prep for installing card reader keyless entries in the Fitness Center and Gym. Crosswalks have not been painted due to unavailability of reflective paint for purchase. Tracy was recommended to check with the highway department as they have in large quantities. The usual fall Safety Walk will be pushed to Fall 2022 because it was completed in spring 2021.
7. Old Business
 - a. *Status and update of 1428 Midway Road Building Use [Martin Rudd]*. In follow up to Dean Rau's visit to the Trustees meeting, Barb did a work up of the MBA enrollments. For the short term she was not confident the EMBA program could support the space. A high-level overview took place for an alternate plan for the 1428 Midway Road space. The Center for Entrepreneurship & Innovation could find use for the space. Amenities would include a maker space, entrepreneur in residence space, conference and shared classroom space, drop-in offices, incubator/start-up (leased) spaces. WiSys, could provide space for our current faculty to meet with inventors. There are existing programs at UWO which could enhance our current programming. An appraisal of that space still needs to be done. This project would provide outreach to both students and the community.
 - b. *Economic Impact Study baseline data and timeline [Martin Rudd]*. Payroll & student aid information can be pulled to help support this study. Martin suggests taking this item off of Old Business as he does not see this moving forward in the near future. The counties need to decide how they are going to partner with the university. We can do the work that would help move other projects forward, but there is more work to be done from a context perspective.
 8. *Report from the Assistant Chancellor for Access Campuses [Martin Rudd]*. Jerry asked for updated parking information to help guide the finance committee in planning for future lot improvements. Martin will provide a second report before the end of the semester.
 9. *Future Agenda Items*. Jaime Paige-Stadler, UWO Director of Career & Professional Development, was recommended to present at a future meeting to offer information about where our graduates go after graduation. Dan Brosman, Director of the Small Business Development Center, could be invited to present more information on that 1428 Midway Road property project.

10. *Schedule next meeting.* The next meeting was confirmed for November 22, 1:00pm. Tom Snider will not be able to attend next meeting. Jerry will chair the meeting in his absence.
11. *Adjournment.* Jerry Iverson motioned to adjourn the meeting. Seconded by Steve Binder. Meeting adjourned at 3:56 pm.

Respectfully submitted.
Renee Anderson