

Minutes-Approved

UWO Fox Cities Board of Trustees

February 22, 2021 1:00 p.m.

Trustees Present: Tom Snider (WC), Steve Binder (WC), Mike Brunn (WC-Alt), Jerry Iverson (OC), Yvonne Monfils (OC)

Excused: Mike Thomas (OC-Alt)

Others Present: JoAnn Rife, Martin Rudd, Ane Carriveau, Paul Farrell, Pam Massey, Renee Anderson, Craig Moser, Mike Elder, Dr. Aggie Hanni (Guest)

1. The meeting was called to order at 1 pm by board chair Tom Snider.
2. Public comment on agenda items. There were none.
3. Approval of January 20, 2020 minutes. There was a motion by Steve Binder to accept the minutes of the January 20, 2021 minutes as presented. Seconded by Jerry Iverson. 1 Abstention. Motion carried.
4. Enrollment Management and Trends for UWO Fox Cities [Dr. Aggie Hanni]. Martin Rudd introduced Aggie Hanni, Assistant Vice Chancellor for Enrollment Management. Aggie defined the components of undergraduate enrollment and followed with enrollment data. **FALL 2020 data:** Total enrolled headcount was 909 students which was down 201 students from fall 2019 or -18.1%. International student headcount was 144, down 9 students from 2019. New Freshman population admits at FOX/FDL campuses (combined) were up 11% over 2019 with no change in number of registrations. Forty students withdrew across both access campuses (FOX and FDL combined). **SPRING 2021 data:** Overall enrollments are down over spring of 2020 with the greatest decreases in the Freshman students. Although students have a primary campus, they continue to take courses on multiple campuses (FOX/FDL/Oshkosh) and at a greater number in 2021. **FALL 2021 data:** Total Applications are down to date, but net admits are up. Many enrollment strategies are in place to improve marketing and recruitment of new students. It's projected that international student enrollment should grow by 25 students.
5. Presentation and discussion of bills [*Tracy Schwartz*]. There were no questions following the presentation of January bills.
6. New Business and Standing Reports

- a. *2021 Operational Budget Update and YTD Spending [JoAnn Rife]*. JoAnn shared the year-to-date remaining operational budget balances. There were no follow-up questions.
 - b. *2020 Projects: Status of 2020 CIP and small capital projects. Status of approvals, rollovers and process [JoAnn Rife]*. JoAnn shared the 2020 CIPs in a new format which the board agreed was more easily capturing timelines and expenditures.
 - c. *2021 Projects: Status of budget and capital approval [JoAnn Rife]*. Nature Center updates will go before the appropriate Winnebago County Committees in March. They hope to obtain grants and/or utilize the Boy Scouts. Requests to be submitted for the replacement of 15 Fume Hoods in the science rooms. Both Facilities and MBA program staff will plan to tour the .918 acre, 1428 Midway Rd site to begin the acquisition process with both counties. Other small capital outlay projects are to move forward over Summer 2021. Food Service/Student Union feasibility study to move forward in 2021 with construction in 2023.
 - d. *Condition Report for Campus [Tracy Schwartz]*. Minor painting projects continue.
 - e. *Update on Parking passes sold (Martin)*. A total of 31 parking passes were sold to date. A Parking Enforcement Officer was recently hired and will initially be issuing warnings on the FOX campus starting next week.
 - f. *Planning for presentations at County Committees [Martin]*. The Trustees were presented with some meeting dates to which Chancellor Leavitt has been invited in May 2021
7. Old Business
- a. *2020 Operational Budget and Final Spending [JoAnn Rife]*. This item can be removed from future agendas.
8. *Report from the Assistant Chancellor for Access Campuses*. The Fox Cities campus is in its second week of UW System's mandated on-site faculty & staff testing for COVID-19. Up to 100 appointments can be accommodated on each of two days (Tue/Wed) testing which takes place every other week. Positive tests rates remain low across all UWO testing sites. Educators will be vaccinated in the 1b vaccine rollout estimated to start on March 1st. The Culver Family Welcome Center splits its space between community testing and vaccinations. The City of Menasha is moving forward with its plan to use the campus as a public vaccination site. Martin re-emphasized the story of a UWO-Fox Cities and UWO alumna and entrepreneur that opened her own business in Appleton.
9. *Future Agenda Items*.
10. *Schedule of Safety Walk/Tour (Tom)*. Tom Snider requested that this item be tabled with the intent to schedule a tour sometime in late April or May.
11. *Schedule next meeting [TBD 03/22], via Blackboard Collaborate*. March 22, 2021 was confirmed as the next meeting date.
12. *Adjournment*. Motion to adjourn by Steve Binder. Seconded by Jerry Iverson. Meeting adjourned at 2:24 pm

Respectfully submitted,
Renee Anderson