

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: October 5, 2016

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
Jerry Finch
Gerry Konrad
Susan Locke
Doug Nelson

EXCUSED: David Albrecht
Mike Easker

ALSO PRESENT: John Rabe, Director of Solid Waste
Kathy Hutter, Administrative Associate – Solid Waste
Kurt Pernsteiner, Solid Waste Operations Manager
John Fink, County Executive Assistant

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the October 5, 2016 agenda, made by J. Finch and seconded by K. Robl. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: P. Eisen notified the Solid Waste Management Board (SWMB) that an Invitation to Bid for Transfer Station Tip Floor Replacement at the Winnebago County Solid Waste/Recycling Transfer Station was published in the October 3, 2016 print edition of the Oshkosh *Northwestern*. K. Pernsteiner explained that the Tip Floor Replacement project is included in the 2016 Budget (\$50,000) and will involve replacement of cracked sections of the concrete tip floor. J. Rabe indicated that Tip Floor Replacement bid result consideration will likely be scheduled as an agenda item for the October 19, 2016 SWMB meeting.

J. Rabe distributed a September 22, 2016 Associated Recyclers of Wisconsin (AROW) Memorandum to the SWMB. J. Rabe explained that the AROW Memorandum addresses concerns about legislative activity expected to draw funds from the Environmental Management Account (EMA) to balance the next biennial budget; EMA Recycling Grant funds were reduced in the 2016 budget. The AROW Memorandum indicates that preliminary landfill tonnage reports for 2016 show a 4.97% increase in disposal tonnage, which is expected to increase the EMA to \$35-\$37 million (EMA funding comes from a Recycling Fee that is included in landfill tipping fees). The AROW Memorandum stresses the importance of recycling and AROW's goal to promote an increase in recycling and waste reduction funding in future years.

5. Approval of Minutes – September 21, 2016 Open Session: Motion to approve the September 21, 2016 open session minutes, made by K. Robl and seconded by S. Locke. Motion carried 7-0.

6. Discussion/Action – 2015 SWMB Annual Report: J. Rabe presented the draft 2015 SWMB Annual Report to the SWMB and explained that it included:
 - A new format/layout, designed as a full-color, 12 page newsletter.
 - An introduction page that included a summary of solid waste and recycling programs offered at the Sunnyview Landfill Facility and a brief synopsis of the Tri-County Regional Partnership.
 - Individual articles that highlight Transfer Station Operations, Resource Recovery, Sunnyview Industrial Waste/Papermill Sludge Landfill, Closed Landfill Environmental Monitoring & Maintenance, Landfill Gas Collection & Utilization, Enhanced Recycling Services, Household Hazardous Material and Pharmaceutical Waste Management, In Your Community and the Container Rental and Lease Program.
 - 2014-2015 Financial Reports (Statement of Revenues & Expenses, Balance Sheet, and Retained Earnings Reservation).
 - 2014-2015 Tonnage Summary – categorized into material shipped to the Outagamie County Northeast Landfill, material disposed in the Winnebago County Industrial/Sludge Landfill and material handled as recyclable materials.
 - A list of SWMB Members, a list of SWMB Management Staff and the 2015 Organizational Chart.
 - Facility contact information.

Discussion ensued amongst the SWMB.

P. Eisen recommended adding information about the future development of the Ken Robl Conservation Park.

Motion made by J. Finch and seconded by P. Eisen to accept the draft 2015 SWMB Annual Report with the addition of information about the Ken Robl Conservation Park. Motion carried 7-0.

7. Discussion – Tri-County Recycling Update: J. Rabe explained to the SWMB that he attended a Tri-County Recycling meeting in Outagamie County on September 29, 2016. J. Rabe presented the following Tri-County Recycling Update to the SWMB.
- Tonnage – 82,700 tons SSR processed (YTD through September 2016); projected SSR is ~110,000 tons for 2016 (~98,000 tons in 2014 & 2015).
 - Operations – 2nd shift efficiency has improved plant throughput from 25 to 28 tons/hour; there has been a large reduction in Saturday operations/over time.
 - Commodity trends – September 2016 commodity pricing (combined material average) is \$81/ton; up from ~\$63/ton in Quarter 1; future trends are expected to be stable.
 - Glass options – Staff are working with Faulks Brothers Construction, Waupaca to use glass as sand blast media (pilot program) in lieu of landfill disposal/beneficial use.
 - 2016 capital projects – metering bin replacement; dust/odor control system; Brown County (BC) SSR compactor installation – all completed; polishing screen disc replacement and presort incline belt replacement – still to be completed.
 - Other recyclable materials are being considered – the Food Packaging Institute (FPI) is pushing to have (Brown, Outagamie, Winnebago [BOW] Counties) add paper cups, pizza boxes and other paper/plastic materials from fast food restaurants; BOW is analyzing economics and potential operational issues; benefit – increased tons and FPI provided advertising funds.

Discussion ensued amongst the SWMB.

8. Discussion – Sludge Site Operations Update: J. Rabe presented the following Sludge Site Operations Update to the SWMB.
- Sludge and ash filling operations continue; Riverview Construction (Riverview) is assisting weekly with operations.
 - Wisconsin Public Service (WPS) requested a switch to all Pulliam fly ash (Weston fly ash needed for internal landfill capping project); began on October 4, 2016.
 - Approximately 10 weeks of filling remain; transition of materials to Outagamie County Landfill will begin December 1, 2016 (approximately).
 - Odor investigation continues targeting sump risers; Riverview add a temporary connection to the active gas collection system (week of October 10, 2016).
 - Foth Infrastructure and Environment (Foth)/GEI are working on Wisconsin Department of Natural Resources (WDNR) Closure Plan Mod and Final Cover Construction plans/specifications and drawings; a draft was provided to Staff on October 3, 2016; Staff are anticipating Closure Plan Mod submittal to WDNR by October 31, 2016 and Final Cover Bid Documents ready by December 31, 2016.
 - Additional WPS ash will be placed in the horseshoe area to re-establish 5% grade/provide additional stabilization prior to final cover construction.

Discussion ensued amongst the SWMB.

9. Future Agenda Items: P. Eisen requested a discussion topic for SW Transfer Station Operations and Safety Plans. D. Nelson requested a discussion topic for Collecting and Proper Disposal of American Flags.

10. Set Next Meeting Date: The next SWMB meeting date is scheduled for October 19, 2016 at 9:00 a.m.
11. Adjournment: Motion to adjourn made by J. Finch and seconded by D. Nelson. Motion carried 7-0. Meeting was adjourned at 10:02 a.m.

Respectfully Submitted,

Kathy Hutter
Administrative Associate – Solid Waste

Approved by SWMB – October 19, 2016