

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
SOLID WASTE MANAGEMENT BOARD**

DATE: October 3, 2018

TIME: 9:02 a.m.

LOCATION: Sunnyview Landfill  
100 W. County Road Y  
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman  
Ken Robl, Vice Chairman  
Paul Eisen, Secretary  
David Albrecht  
Mike Easker  
Jerry Finch  
Gerry Konrad  
Susan Locke  
Doug Nelson

ALSO PRESENT: John Rabe, Director of Solid Waste  
Cassie Stadtmueller, Administrative Associate  
Kurt Pernsteiner, Operations Manager  
John Fink, County Executive Assistant

1. Call to Order: P. O'Brien called the meeting to order at 9:02 a.m.
2. Approve Agenda: Motion to approve the October 3, 2018 agenda, made by K. Robl and seconded by J. Finch. Motion carried 9-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe informed the Solid Waste Management Board (SWMB) that P. Hopper (Equipment Operator) submitted his notice of retirement on September 26, 2018 effective September 27, 2018; position has been approved to refill and posted as of September 27, 2018 (application deadline is October 18, 2018).

J. Rabe informed the SWMB that Finance will not approve budget transfer for MartinRiley engineer/architect proposal for building modifications project; Purchasing Manual – if professional services is greater than \$25,000, a Request for Proposal must be prepared.

J. Rabe informed the SWMB that a poor customer service email was received on September 26, 2018 (via D. Albrecht on September 28, 2018) – landfill user pulled through scale area and stopped at auto battery drop-off area; discussion with scale operator as to normal procedures for

stopping at scale first before using facility – customer extremely unhappy; we'll use as a training exercise to improve customer service.

Discussion ensued amongst SWMB.

5. Approval of Minutes – September 19, 2018 Open Session: Motion to approve the September 19, 2018 open session minutes, made by J. Finch and seconded by S. Locke. Motion carried 7-0. P. Eisen and D. Nelson abstained.
6. Discussion/Action – Award 2018 Snell Road Landfill Maintenance Project (SW05-18): J. Rabe presented the 2018 Snell Road Landfill Maintenance Project (SW05-18) to the SWMB as follows:
  - Request for Bid (RFB) prepared and advertised on September 7, 2018 and September 14, 2018
  - Foth Infrastructure & Environment (Foth) construction cost estimate is ~\$186,000
  - Bids were due on September 27, 2018 – only (1) bid received from Buteyn-Peterson at \$387,205 (base bid and 4 optional bid items)

Foth and SWMB Staff recommends revising the RFB and rebidding the project in January/February and perform this maintenance work in Spring 2019.

Discussion ensued amongst the SWMB.

Motion made by D. Nelson, and seconded by J. Finch to reject the 2018 Snell Road Landfill Maintenance Project (SW05-18) bid from Buteyn-Peterson at the cost of \$387,205. Motion carried 9-0.

7. Discussion/Action – Waste and Recyclable Material Hauling Services Agreement: J. Rabe informed the SWMB that Solid Waste Staff met with Don Volk from Kreilkamp Trucking (Kreilkamp) on September 18, 2018 to review the hauling operations, issues, challenges, etc. D. Volk stated that he would review the rate increase request and get back to us with more details; but some sort of rate increase is necessary to continue to provide this service for Winnebago County. J. Rabe explained that there is no update yet from Kreilkamp.

Discussion ensued amongst the SWMB.

No action taken at this time.

8. Discussion/Action – Construction & Demolition Waste Recycling Services Agreement: J. Rabe updated the SWMB on the Construction & Demolition (C & D) Waste Recycling Services Agreement as follows:
  - Received an email from Landfill Reduction & Recycling (LRR) on September 7, 2018 requesting a \$6.00/ton increase in the Brown, Outagamie and Winnebago (BOW) County's contract rate for C & D waste processing effective January 1, 2019
  - If BOW is unwilling to accept this rate increase, LRR will begin wind down/shut down of Appleton processing facility.

- BOW Directors discussed increase on September 13, 2018 and scheduled a meeting with LRR for September 20, 2018 to discuss the increase.
- BOW met with Jason Salisbury from LRR on September 20, 2018; discussed option of processing fee increase along with tipping fee decreases with fines/residuals on September 21, 2018.
- Received email from LRR on September 24, 2018 requesting no change to processing fee but large decreases in tipping fees for fines/residuals
- BOW submitted final proposal for rate concessions on September 25, 2018 - \$2/ton increase in processing fee, \$3/ton decrease in fines tipping fee and \$2/ton decrease in residuals tipping fee
- Email notification from LRR on September 27, 2018 requesting 30 day contract termination – last day to receive C & D at LRR will be October 27, 2018; LRR will close the Appleton Facility.
- BOW Directors & Operations Staff to discuss status of C & D program and decide how to proceed moving forward.

Discussion ensued amongst the SWMB.

No action taken at this time.

9. Future Agenda Items: None at this time.

10. Set Next Meeting Date: The next SWMB meeting date is scheduled for October 17, 2018 at 9:00 a.m.

11. Adjournment: Motion to adjourn made by M. Easker and seconded by J. Finch. Motion carried 9-0. Meeting was adjourned at 9:53 a.m.

Respectfully Submitted,

Cassie Stadtmueller  
Administrative Associate

**Approved by SWMB – October 17, 2018**