

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: November 15, 2017

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
Mike Easker
Gerry Konrad
Susan Locke

EXCUSED: David Albrecht
Jerry Finch
Doug Nelson

ALSO PRESENT: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Administrative Associate
Kurt Pernsteiner, Operations Manager
Kathy Hutter, Recycling Program Manager (9:00 a.m. – 9:15 a.m.)
John Fink, County Executive Assistant

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Amended Agenda: Motion to approve the November 15, 2017 amended agenda, made by K. Robl and seconded by S. Locke. Motion carried 6-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe explained to the Solid Waste Management Board (SWMB) that he and K. Pernsteiner attended the County Board Budget deliberations on November 7, 2017. J. Rabe stated that he answered questions from County Board Supervisors, including why the SWMB discontinued the container rental/lease program. J. Rabe further explained that the 2018 Budget was approved.
5. Approval of Minutes – November 1, 2017 Open Session: Motion to approve the November 1, 2017 open session minutes, made by G. Konrad and seconded by K. Robl. Motion carried 6-0.

6. Discussion/Action – 2018 Standard Tipping Fee Rate Schedule: K. Pernsteiner presented the draft 2018 Standard Tipping Fee Rate Schedule to the SWMB and explained that:

- The 2018 Tipping Fee Rate for General Refuse will increase from \$42.00/ton to \$43.00/ton as approved by the SWMB during the 2018 Budget process.
- The Minimum Fee for General Waste will be \$15.00 (all vehicles 750 lbs. or less).
- The fee for Asphalt Shingles will be \$35.00/Ton.
- The fee for Loads of Tires will be \$190.00/Ton.
- The fee for Microwaves will be \$5.00/Each.
- Clean wood will be accepted as Construction and Demolition material (previously yard waste).

K. Hutter explained to the SWMB that our vendor Liberty Tire’s fees have increased, causing the suggested increase in tipping fee for tire recycling. K. Hutter further explained that Liberty Tire has not increased their rates for the past seven (7) years and agreed to keep the rate the same for the next three (3) years. K. Hutter informed the SWMB that we recycle ~70-80 tons of tires per year.

Discussion ensued amongst the SWMB.

Motion to approve the 2018 Standard Tipping Fee Rate Schedule, made by K. Robl and seconded by G. Konrad. Motion carried 6-0.

7. Discussion/Action – Landfill Gas Operations Update: J. Rabe updated the SWMB with the following Landfill Gas Operations report:

Landfill Gas Operations – November 14, 2017			Meter Op. Hours	One-Week Runtime
Engine #2	Running at 980 KW	Start Shell oil	53428	154
Engine #3	Running at 980 KW		22502	156
Engine #4	Running at 1000 KW		18108	154
Engine #5	Down		19242	0
Sunnyview Compressor	Compressor A running at 62%. Pipeline outflow 1052 scfm.			
Sunnyview Flare	Flare – On; 298 scfm; Vacuum = -18’’ wc; Blower 104 and 105 running at 48%; 103 – off			
Sunnyview Gas Field	CH4 = 51.1% O2 = 1.2%			
Snell Rd Flare	Flare – On; Flow = 104 scfm; Vacuum = -16.0’’ wc			
Snell Rd Gas	CH4 = 45.1%			

Field	O2 = 2.0%			
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- WPS/Highway Revenues were \$205,657 for October 2017 (\$2.09 Million year to date).
- Engine #5 generator – replacement/repair options
 - New ~\$46,000 with 15-18 week lead time
 - Repair ~\$13,000 with 15-18 week lead time (not an option to expedite)
- Quarter 4 Surface Emissions Monitoring completed by Foth Infrastructure & Environment (Foth) during the week of November 6, 2017.
- Monthly monitoring being completed by Foth the week of November 13, 2017.
- Foth will be revising landfill gas projections for future planning efforts with the Law Enforcement Center.

Discussion ensued amongst the SWMB.

8. Closed Session:

- a. Pursuant to Section, 19.85(1)(e), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relationship to a Disposal Agreement with Appleton Property Ventures.

Motion made by K. Robl and seconded by G. Konrad at 9:23 a.m. to convene into closed session. Motion carried 6-0 by roll call vote.

9. Return to Open Session to Resume Regular Business: Motion to return to open session at 9:40 a.m. made by K. Robl and seconded by S. Locke. Motion carried 6-0 by roll call vote.

10. Discussion/Action – Consider Approval of Disposal Agreement with Appleton Property Ventures:

Motion to approve the Disposal Agreement with Appleton Property Ventures as presented by SWMB Staff, made by G. Konrad and seconded by K. Robl. Motion carried 6-0.

11. Future Agenda Items: None at this time.

12. Set Next Meeting Date: The next SWMB meeting date is scheduled for December 6, 2017 at 9:00 a.m.

13. Adjournment: Motion to adjourn made by M. Easker and seconded by G. Konrad. Motion carried 6-0. Meeting was adjourned at 9:42 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Administrative Associate

Approved by SWMB – December 6, 2017