

**University of Wisconsin Education, Extension and Agriculture Committee**  
**Thursday, February 20th, 2020**  
**James P. Coughlin Center – Volunteer Room**

**Members Present:** Tom Snider, Steve Binder, Mike Brunn, Tom Borchart, and Karen D. Powers.

**Members Absent:** None.

**UW-Extension Staff:** Chris Viau, Mia Ljung, Sarah Thompson, and Amy Hendrickson.

**Others Present:** None.

**Meeting called to order** at 9:00 a.m. by Tom Snider.

**Comments from the Public related to items on the agenda:** None.

**Approval of Minutes:** Brunn moved to approve the 1/16/2020 minutes; seconded by Borchart. Motion carried 5-0.

**Safety:** Borchart encouraged all present to practice cold weather safety. Hendrickson added to clear snow away from furnace vents, gas/electric meters, and fire hydrants. Thompson asked if anyone knew the current safety committee poster topic. Committee members and staff are encouraged to view the sign posted at the building entrance on their way out.

**Program Reports:**

**Youth & Science:** Thompson has been doing afterschool programming in various Oshkosh and Menasha schools. Thompson distributed demographics provided by the schools. Borchart requested the demographic information be converted to percentages and be shared with the committee. 80 kids participated in 4-H Fun Day. Thompson reviewed some of the activities, showing examples of Math Art done at the event. Lego Club has experienced decreased attendance recently. Program attendance depends highly on inviting participants from other events and word of mouth. Borchart requested Thompson share her schedule of programs for committee members to visit. 4-H Summer Camp Leader Training is underway. 4-H Coverbud Camp preparations are underway. Two previous 4-H interns, Jack Loken and Kaley Reklau, created a SPIN (special interest) group at the Boys & Girls Club that Thompson and Berger have been providing follow-up support for. Thompson passed around a flyer and invited the committee members to attend the 4-H Fashion Review at the Extension Fond Du Lac office on June 15. Thompson is developing a Science with Sarah event; stay tuned for more information.

**Community Development:** Ljung distributed a handout highlighting her programming priorities for 2020. Ljung has been focusing on economic development with entrepreneurs of color through the Fit Oshkosh Coworking Space. Two awarded grants have funded the hiring of a Coworking Space Coordinator, whom Ljung is training. Development of this program has relied heavily on word of mouth and social connections to identify entrepreneurs of color in the area. Ljung reviewed some of the support offered through the Coworking Space. Ljung highlighted some of the differences between this coworking space and others and how these differences benefit users. Additional funding is being sought to continue running this space and funding the coordinator position beyond April. Ljung introduced Homegrown, a pilot educational program by UW-Madison Division of Extension and the University of Missouri Extension.

**Committee Chair Report:** Snider has been busy supporting legislation for the veteran support. The Commitment to Veteran Support and Outreach (CVSO) Act has been introduced to support suicide prevention for veterans.

**UW-Extension – Administration:**

**Action Item – 2019-2020 Budget Carryover Requests:** Hendrickson distributed copies of the 2019-2020 Budget Carryovers request submitted to Finance. Viau reviewed the requests to keep the committee in the loop. These carryover requests do not require a vote from the committee. Powers moved to recommend approval of the budget transfers, seconded by Binder. Motion approved 5-0. Brunn volunteered to attend the March 5 Personnel & Finance Committee meeting to represent the Extension Committee's support.

**Staff Updates/Area Updates:** Viau had no updates to share.

**Department Activities:** Viau explained that our office will be collaborating with the Finance Department to document the accepted donation of the large screen TV in Room B into Extension's budget. This will appear as an increase in

revenue and an increase in expenses to reflect the donation. If it is determined that approval from the committee is needed, an action item will be added to the next agenda.

**State Activities:** Viau is completing performance reviews for state staff. Viau is also completing work for the statewide Title and Total Compensation Review.

**Comments by Extension Staff:** None.

**Comments by Committee Members:** Borchart inquired whether staff are able to complete their programming within a standard 40-hour workweek; he encouraged staff to ensure a healthy work-life balance. Powers and Mike Norton attended the November Grandparents Raising Grandchildren Support Group. Powers has been advocating to Human Services to fund having someone provide legal advice, and the department has expressed interest. Viau will pass that information on to Mandi Dornfeld for follow-up. Borchart will be absent next meeting; Snider noted he will be excused.

**Next Meeting:** Next regular committee meeting will be held Thursday, March 19<sup>th</sup>, 2020.

**Adjourned:** Binder moved to adjourn; seconded by Brunn. Motion carried 5-0, 10:35 a.m.

Respectfully submitted by:

Amy Hendrickson