

Minutes -Approved

UWO Fox Cities Board of Trustees

Monday March 22, 2021 1:00 p.m.

Trustees Present: Tom Snider (WC), Steve Binder (WC), Mike Brunn (WC-Alt), Jerry Iverson (OC), Yvonne Monfils (OC)

Excused: Mike Thomas (OC-Alt)

Others Present: JoAnn Rife, Martin Rudd, Ane Carriveau, Paul Farrell, Pam Massey, Renee Anderson, Craig Moser, Mike Elder, Tracy Schwartz

1. Call to Order [*Tom Snider-Chair*]. The meeting was called to order at 1:01 p.m. by chair, Tom Snider.
2. Public comment on agenda items. There were no public comments.
3. Approval of February 22, 2021 minutes. Motion made by Jerry Iverson to approve. Seconded by Steve Binder. Motion carried.
4. Presentation and discussion of bills [*Tracy Schwartz*]. Tracy covered the itemized bills for March. No questions arose.
5. New Business and Standing Reports
 - a. 2021 Operational Budget Update and YTD Spending [*JoAnn Rife*]. The campus maintenance supplies budget is currently at 79% spent. Small Capital improvements is at 85% of budget which includes encumbrances.
 - b. 2020 Projects: Status of 2020 CIP and small capital projects. Status of approvals, rollovers and process [*JoAnn Rife*]. Admin/Student Affairs rooftop repairs, maintenance shed repairs, Baehman Theatre lighting upgrades, and Library carpet replacements are completed. Fire Alarm will be completed over summer. Food Service/Union pre-bid walk-thru completed on March 11 with bids due today. Children's Center pre-bid walk thru completed March 16 with bids due March 14. Geology storage closet will be completed this week. Library ceiling tile/frame repairs will be completed by end of summer with funds carryover requests sent to each county.
 - c. 2021 Projects: Status of budget and capital approval [*JoAnn Rife*]. Nature Center Updates and Science Room fume-hoods will be moving thru the counties for review/approval in May. Numbers are currently being run inhouse for the land & building project. This will move to the counties for review/approval in July or August. JoAnn will have a report for next meeting. The Small Capital outlay projects

are in bid development or are acquiring bids. Martin added that there will be a May 1st clean-up (of buckthorn) in the nature center by local Boy Scouts.

- d. Condition Report for Campus [*Tracy Schwartz*]. Roofing repairs are being taken care of. Staff are also doing assessment for other potential problem areas. General cleaning up of debris, paint touch-up and spring grounds clean-up are also occurring.
 - e. Comments on Parking from Campus Steering Committee [*Pam Massey*]. The Steering committee requests that every spring the parking lot permits be re-visited, suggesting (as an example) that a survey be conducted to visit any new concerns. One initial suggestion is whether permits can be paid once per year rather than each semester. There may be other on or off-street parking options for students. They will just need to do their own investigation into those options.
 - f. Update on Strategic Planning (Martin). Chancellor Leavitt had laid out a plan and timeline for this new process. There will be an ongoing implementation group tasked to oversee and report out on the Strategic Planning process as it moves forward. Multiple stakeholders will be involved within the three universities to represent how our new university looks.
6. Old Business. There was no old business.
 7. Report from the Assistant Chancellor for Access Campuses [Martin]. New information is shared regularly with the campus as more vaccination opportunities become available. Testing is still required up until 2 weeks following the 2nd vaccine. Martin clarified that the Fox Cities Campus will not require faculty, staff or students to be vaccinated. A Tree Campus/Tree City/Tree Utility celebration is planned on Thursday April 29 in the Menasha area. Martin gave a little history on the Tree Campus requirements and what is required for keeping that status. Held on a local elementary school (this year at St. Mary's school, Menasha), our college students help the younger students to plant the trees. Commencement for associates degree graduates is planned at 8am on May 15th. This will be one of four ceremonies held for UW Oshkosh graduates. Martin shared more details on two student stories in his report. Martin was asked to provide Jeff's Sachse's resume for the review by the trustees. They would like Martin to collect information that they would like to see in the impact study.
 8. Future Agenda Items
 - a. Invitation to Jeff Sachse to discuss expectations of Economic Impact Study. Martin will confirm this presentation for the April meeting. Jeff would like to talk to the trustees about how an impact study could inform the board. Renee will add to the April agenda.
 9. Schedule of Safety Walk/Tour (Tom). Renee will create and send a Doodle Poll to find a date and time. No parking permits required for attendees of the walk as it will be after hours. Steve suggested that we alternate the timing of the walks every other year to involve doing them both in daylight and after dark. Shoot for mid to late May.

10. Schedule next meeting [TBD 04/26], via Blackboard Collaborate. April 26th was confirmed by the board as the next meeting date.
11. Adjournment. A motion received by Yvonne to adjourn. Seconded by Jerry. Meeting adjourned at 1:57 p.m.

Respectfully submitted,
Renee Anderson