

Minutes-Approved
January 27, 2020
UWO-Fox Cities Board of Trustees
1478 Midway Road, Room 1706

Trustees Present: Joy Hagen (OC), Mike Thomas (OC), Mike Brunn (WC), Tom Snider (WC)

Others Present: Pam Massey, William Hansen (Student), Ane Carriveau, Chuck Hermes, Joann Rife, Martin Rudd, Tracy Schwartz, Terri Perkins (guest)

1. The meeting was called to order by board chair, Joy Hagen, at 1:00 p.m.
2. **Public comments on agenda items.** There were none.
3. **Approval of December 16, 2019 minutes.** A motion was made to approve the minutes of the December 16th meeting by Trustee Thomas. Seconded by Trustee Snider. Motion carried.
4. **Presentation and discussion of bills [Chuck Hermes].** Bills were presented for the month of December. There was no additional discussion on bills presented.
5. **New Business**
 - a) **Facilities Use Report [Terri Perkins, UWO-Fox Cities Campus Events Coordinator].** Terri discussed highlights of the type, quantity and breadth of events that she plans and coordinates in both the CAC and the rest of campus. She also discussed rates, the state of the “event market” in the Fox Cities and classroom usage using data provided by Dr. Bill Bultman
 - b) **2019 and 2020 Budget Updates [Chuck Hermes]** Chuck indicated that we would be requesting a rollover of \$44,000 from the Counties to complete 2019 capital projects for which POs have been issued but the work not completed yet.
 - c) **2020 Planning: CIP, Operational (incl. small capital) and current state of approvals and timelines [JoAnn Rife].** JoAnn indicated that rollover requests will be made for Children’s Center, roof and parking lot projects; the Children’s Center addition is unlikely to be completed during 2020. Trustee Thomas said he would like to see CIP requests included in the next materials for distribution; they are available in the County’s budget book too.
 - d) **Master Planning [Martin Rudd].** Master planning for all three campuses include strategic and academic planning (2020-21 projects for UW Oshkosh) and that academic planning needs would drive decisions about enhancement of academic facilities.
6. **Old Business**
 - a) **Condition report for campus [Chuck].** Tracy Schwartz continues to monitor salt usage on the campus as the snow comes and goes. The rest of the campus is in good operating condition. Tracy indicated that many of the main hallway panels have been repainted as part of the re-branding that is taking place.
 - b) **Parking Fee implementation [Martin Rudd].** Two communications went out in the previous week (Joy was copied on the messages) to faculty/staff and students to offer a link to purchase a permit (dated sticker) for \$50 for the Spring semester. There will be a period of time during which warning notices are placed on vehicles where no valid permits are on display. Enforcement will commence with the start of the Spring 2020 semester. Martin reiterated that for faculty, staff and students who have an Oshkosh campus permit, there is no Fox Cities permit required. Will Hansen indicated that there was a resolution prepared (but not passed) by the students in opposition to any further attempts to move the parking fee to a segregated (universal) fee. During the Spring semester, Martin will bring information about the number of permits sold / issued.

7. **Report from the Assistant Chancellor for Access Campuses.** The report offered comments on parking, branding and signage updates to the campus, and the recent budget forums held on the Oshkosh campus.
8. **Future Agenda Items.** Kitchen and Student Union facility planning: input from student representatives is sought over the coming months. Martin will also present a summary of the parking fee implementation for approval as future direction for those who come after the current group of employees and Trustees.
9. **Schedule next meeting.** February 24th will be the next meeting.
10. **Adjournment.** Motion to adjourn by Trustee Snider. Seconded by Trustee Brunn. Meeting adjourned at 1:55 PM.

Respectfully submitted,
Martin Rudd