

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: November 1, 2017

TIME: 9:02 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
David Albrecht
Mike Easker
Jerry Finch
Gerry Konrad
Susan Locke

EXCUSED: Doug Nelson

ALSO PRESENT: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Administrative Associate
Kurt Pernsteiner, Operations Manager
Kathy Hutter, Recycling Program Manager

1. Call to Order: P. O'Brien called the meeting to order at 9:02 a.m.
2. Approve Agenda: Motion to approve the November 1, 2017 agenda, made by K. Robl and seconded by J. Finch. Motion carried 8-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe explained to the Solid Waste Management Board (SWMB) that on October 19, 2017 the WI Department of Natural Resources (WDNR) performed an inspection of the Transfer Station, Residential Drop-off Area and Compost Site and found we were in compliance.

Discussion ensued amongst the SWMB.

5. Approval of Minutes – October 18, 2017 Open Session: Motion to approve the October 18, 2017 open session minutes, made by J. Finch and seconded by G. Konrad. Motion carried 8-0.

6. Discussion– Tri-County Recycling Program Update: K. Hutter presented the Tri-County Recycling Program Update to the SWMB as follows:
- The last Tri-County Recycling Program Update was on October 4, 2017; the anticipated impact of China’s National Sword Policy on commodity markets and Tri-County MRF backup operational plans were discussed at that time.
 - Per an Outagamie County (OC) Memorandum dated October 23, 2017, the Tri-County MRF is no longer able to sell mixed plastics (#3-7) as a commodity. Mixed plastics are not banned from landfill disposal and will be collected and landfilled until markets stabilize; mixed plastics are ~0.21% of incoming MRF materials.
 - The MRF will continue to accept all plastic containers with the expectation that markets will stabilize. This plan will minimize disruption to hauler operations and lessen any confusion that a temporary change in material acceptance could create for residents.
 - MRF operations will be adjusted to ensure that the utmost attention is paid to saleable commodities and material quality. Staff will work to reduce sorter vacancies, concentrate on improving the bale quality of higher value materials and focus on educational materials for the general public that highlight the need to know what is acceptable in the curbside bin and eliminate contaminants at the collection point.
 - Continued guidance comes from industry leaders and focus groups. The statewide industry perspective is that recycling is a global, cyclical economy and Wisconsin recyclers will adapt and continue to thrive.
 - Tri-County Recycling, with Spectrum Reach/Kernel Team won a 2017 Telly Award for an educational commercial that aired on Spectrum (Time Warner Cable) in 2016. The Telly Award honors excellence in local, regional and cable television commercials. There were 12,000 entries from all 50 states and 5 continents considered for the 2017 competition.

Discussion ensued amongst the SWMB.

7. Discussion/Action – Amended Ordinance for Boats at Ken Robl Conservation Park: J. Rabe reminded the SWMB that the Parks Director had previously provided changes to the Ordinance to allow boat usage at the Ken Robl Conservation Park (KRCP) pond. J. Rabe presented the SWMB with the proposed amendment to the General Code Chapter 19.16 (3).

J. Rabe stated that the SWMB previously recommended that boat usage in the KRCP pond would not be allowed, and requested that the SWMB take formal action accordingly.

Discussion ensued amongst the SWMB.

Motion to prohibit boat usage at the KRCP pond, made by M. Easker and seconded by P. Eisen. Motion carried 8-0.

8. Discussion/Action – Resolution to Transfer Use of Huber Facility Property to the SWMB: J. Rabe informed the SWMB that he met with M. Elder and M. Harris on October 13, 2017 to discuss options to transfer use of former Huber Facility property from Facilities to Solid Waste. J. Rabe further explained that he recommended that the original purchase price from 1994 of

\$25,000 be adjusted by inflation to 2017 dollars (\$41,636) and the SWMB would be willing to accept this amount for the transfer of use rights.

J. Rabe reviewed the Resolution (prepared by C. Orenstein and J. Bodnar) with the SWMB. J. Rabe stated that M. Elder agreed to take this Resolution to the Facilities and Property Management Committee at a future meeting.

Discussion ensued amongst the SWMB.

Motion to approve the purchase of the use rights of the Huber Facility property for the sum of \$41,636, made by J. Finch and seconded by G. Konrad. Motion carried 8-0.

9. Discussion/Action – Landfill Gas Operations Update: J. Rabe updated the SWMB with the following Landfill Gas Operations:

Landfill Gas Operations – October 31, 2017			Meter Op. Hours	One-Week Runtime
Engine #2	Running at 987 KW		53106	167
Engine #3	Running at 987 KW		22178	167
Engine #4	Running at 1030 KW	Cylinder 1 head replaced on Tuesday (valve issue).	17793	168
Engine #5	Down		19242	0
Sunnyview Compressor	Compressor B running at 65%. Pipeline outflow 1060 scfm.			
Sunnyview Flare	Flare – On; 255 scfm; Vacuum = -18’’ wc; Blower 104 and 105 running at 52%; 103 – off			
Sunnyview Gas Field	CH4 = 51.1% O2 = 1.0%			
Snell Rd Flare	Flare – On; Flow = 107 scfm; Vacuum = -16.0’’ wc			
Snell Rd Gas Field	CH4 = 48.3% O2 = 1.0%			

- Engine #5 generator was removed by CD Smith on October 31, 2017 and sent to L&S Electric (L&S) to see if the generator can be repaired (unknown at this time).
- If generator can't be repaired, a new one will need to be ordered from L&S via Stamford in England for a cost of \$45,800 and a 15-18 week lead time (does not include installation).
- Law Enforcement Center waste heat recovery system Engines 4 & 5 piping repairs/replacement – October 26, 2017 meeting with Facilities to discuss their plans for

repairs; plan is to issue a Request for Bid to replace the Engine #4 piping; discussed testing the Engine #5 piping to verify this doesn't need to be replaced as well; high temp plastic piping in lieu of steel being considered; SWMB staff needs to evaluate the Engine #4 & 5 Cain units to determine if repairs/replacement is necessary (siloxane buildup and exterior corrosion of containers); also discussed long-term LFG projections and possible future use of LFG in boilers.

Discussion ensued amongst the SWMB.

Motion to approve the repair or replacement costs of the generator for Engine #5, made by P. Eisen and seconded by D. Albrecht. Motion carried 8-0.

10. Discussion – Construction Project Updates: J. Rabe updated the SWMB on the KRCP Construction Project as follows:

- Work began on September 28, 2017; Progress Meetings held on October 3, 10, 24 & 31, 2017.
- Advance Construction (Advance) has made good progress on the project to date:
 - Kafka granite started stockpiling trail mixture on October 25, 2017
 - Parking lot binder paving was completed on October 28, 2017
 - Fence installation is complete except for one section (by top soil); power still needs to be run to new gate location
 - Concrete pad for toilet shelter and Fernau Avenue bike trail connection will be poured on November 1, 2017
 - Advance plans to begin trail mixture placement on November 2, 2017
 - Fishing pier concrete abutment work to begin later this week
 - Fishing pier and toilet shelter – early December delivery schedules
- Cross Access Agreement prepared/reviewed by J. Bodnar – will be signed by J. Rabe and M. Harris and submitted to Register of Deeds/City of Oshkosh.

J. Rabe updated the SWMB on the Snell Road Final Cover Repairs as follows:

- RiverView Construction (RiverView) started repair work on October 17, 2017
- UW-Oshkosh compost delivered on October 19, 2017 (45 truckloads)
- Progress meetings held on October 24 & October 31, 2017
- Site work should be completed by November 2, 2017
- Seeding, fertilizer and e-mat/mulch installation to be completed by November 3, 2017
- Foth Infrastructure & Environment (Foth) to prepare/submit Notice of Noncompliance (NON) letter report to WDNR in November 2017 in hopes of being back in compliance by December 31, 2017

J. Rabe updated the SWMB on the Sludge Site Final Cover Project as follows:

- Substantial completion reached – holding \$50,000 in retainage to ensure that vegetation is fully established in Spring 2018
- Documentation report submitted to WDNR on October 24, 2017

- J. Rabe updated the SWMB on the Residential Drop-off Area Modification Project as follows:
- Substantial completion reached – holding ~\$19,700 in retainage to ensure that vegetation is fully established in Spring 2018
 - Waiting on as-built report from Foth (not submitted to WDNR)

Discussion ensued amongst the SWMB.

11. Future Agenda Items: None at this time.

12. Set Next Meeting Date: The next SWMB meeting date is scheduled for November 15, 2017 at 9:00 a.m.

13. Adjournment: Motion to adjourn made by J. Finch and seconded by G. Konrad. Motion carried 8-0. Meeting was adjourned at 10:05 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Administrative Associate

Approved by SWMB – November 15, 2017