

University of Wisconsin Education, Extension and Agriculture Committee
Thursday, November 15th, 2018
James P. Coughlin Center – Volunteer Room

Members Present: Tom Snider, Mike Brunn, Steve Binder, Tom Borchart, and Karen Powers.

Members Absent: None.

UW-Extension Staff: Jessica Beckendorf (Interim Area Extension Director), Danielle Hairston-Green (Extension Institute for Human Development and Relationship Director), Mandi Dornfeld, Kimberly Miller, Melissa Haight, and Amy Hendrickson.

Others Present: None.

Meeting called to order at 9:01 a.m. by Tom Snider.

Comments from the Public related to items on the agenda: None.

Approval of Minutes: Borchart moved to approve the 10/18/2018 minutes; seconded by Brunn. Motion carried **5-0**.

Program Reports:

Youth & Family Development: Dornfeld distributed a “2018 Review...Looking Ahead to 2019” handout and highlighted a few programs. Dornfeld explained the history of *Rent Smart* in connecting UW-Extension (UWEX) with the housing community. Winnebago County UWEX began offering an online *Money Management* course this year to meet participant needs and continue partnership with the court system. The *Grandparents Raising Grandchildren Support Group* is growing in Winnebago County, with over 50 participants expected at this month’s meeting. Dornfeld has certified 6 schools for *Sources of Strength* in 2018. Dornfeld will also be involved in a *Youth Suicide Study* over the next 2 years.

Community Garden Update: Miller shared that the offer to purchase the land across from the J.P. Coughlin Center has been pulled, pending another offer. Committee members discussed other land options they’ve pursued. The Community Gardens will be open for one more growing season in 2019. The current land lease with UWEX is being extend. It will end in May 2020 giving UWEX time to prep the land according to the lease.

Committee Chair Report: Snider had no report to share.

UW-Extension – Administration:

2019 Budget Update: The 2019 Budget has passed.

2019 Contract Approval: Beckendorf requested Snider’s approval and signature on the 136 Contract for 2019 staff. Snider signed the contract.

Staff Updates/Area Updates: Mia Ljung will start as the Outagamie and Winnebago County shared Community Development Educator on December 3rd. She will begin orientation on December 3rd in Outagamie County and December 7th in Winnebago County. A verbal offer has been extended and accepted for the 4-H Educator position, likely to also begin on December 3rd. Final interviews for the Healthy Communities Coordinator position are tomorrow. The AG Educator position hiring process is also in progress. Hendrickson will be on maternity leave, likely beginning mid-January. Ashley Rolph is shadowing Hendrickson to take over financial tasks for the office while Hendrickson is on leave. Haight will be filling in for Human Development and Relationship program support while Hendrickson is on leave. Haight shared a review of her internship experience with the Winnebago County UWEX office. After her internship ends in December, she will be hired on as a paid volunteer Grandparents Raising Grandchildren Coordinator in addition to the part-time program support.

Department Activities: Staff have been busy cleaning out offices and preparing for new staff to begin next month. Staff check-out laptops have been updated by the I.S. department. I.S. has also updated the staff-assigned laptops to resolve the issues previously experienced. I.S. did order and install a replacement projector in Meeting Room B, but experienced the same issues connecting with older laptops. They are working to replace it with a different model.

State Activities: Matt Hanson (Assistant Dean to the Southern Areas of Extension) has been invited to the December

Extension Committee Meeting. Beckendorf and Hendrickson will partner to forward the informational website about the transition of UWEX to UW-Madison to the committee members. Hairston-Green shared information about the All-Colleague Conference being held December 4 – 6th. She has been busy planning this conference since starting her position 60 days ago. There will be 20 capacity-building workshops available. 425 participants have registered.

Comments by Committee Members: Snider advised that UWEX may need to assist Matt Hansen with technology needs for the December meeting. He may need Skype capabilities for another meeting he needs to attend remotely following the Extension Committee Meeting.

Next Meeting: Next regular committee meeting will be held Thursday, December 20th, 2018.

Adjourned: Brunn moved to adjourn; seconded by Borchart. Motion carried **5-0**, 9:57 a.m.

Respectfully submitted by:

Amy Hendrickson