

**Minutes-Approved**  
**UWO Fox Cities Board of Trustees**  
**November 30, 2020 1:00 p.m.**

Trustees Present: Tom Snider (WC-Chair), Steve Binder (WC), Mike Brunn (WC-Alt), Jerry Iverson (OC), Yvonne Monfils (OC), Mike Thomas (OC-Alt)

Others Present: JoAnn Rife, Tracy Schwartz, Martin Rudd, Craig Moser, Ane Carriveau, Will Hansen (FSA), Paul Farrell, Pam Massey, Ben Richardson (guest)

1. The meeting was called to order at 1:00 pm by chair, Trustee Tom Snider.
2. Public comment on agenda items. There were none.
3. Approval of October 26, 2020 minutes. Trustee Binder moved to approve the October 25, 2020 minutes. Seconded by Iversen. Motion carried.
4. Access Campus Academic Programs [Caroline Geary]. Caroline thanked the board for inviting her to today's meeting. A per credit tuition comparison is approx. \$200/cr (\$2400 semester) at Fox Cities campus and \$300/Cr (\$3600 semester) at Oshkosh campus. These do not include seg fees. This tuition is set by the Board of Regents. Full-time is considered 12 credits and taking 12-18 credits falls within the credit plateau for a FT student. We are now one catalog across 3 campuses, which allows us, for example, to bundle and deliver our language offerings giving us the ability to expand into two new languages. We are now offering career exploration courses, which students can carry forward into specific majors, for example, Intro to Social Work. UWO has secured Grays Associates to help review our current programming and can evaluate program development to help meet the needs of the region. One of the considerations is to bring 4-year degrees to the 2-year campuses depending on what the area needs are. Caroline shared that UWO-Fox Cities is completing a search this year in Biology. Any further questions of the Trustees for Caroline can be routed through Renee Anderson.
5. Presentation and discussion of bills [Tracy Schwartz]. In addition to what is listed in the Invoice summaries, Tracy mentioned that the Café gate is broken and will need replacing immediately, estimates being sought. Steve questioned why large equipment (ex. Mowers) are not in the capital budgets. JoAnn added that large equipment will be placed in the CIP planning documents moving forward. No other questions were raised regarding monthly invoices.
6. New Business and Standing Reports
  - a. Parking update [*written report, Ben Richardson*]. Mike Thomas asked what the total cost was for the enforcement position. Charges incurred by the parking fund are likely due to refunds (credits) issued this year for last year's returning students. Ben stated that revenues generated from ticketing offset enforcement costs.

- b. 2019-20 Operational Budget Update and YTD Spending [*JoAnn Rife*]. The county budgets start over every year unless money is carried forward for encumbrances incurred before the end of the year. Steve recommends completing parking lot repairs that were not finished last year by transfer/carry over unused monies to the next year (which would need approval by Finance Cte). JoAnn indicated she able to work with that process. The trustees decided to take this to a vote: Steve Binder made a motion to take part of the funds leftover from last year to be carried forward per county process for sealing, crack-filling, striping, and parking lot lighting. Seconded by Jerry Iversen. Motion carried.
  - c. 2020 Projects: Status of 2020 CIP and small capital projects. Status of approvals and process [*JoAnn Rife*]. No questions arose from information provided in the report.
  - d. 2021 Projects: Status of budget and capital approval [*JoAnn Rife*]. No further questions arose from information provided in the report.
  - e. Condition Report for Campus [*Tracy Schwartz*]. Maintenance shed project is in progress and will take another week to 10 days. Contractors will not be plowing the SW parking lot & lot adjacent to the Engineering building due to reduced lot usage. This will save on labor, salt, and gas.
7. Report from the Assistant Chancellor for Access Campuses [*Martin Rudd*]. There was a change where we are sending faculty and staff for testing. Albee Hall is the preferred test site for all employees. It is anticipated that there will be an extension of the surge testing sites up through the holiday week. They may restart in January under a cold weather protocol for drive through sites or may change to vaccination sites.
  8. Future Agenda Items: Add "Equipment process" and "Parking lot" to the December agenda.
  9. Schedule next meeting: Meeting confirmed for December 28. It was suggested to consider a different platform because of difficulty with some using their video in Collaborate.
  10. Schedule date for Safety Walk [*Tom Snider*]. IT was agreed to postpone until spring when snow is not an issue.
  11. Trustee Iversen made a motion to adjourn. Seconded by Binder. Motion carried. Meeting adjourned at 2:20 pm.

Respectfully submitted,  
Renee Anderson