

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: September 21, 2016

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
David Albrecht
Gerry Konrad
Susan Locke
Doug Nelson

EXCUSED: Mike Easker
Jerry Finch

ALSO PRESENT: John Rabe, Director of Solid Waste
Kathy Hutter, Administrative Associate – Solid Waste
Kurt Pernsteiner, Solid Waste Operations Manager
John Fink, County Executive Assistant

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the September 21, 2016 agenda, made by K. Robl and seconded by G. Konrad. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe explained to the Solid Waste Management Board (SWMB) that on September 9, 2016 he emailed a response to the customer complaint concerning the recyclable waste language on the Tipping Fee Rate Schedule for car/pickup truck loads (last discussed at the September 7, 2016 meeting). J. Rabe indicated that curb-side recyclables will be better defined on the 2017 Tipping Fee Rate Schedule.

J. Rabe distributed revised 2017 Budget Packet pages 8-15 to SWMB members. During the September 7, 2016 meeting, the SWMB requested the 2017 Budget to include documentation of the \$2 Million Sunnyview Sludge Site Closure Project Expenses and a \$2 Million

reimbursement from Wisconsin Department of Natural Resources (WDNR) Closure Escrow Funds. J. Rabe explained to the SWMB that C. Orenstein, Director of Finance, satisfied this request by adding language to page 15 to document the Final Cover Construction Project expenses and reimbursement as non-budgetary items.

J. Rabe explained to the SWMB that on September 16, 2016 he mailed letters regarding the August 2016 groundwater sampling results to the owners of private wells located within the Snell Road Landfill Environmental Monitoring Plan. J. Rabe further explained that the letters included a summary of substances detected in the private wells and laboratory reports. J. Rabe stated that WDNR sent similar notification to the same private well owners on September 12, 2016. J. Rabe presented a sample of his letter and WDNR letter to the SWMB.

J. Rabe explained to the SWMB that he received an update from AECOM (contracted by the City of Oshkosh for the sanitary sewer interceptor construction project) indicating that some of the project dewatering wells were shutdown in mid-September to allow a partial rebound of the groundwater table in the vicinity of the worksite. AECOM plans to maintain the current groundwater elevation through mid-October (project completion) when dewatering will end and groundwater can recharge to normal levels.

J. Rabe explained to the SWMB that due to a recent safety incident, the Safety Vest Policy will be actively enforced for all users of the Transfer Station. J. Rabe indicated that K. Pernsteiner will distribute a Policy Reminder Memorandum to regular customers and safety vests will be sold at the Landfill Scale (\$5/each) for Transfer Station users who do not bring their own vests.

5. Approval of Minutes – September 7, 2016 Open and Closed Session: Motion to approve the September 7, 2016 open and closed session minutes, made by K. Robl and seconded by S. Locke. Discussion ensued amongst the SWMB. Motion carried 7-0.

6. Discussion – Construction & Operational Updates: J. Rabe presented the following Construction & Operational Updates to the SWMB.

Construction Updates:

- Compactor Installation projects (Howard Immel) are proceeding on schedule – target completion is in December 2016:
 - Compactor Installation (SW03-16) - \$464,100 Contract Amount
 - Pay Request #1 - \$93,083 (August 1, 2016)
 - Pay Request #2 - \$36,000 (September 8, 2016)
 - 3rd Compactor Installation (SW07-16) - \$278,250 Contract Amount
 - Pay Request #1 - \$75,128 (September 8, 2016)
 - Schedule
 - Foth Infrastructure & Environment (Foth) approved compactors and electrical shop drawings.
 - Monthly progress meetings are being held.
 - Compactors are being built with delivery scheduled in mid-November 2016.
 - Electrical work is being performed to add drops to compactor locations.
 - On-site compactor installations will begin in late-November 2016 and be completed by mid-December 2016.

- Hauling Agreement
 - Kreilkamp Trucking's (contracted SW/SSR hauler) integration of 5 new steel compactor trailers is being coordinated with compactor installation projects; trailers will start arriving in mid-November (1 per week).
 - Landfill Convenience Area Improvements (\$150,000 Budget) – project is on hold until Spring 2017 (carryover)
 - Concrete Tipping Floor Replacement (\$50,000 Budget) – Foth is finalizing technical specifications and drawings; Staff are working with Purchasing to prepare an up front Request for Bid (RFB) document; Staff would like to begin the bid process in late-September 2016.
 - Landfill Boiler Replacement (\$110,000 Budget) – completed (Gartman Mechanical - \$70,255); Johnson Controls to integrate with Facilities building management software.
 - SCADA Upgrade (\$100,000 Budget Carryover) – Staff will be picking this project up again and bidding it out in October 2016 for completion in December 2016/January 2017.
 - Landfill Gas Pickup Truck Replacement (\$30,000 Budget) – Staff are working with Purchasing/State Contract to select a 2016 vehicle or order a 2017 vehicle.
- Other Operational Projects/Repairs:
- Transfer Station Roof repairs – completed (ED Chase); repaired leaks in the roof.
 - Landfill Scale #2 concrete approach replacement – completed (Anderson Concrete).
 - Transfer Station Scale Demolition – Staff are working to schedule this for Fall 2016 (Egbert Excavating).
 - Transfer Station Building Cleaning – exterior completed; interior work to be scheduled later in Fall 2016 (Sparkle Wash).
 - Transfer Station Interior Wall Improvements – MUZA Metal will install steel reinforcement along the east wall of the Construction & Demolition (C&D) bunker area.

Discussion ensued amongst the SWMB.

7. Discussion – Sludge Site Operations Update: J. Rabe presented the following Sludge Site Operations Update to the SWMB.
 - Sludge and ash filling operations continue; Riverview Construction (Riverview) is assisting with operations one day per week (Fridays).
 - Foth completed a topographical survey on September 12, 2016 – revised airspace calculations show ~18,000 cu. yds. remain; approximately 12 weeks of filling; transition of materials to Outagamie County (OC) Landfill will begin on December 1, 2016.
 - Odors were noted (along I-41) on September 12, 2016 – investigation continues targeting the finger drain sumps/backfill areas; may require fly ash seals or connection to active gas collection system; Foth was on-site on September 20, 2016 to screen with a Flame Ionization Detector (FID) which is used for Surface Emissions Monitoring (SEM).
 - Foth/GEI are working on WDNR Closure Plan Mod and Final Cover Construction specifications and drawings; Staff anticipate Closure Plan Mod submittal to WDNR by October 31, 2016 and Final Cover Bid Documents ready by December 31, 2016.

- Additional Wisconsin Public Service (WPS) ash will be placed in the horseshoe to re-establish 5% grade/provide additional stabilization (~18,000 cu. yds.) prior to final cover construction.

Discussion ensued amongst the SWMB.

8. Discussion – Landfill Gas Operations Update: J. Rabe updated the SWMB with the following landfill gas (LFG) operations report.

Landfill Gas Operations – September 20, 2016			Meter Op. Hours	One-Week Runtime
Engine #1	Out of service	Fire damage	0	0
Engine #2	Running at 900 KW		46296	167
Engine #3	Down	Decoke & preventative maintenance	15991	125
Engine #4	Running at 1020 KW		9422	167
Engine #5	Running at 1426 KW		11027	67
Sunnyview Compressor	Compressor A–Off; B running at 74%. Pipeline outflow = 1125 scfm.			
Sunnyview Flare	Flare – On; Flow = 335 scfm; Vacuum = -21’’ wc; Blower 103/104 running at 51%; 105–Off			
Sunnyview Gas Field	CH4 = 51.0% O2 = 1.5%			
Snell Rd Flare	Flare – On; Flow = 106 scfm; Vacuum = -16.0’’ wc			
Snell Rd Gas Field	CH4 = 43.1% O2 = 1.8%			

- WPS/Highway Revenues are \$246,532 for August 2016; Target revenues of ~\$2.8M are expected for 2016 with Engine #1 out of service and planned preventative maintenance downtime.
- Engine #1 – Staff are reviewing options for replacement/relocation (probable discussion topic for the October 5, 2016 SWMB Meeting).
- Foth completing monthly monitoring during the week of September 19, 2016; Q3 SEM scheduled for the week of September 26, 2016.

Discussion ensued amongst the SWMB.

9. Future Agenda Items: P. Eisen requested Staff to look into contracting a SW Transfer Station Operations Consultant to review current Transfer Station operations and safety.
10. Set Next Meeting Date: The next SWMB meeting date is scheduled for October 5, 2016 at 9:00 a.m.
11. Adjournment: Motion to adjourn made by D. Nelson and seconded by G. Konrad. Motion carried 7-0. Meeting was adjourned at 10:06 a.m.

Respectfully Submitted,

Kathy Hutter
Administrative Associate – Solid Waste

Approved by SWMB – October 5, 2016