

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
SOLID WASTE MANAGEMENT BOARD**

DATE: December 18, 2019

TIME: 9:02 a.m.

LOCATION: J.P. Coughlin Center  
625 E. County Road Y  
Meeting Room A  
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman  
David Albrecht, Vice Chairman  
Paul Eisen, Secretary  
Mike Easker  
Gerry Konrad  
Susan Locke  
Doug Nelson

EXCUSED: Jerry Finch

ALSO PRESENT: John Rabe, Director of Solid Waste  
Cassie Stadtmueller, Administrative Associate  
Kurt Pernsteiner, Operations Manager  
Zach Moureau, Environmental Manager  
John Fink, Executive Assistant

1. Call to Order: P. O'Brien called the meeting to order at 9:02 a.m.
2. Approve Agenda: Motion to approve the December 18, 2019 agenda, made by D. Albrecht and seconded by G. Konrad. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe informed the Solid Waste Management Board (SWMB) that we sent a plant/sympathy card from SWMB and Staff to Ken Robl's visitation/funeral.
5. Approval of Minutes – December 4, 2019 Open Session: Motion to approve the December 4, 2019 open session minutes, made by M. Easker and seconded by G. Konrad. Motion carried 7-0.

6. Discussion/Action – Administration Office Addition & Renovation Project Update: J. Rabe presented Administration Office Addition & Renovation Project Update to the SWMB as follows:

Schedule

- Construction progressing and remains on schedule
- Review construction photos
- Punch list walkthrough scheduled for December 27, 2019
- Substantial completion is January 3, 2020 and final completion is January 10, 2020
- Occupancy permit/inspection January 8, 2020
- Office furniture delivery and installation to begin on January 16, 2020 (pushing for January 9, 2020)
- Final move in week of January 20, 2020

Budget/Financials

- Contract Amount = \$1,315,010 [\$1,450,000 Authorized w/Contingency]
- Change Order (CO) #1 = +\$422 [After Hours Concrete Floor Removal]
- CO #2 = +\$3,486 [Structural Modifications – Old/New]
- CO #3 = +\$409 [Mezzanine Location/Support Post]
- CO #4 = -\$1,025 [Roofing Changes/Cold Weather]
- CO #5 = +\$4,992 [Electrical/Data Changes & Additions]
- CO #6 = +\$7,155 [Hydronic Piping Changes, Extra Concrete, Additional Cabling/Wiring]
- Total CO's Approved To Date = +\$15,439
- Others in the Works: Ditch/Swale Mods (~\$12,400), Room 122 Lighting Controls (~\$1,100), Additional Door/Mezzanine Painting (unknown)

Motion to accept change orders to date made by, D. Albrecht and seconded by G. Konrad.  
Motion carried 7-0.

7. Discussion/Action – Award Front End Loader Capital Purchase: K. Pernsteiner presented the Front End Loader Capital Purchase proposal tally to the SWMB as follows:

|                          | Price     | Yr/Make/Model        | Option 1 Plow | Option 2 Bucket | Price with Option 1 Plow | Price with Option 2 Bucket | Price with Option 1 and 2 |
|--------------------------|-----------|----------------------|---------------|-----------------|--------------------------|----------------------------|---------------------------|
| Aring Equipment Co.      | \$209,485 | 2020 Volvo L90H      | \$29,996      | \$22,475        | \$239,481                | \$231,960                  | \$261,956                 |
| Brooks Tractor           | \$249,000 | 2020 John Deere 624L | \$35,000      | \$24,900        | \$284,000                | \$273,900                  | \$308,900                 |
| Fabick Cat               | \$202,850 | 2020 CAT 938M        | \$29,996      | \$23,100        | \$232,846                | \$225,950                  | \$255,946                 |
| YES Equipment & Services | \$216,466 | 2020 Hyundai HL960HD | \$29,996      | \$22,508        | \$246,462                | \$238,974                  | \$268,970                 |

- We were able to get a used plow from the Highway Department at no cost to the SWMB, so option 1 is not necessary

Cat 938M Pros:

- Cab comfort
- 360 degree visibility
- Turning radius is sharper
- Upgraded technology to prevent wheel spin wear
- Air ride seat with moving controls with seat
- Joystick with less hand movement
- On-the-go regeneration not stopping and waiting for a long time
- Led lights

Cat 938M Cons:

- Learning new maintenance
- Less experience operating
- Slower camera
- Wider main lift arm

Staff recommends to award the loader and bucket purchase to Fabick Cat (2020 Cat 938M) for a total price of \$225,950.

Motion to Award Front End Loader Capital Purchase to Fabick Cat for a total price of \$225,950 made by, D. Nelson and seconded by G. Konrad. Motion carried 7-0.

8. Discussion/Action – Options to Regain Rights to Former Huber Facility Property: J. Rabe presented Options to Regain Rights to Former Huber Facility Property to the SWMB as follows:
- J. Rabe & P. O'Brien met with Mark Harris, Mike Elder and Rob Keller on December 5, 2019
  - 1980's – SWMB purchased Bartlet farm property north and south of County Road Y (County initially loaned the SWMB money, but the SWMB paid the County back in full – no tax payer money used; land parcels are owned by Winnebago County as shown on City GIS
  - Reviewed status of options previously considered - \$43,000 purchase and land swap (both denied by Facilities & Property Management (F&PM) Committee )
  - Discussed SWMB need for former Huber property for future park entrance and final City Welcome sign installation; J. Rabe strongly recommended that this property should stay County owned
  - Discussed estimated property value/access/appraisal options
  - M. Harris stated that he felt that the SWMB has always been fair with these property dealings in past (Huber, Highway, Law Enforcement Center)
  - M. Elder discussed in general with F&PM Committee on December 11, 2019, considering a joint SWMB/F&PMC meeting; want to verify access to property from 76 & Y

Discussion ensued amongst the SWMB.

No action taken at this time.

9. Discussion – Landfill Gas Operations Update: Z. Moureau presented the SWMB with the following Landfill Gas (LFG) Operations Report:

| Landfill Gas Operations – December 16, 2019 |   |                           | Meter Op. Hours | One-Week Runtime |
|---|---|---------------------------|-----------------|------------------|
| Engine #2R                                  | Off   |                           | 1               | 1                |
| Engine #3                                   | Off   | Gearbox at L&S for repair | 33089           | 0                |
| Engine #4                                   | Running at 1030 KW  |                           | 10336           | 151              |
| Engine #5                                   | Running at 1400 KW  |                           | 29298           | 168              |
| Sunnyview Compressor                        | Compressor B running at 48%. Pipeline outflow 784 scfm.   |                           |                 |                  |
| Sunnyview Flare                             | Flare – Off; Vacuum = -10’’ wc; Blower 103 and 104 on; 105 – off  |                           |                 |                  |
| Sunnyview Gas Field                         | CH4 = 50.0%<br>O2 = 2.2%  |                           |                 |                  |
| Snell Rd Flare                              | Flare – On;<br>Flow = 62 scfm;<br>Vacuum = -16.0’’ wc   |                           |                 |                  |
| Snell Rd Gas Field                          | CH4 = 48.2%<br>O2 = 2.9%  |                           |                 |                  |
| Miscellaneous                               | -Measure & record spark plug firing voltages on all engines. Remove and replace all spark plugs out of specs. Clean and regap spark plugs removed from engines. |                           |                 |                  |

- Energy revenue from November (\$142,630) was lower than October (\$172,118). We received the new generator for Engine #3 and the engine was operational for one week. During the week, the gearbox exhibited unusual vibration. It was evaluated and determined to need new bearings. We will not have the gearbox back until January 2, 2020. The generator failure likely caused or contributed to the condition of the gearbox. Decokes were performed on Engines #4 and #5 throughout the month resulting in lower revenues. Engine #2 was run for the majority of November but was shut down on several occasions to perform Engine #2R installation activities. Through November, annual revenue is \$1,846,183 which has exceeded our budgeted revenue.
- We currently have Engines #4 and #5 running at full load. In compliance with our air permit, Engine #2 can no longer be run as Engine #2R has been operational. All of Engine #2 parts can now be used as spare parts for Engine #3.
- December LFG Monitoring and 30-day surface emission remonitoring for 4th Quarter exceedances are being completed this week.

- Interviews for a new Environmental Technician were held last week Tuesday. Mitchell Busch accepted the position and he will start January 6, 2020. He comes from Tetra Tech where he worked on the Fox River Cleanup Project.
- The recloser replacement project has been postponed until the week of January 6, 2020 due to equipment being delayed in transport. The project is scheduled to be complete by January 17, 2020.
- Installation activities are complete on Engine #2R with final commissioning occurring this week. The engine has already run for approximately one hour. Training and final hand over of the engine by Clarke Energy will occur this week. Z. Moureau presented photos to the SWMB.

Discussion ensued amongst the SWMB.

10. Future Agenda Items: None at this time.

11. Set Next Meeting Date: The next SWMB meeting date is scheduled for January 15, 2020 at 9:00 a.m. (Highway Department).

12. Adjournment: Motion to adjourn made by D. Nelson and seconded by D. Albrecht. Motion carried 7-0. Meeting was adjourned at 10:03 a.m.

Respectfully Submitted,

Cassie Stadtmueller  
Administrative Associate

**Approved by SWMB – January 15, 2020**