

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: November 16, 2016

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
Mike Easker (9:06 a.m. – 9:29 a.m.)
Jerry Finch
Gerry Konrad
Susan Locke

EXCUSED: David Albrecht
Doug Nelson
John Rabe, Director of Solid Waste

ALSO PRESENT: Kathy Hutter, Administrative Associate – Solid Waste
Kurt Pernsteiner, Solid Waste Operations Manager
John Fink, County Executive Assistant
Chris Anderson, Foth Infrastructure & Environment

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the November 16, 2016 agenda, with one change to remove item #6 from the agenda, made by K. Robl and seconded by J. Finch. Motion carried 6-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: K. Pernsteiner explained to the Solid Waste Management Board (SWMB) that the Transfer Station Tip Floor Replacement Project (SW06-16) was completed on November 15, 2016. K. Pernsteiner indicated that the Compactor Installation Project (SW03-16) is progressing, with the first solid waste compactor expected to be ready for testing and production use on November 17, 2016.
5. Approval of Minutes – October 19, 2016 Open Session: Motion to approve the October 19, 2016 open session minutes, made by J. Finch and seconded by S. Locke. Motion carried 6-0.

7. Discussion/Action – Authorize Landfill Gas Pipeline Compliance Engineering Services: C. Anderson, Foth Infrastructure & Environment (Foth) explained to the SWMB that he had preliminary discussions with SWMB Staff about regulatory compliance standards that may affect the landfill gas (LFG) pipeline that connects Sunnyview Landfill and Snell Road Landfill to the County Highway Department and Law Enforcement Center. C. Anderson further explained that Utility Safety & Design, Inc. (USDI) completed a Regulatory Review of the Sunnyview LFG pipeline and determined that the pipeline is regulated by the Wisconsin Public Service Commission (PSC). C. Anderson presented an initial Compliance Proposal to the SWMB that included: Preparation of Operating and Safety Plans, Staff Training, obtaining an Operator ID and coordination of a PSC Inspection. C. Anderson explained that the cost of the proposed initial compliance actions and professional services (work completed by Foth and USDI) comes to \$33,400 (additional annual costs would also apply). C. Anderson asked the SWMB to consider authorizing the proposed LFG Pipeline Compliance Engineering Services.

Discussion ensued amongst the SWMB.

Motion made by J. Finch and seconded by P. Eisen, to authorize the proposed LFG Pipeline Compliance Engineering Services for \$33,400. Motion carried 7-0.

8. Discussion/Action – Authorize 2017 Standard Tipping Fee Rate Schedule: K. Pernsteiner presented the draft 2017 Standard Tipping Fee Rate Schedule to the SWMB and explained that:
- The 2017 Tipping Fee Rate for General Refuse will increase from \$41.00/ton to \$42.00/ton as approved by the SWMB during the 2017 Budget process.
 - The Minimum Fee for General Waste will be \$13.00 (all vehicles 500 lbs. or less).
 - Recycling vendor contracts were reviewed by SWMB Staff and no recycling fee increases are deemed necessary in 2017.
 - Verbiage was added to the No Charge Recyclable Waste line to clarify that it includes cars and pickup trucks with curbside recyclables only.

Discussion ensued amongst the SWMB.

Motion made by J. Finch and seconded by M. Easker to authorize the 2017 Standard Tipping Fee Rate Schedule as presented by K. Pernsteiner. Motion carried 7-0.

9. Discussion – Sludge Site Operations Update: K. Pernsteiner presented the following Sludge Site Operations Update to the SWMB:
- Sludge and ash disposal activities will continue through November 30, 2016; north end filling operations area will be sealed/stabilized with ash products.
 - Temporary gas collection was added to north end filling areas (sump risers) to control odors.
 - SWMB Staff are working to develop a plan for additional stabilization on the south horseshoe area (during winter months) prior to 2017 final cover construction.
 - Clearwater Paper sludge is approved for alternate daily cover (ADC) at the Outagamie County Landfill (beginning December 1, 2016).
 - Appleton Coated sludge is still being evaluated by Outagamie County Landfill for potential disposal; a 1 month trial is planned for December 2016.

Discussion ensued by the SWMB.

10. Discussion – Landfill Gas Operations Update: K. Pernsteiner updated the SWMB with the following LFG operations report.

Landfill Gas Operations – November 15, 2016			Meter Op. Hours	One-Week Runtime
Engine #1	Out of service	Fire damage	0	0
Engine #2	Down	Vent fan controller replacement	47402	135
Engine #3	Running at 987 KW	Replaced oil filters	16939	163
Engine #4	Running at 1020 KW	Replaced oil filters	10691	122
Engine #5	Running at 1300 KW	Replaced oil filters	12336	168
Sunnyview Compressor	Compressor A running at 68%; B-off. Pipeline outflow = 1129 scfm.			
Sunnyview Flare	Flare – On; Flow = 326 scfm; Vacuum = -24’’ wc; Blower 103/104 running at 65%; 105–Off			
Sunnyview Gas Field	CH4 = 52.0% O2 = 1.5%			
Snell Rd Flare	Flare – On; Flow = 113 scfm; Vacuum = -16.0’’ wc			
Snell Rd Gas Field	CH4 = 47.8% O2 = 1.3%			

- WPS/Highway Revenues are \$253,149 for October 2016; target revenues are expected to exceed \$2.8M - budgeted revenues are \$2.6M.

Discussion ensued amongst the SWMB.

11. Future Agenda Items: None.

12. Set Next Meeting Date: The next SWMB meeting date is scheduled for December 7, 2016 at 9:00 a.m.

13. Adjournment: Motion to adjourn made by J. Finch and seconded by S. Locke. Motion carried 7-0. Meeting was adjourned at 9:29 a.m.

Respectfully Submitted,

Kathy Hutter
Administrative Associate – Solid Waste

Approved by SWMB – December 7, 2016