

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: October 20, 2021

TIME: 9:02 a.m.

LOCATION: Solid Waste Administration Office
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
David Albrecht, Vice Chairman
Paul Eisen, Secretary
Thomas Borchart
Mike Easker
Gerry Konrad
Kevin Konrad
Doug Nelson

EXCUSED: Susan Locke

ALSO PRESENT: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Office Supervisor
Kathy Hutter, Operations Manager
Zach Moureau, Environmental Manager

1. Call to Order: P. O'Brien called the meeting to order at 9:02 a.m.
2. Approve Agenda: Motion to approve the October 20, 2021 agenda, made by T. Borchart and seconded by K. Konrad. Motion carried 8-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe informed the Solid Waste Management Board (SWMB) that a memo was sent to the family of Ken Robl and Jim Lauson to inform them of the memorial benches placed at the Ken Robl Conservation Park on October 11, 2021. J. Rabe explained that the memo included information on who built the bench, the location of the bench and a picture of the bench.

J. Rabe informed the SWMB that the 2020 Annual Report Financial Summary was verified by the Finance Department.

J. Rabe informed the SWMB that the County Executive is putting together hand written thank you letters for Winnebago County Staff and SWMB members who are veterans in honor of

Veteran's Day. J. Rabe asked SWMB members if any are veterans and what branch they served in. J. Rabe stated he will relay this information to the County Executive.

P. Eisen informed the SWMB that during the October 19, 2021 County Board meeting, the retention of employees become a major issue. P. Eisen stated he believes this will ripple through the county, department by department. P. Eisen stated he would like the Solid Waste Staff and SWMB to consider issuing Solid Waste employees a bonus or carryout extra efforts to retain the employees in the Solid Waste Department.

D. Nelson stated we have previously discussed giving bonuses to employees and it is not something we can do. D. Nelson explained that he believes simply thanking employees on a regular basis and showing appreciation for the work they do will speak volumes.

Discussion ensued amongst the SWMB.

M. Easker stated creating a culture that draws people in is very important.

Discussion ensued amongst the SWMB.

5. Approval of Minutes – October 6, 2021 Open Session: Motion to approve the October 6, 2021 open session minutes, made by P. Eisen and seconded by D. Albrecht. Motion carried 8-0.
6. Discussion/Action – Award Four-Wheel Drive Articulated Rubber Tire Loader: K. Hutter presented the results of the request for proposals (RFP) for the Four-Wheel Drive Articulated Rubber Tire Loader Capital Purchase to the SWMB as follows:
 - RFP SW05-21 published on DemandStar on September 20, 2021; due October 11, 2021 for 2022 purchase of loader and bucket to replace a 2012 Volvo L90F with approximately 18,000 hours.
 - Loader primary use is for loading waste and recyclable materials into semi-trailers at transfer station. Also used for managing scrap metal, tires, yard waste materials and snow removal.
 - 2022 Budget = \$275,000
 - Pros and Cons of Volvo and CAT models were discussed amongst Solid Waste (SW) personnel.
 - SW has a lot of experience with Volvo and they have held up well for us.
 - Our CAT 938M is a newer purchase (2020) and while it has a nicer interior, we'd like to have more hours of use with this piece of equipment to determine if we should consider purchasing another one.

	Price	Yr/Make/Model	Trade-In	Option 1	Total W/Option 1	Total W/Trade-in	Total W/Trade-in & Option 1
American State Equipment	\$268,287.00	2022 Liebherr 1.546P	\$(27,700.00)	\$ 26,410.00	\$ 294,697.00	\$ 240,587.00	\$ 266,997.00
Aring Equipment Co.	\$225,750.00	2022 Volvo L90H	\$(37,000.00)	\$28,600.00	\$ 254,350.00	\$ 188,750.00	\$ 217,350.00
Brooks Tractor	\$277,624.00	2022 John Deere 624P	\$ -	\$30,600.00	\$ 308,224.00	N/A	N/A
Fabick Cat - Option 1, Bucket <12 weeks	\$224,500.00	2022 CAT 938M	\$(42,000.00)	\$37,760.00	\$ 262,260.00	\$ 182,500.00	\$ 220,260.00
Fabick Cat - Option 2, Bucket= 12+ weeks	\$224,500.00	2022 CAT 938M	\$(42,000.00)	\$31,890.00	\$ 256,390.00	\$ 182,500.00	\$ 214,390.00
Fairchild Equipment	\$195,615.00	2022 JCB 437 2X	\$ -	\$24,890.00	\$ 220,505.00	\$ 195,615.00	\$ 220,505.00
Kelbe Brothers Equipment	\$222,672.00	2022 Hitachi ZW180-6	\$(27,000.00)	\$27,000.00	\$ 249,672.00	\$ 195,672.00	\$ 222,672.00
YES Equipment & Services	\$200,440.00	2022 Hyundai HL955AHD	\$(29,000.00)	\$27,150.00	\$ 227,590.00	\$ 171,440.00	\$ 198,590.00

- Research was done into an electric option; machine was underpowered for use in this type of environment.
- Used loader, bucket and snow plow will be sold to Brown County Port & Solid Waste Department by November 15, 2021 (selling price = \$42,500)
- SWMB Staff recommend award to Aring Equipment Co. for 2022 Volvo L90H with Option #1, Rockland Grapple Bucket for \$254,350.

Motion to Award Four-Wheel Drive Articulated Rubber Tire Loader Capital Purchase to Aring Equipment Co. for a total price of \$254,350 made by D. Nelson, and seconded by D. Albrecht. Motion carried 8-0.

7. Discussion – Operational Program Update: K. Hutter presented the Transfer Station Waste/Recycling, Diversion Programs and Hazardous Waste Operations Reports to the SWMB as follows:
- Transfer Station Operations
 - Winnebago County Highway Department completed blacktop paving/resurfacing of transfer station driveway and staging areas October 14-19, 2021. 2021 Capital Outlay Budget = \$200,000; Total project estimate ~\$83,000.
 - Ken Robl Conservation Park (KRCP)
 - Tree maintenance in KRCP continues; fencing around trees that are highly susceptible to browsing and protecting smaller trees that have outgrown their protection sleeves are next to be addressed. Timeframe for completion is end of October 2021.

Z. Moureau presented the Landfill Gas (LFG) and Long-term Care (LTC) Updates to the SWMB as follows:

- Revenue
 - Energy revenue was \$142,262 in September
 - Revenue through September is \$1,298,844 (average monthly revenue of \$144,300)
- Engine Operation/LFG Usage
 - Engines #3, #4 and #5 are running as often as possible during on peak hours (shutdown of Engine #5 at night)
 - Engine #3 was down in September causing a reduction in runtimes and giving less flexibility with gas flows
 - Engine #2R new turbocharger delayed in shipping, coming from overseas
 - Request for Qualifications was posted for LFG Feasibility Study on October 8, 2021
 - Responses due October 29, 2021
 - Plan to review responses with Brown/Outagamie County Staff for additional opinions
 - Present to SWMB at the November 2021 meeting
- LTC Update
 - 2021 Snell Road Landfill Piping and Leachate Extraction Pump Installation Project is complete
 - Started pumping leachate and collecting gas from LIB wells

- Repair of gas collection pipe sag has improved collection efficiency
 - October LFG monitoring event occurred the week of October 4, 2021
 - No issues encountered
 - WI Department of Natural Resources Air Compliance Inspection scheduled for November 2, 2021
- Stormwater Update
 - Rettler Corporation (Rettler) has completed the evaluation of stormwater systems and associated City of Oshkosh stormwater fees/credits (approved by SWMB at February 17, 2021 meeting)
 - Snell Road Landfill, Sunnyview Landfill, and Combined Parcel (Transfer Station, Sheriff's Department, and Highway Department) evaluated
 - Rettler determined stormwater credits could be requested for all properties based on riparian property, flow control, and pollution control (City allows maximum credit of 75%)
 - Results discussed with Facilities Director and Highway Commissioner
 - Agreement to submit the credit application to City of Oshkosh after a review of impervious surfaces on the combined parcel
 - Review overall stormwater fee allocations for combined parcel to more accurately reflect current site conditions
 - Discussed sharing consultant costs for combined parcel (~\$6,900)
 - Submit final application in late October/early November 2021
 - City will review and provide comments
 - Final credit decision will be made but will result in overall savings for Winnebago County

Discussion ensued amongst the SWMB.

8. Future Agenda Items: None at this time.
9. Set Next Meeting Date: The next SWMB meeting date is scheduled tentatively for November 17, 2021 at 9:00 a.m.
10. Adjournment: Motion to adjourn made by D. Nelson and seconded by G. Konrad. Motion carried 8-0. Meeting was adjourned at 10:18 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Office Supervisor

Approved by SWMB – November 17, 2021