

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
SOLID WASTE MANAGEMENT BOARD**

DATE: September 20, 2017

TIME: 9:01 a.m.

LOCATION: Sunnyview Landfill  
100 W. County Road Y  
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman  
Ken Robl, Vice Chairman  
Paul Eisen, Secretary  
Jerry Finch (9:00 a.m. – 9:24 a.m.; 9:26 a.m. – 10:27 a.m.)  
Mike Easker  
Gerry Konrad  
Susan Locke  
Doug Nelson

EXCUSED: David Albrecht

ALSO PRESENT: John Rabe, Director of Solid Waste  
Cassie Stadtmueller, Administrative Associate  
Kurt Pernsteiner, Operations Manager

1. Call to Order: P. O'Brien called the meeting to order at 9:01 a.m.
2. Approve Agenda: Motion to approve the September 20, 2017 agenda, made by K. Robl and seconded by J. Finch. Motion carried 8-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe informed the Solid Waste Management Board (SWMB) that our customer Appleton Coated filed for receivership. J. Rabe explained that we have unpaid disposal invoices that will be left unpaid until Appleton Coated's issue is resolved. J. Rabe submitted a Proof of Claim letter on September 14, 2017 for the outstanding invoices.

Discussion ensued amongst SWMB.

J. Rabe informed the SWMB that after speaking with John Bodnar about the Proposed Development Assistance for the North End Dog Park, it was determined that it would go outside the bounds of the ordinance (Chapter 15) for the SWMB to spend money on property they do not own.

J. Rabe informed the SWMB that he submitted a Letter of Commendation to the Winnebago County Human Resource Department for the staff that assisted with the transfer station fire that occurred August 27, 2017. J. Rabe explained that the staff reacted well and went above and beyond to assist the Oshkosh Fire and Police Department to put out the fire.

J. Rabe informed the SWMB that he received an e-mail from Mark Harris in regards to the City of Oshkosh welcome sign placement. J. Rabe explained the City of Oshkosh would like to place the sign on the corner of Jackson Street and County Road Y. J. Rabe indicated that the discussion of the placement of the sign will be a future agenda item.

Discussion ensued amongst the SWMB.

5. Approval of Minutes – September 6, 2017 Open Session: Motion to approve the September 6, 2017 open session minutes, made by D. Nelson and seconded by G. Konrad. Motion carried 7-0.
6. Discussion/Action – Award 4WD Articulated Rubber Tire Loader (SW08-17): K. Pernsteiner explained to the SWMB that the 4WD Articulated Rubber Tire Loader (SW08-17) capital purchase is for a new loader that will replace the 2003 Volvo L90E that is currently used at the Transfer Station and Landfill. K. Pernsteiner explained that a Request for Proposals was prepared and nine (9) proposals were received on August 1, 2017. K. Pernsteiner explained that the 2017 Budget amount for the new loader is \$200,000. K. Pernsteiner presented the lowest three (3) proposals to the SWMB as follows:

<b>Bidder</b>	<b>Year/Make/Model</b>	<b>Trade-In</b>	<b>Net Price</b>	<b>Option 1</b>	<b>Net + Option 1</b>
Swiderski Equipment	2017/18 Doosan DL250-5 US 11	\$20,000	\$152,825.00	\$22,876.00	\$175,701.00
Fairchild Equipment	2017 JCB 437 LX	\$15,000	\$167,820.00	\$11,800.00	\$179,620.00
Aring Equipment	2017/18 Volvo L90H	\$37,500	\$170,450.00	\$23,850.00	\$194,300.00

K. Pernsteiner explained that Option 1 refers to a Rockland bucket with grapples (or equivalent). K. Pernsteiner further explained Rockland buckets are built to the waste industry standards and have been very durable on the two main Transfer Station Volvo L90 loaders.

SWMB Staff recommend purchasing the 2017/18 Volvo L90H from Aring Equipment for the following reasons:

- Aring and Volvo have a proven track record with Winnebago County.
- We currently stock Volvo filters and parts that are interchangeable and have lubricants for engine, hydraulics and anti-freeze that can be used in all Volvo units.
- Brings familiarity with the controls and features we need for safe operations.

Motion made by D. Nelson and seconded by J. Finch, to approve the purchase of the 2017/18 Volvo L90H from Aring Equipment for \$194,300. Motion carried 8-0.

7. Discussion/Action – Quit Claim Deed/Lot Combination for Ken Robl Conservation Park: J. Rabe explained to the SWMB that the owner of the original Snell Road Landfill property parcel is listed with City of Oshkosh as “Winnebago County”; Parcel purchased in 2005 (for Ken Robl Conservation Park south trail & Fernau connection) has owner listed as “Winnebago County SWMB” and not “Winnebago County”; this is an issue with City of Oshkosh site plan review and requires a lot combination or access agreement.

J. Rabe further explained that discussion with Foth Infrastructure & Environment (Foth) and John Bodnar, Corporation Counsel points to the use of a “Quit Claim Deed” to change the owner names on the subject parcels; then submit a Lot Combination Application to the City of Oshkosh to make the corrections on the GIS parcel drawings. J. Rabe further explained to the SWMB that the current Warranty Deed for the parcel has City of Oshkosh Public Works lease/use restrictions that will need to be modified before the Quit Claim Deed can be filed.

Discussion ensued amongst the SWMB.

No action taken by the SWMB.

8. Discussion – Construction Projects Updates: J. Rabe updated the SWMB on the Sludge Site Final Cover Construction Project (SW03-17) as follows:
- Budget = \$1,750,000
  - Contract Amount = \$1,459,574
  - Change Order #1 = (-\$63,555) [Sand to geocomposite drainage layer design change]
  - Change Order #2 = +\$9,000 [Additional fly ash placement for geomembrane installation]
  - Change Order #3 = +\$20,574 [LFG piping, boot repair and unit price item/finalize]
  - Change Order Total = (-\$33,981)
  - Final Contract Amount = \$1,425,593 [Cost will come out of Closure Escrow Account which has a current balance of ~\$2 Million]
  - Engineering Budget v. Actual (Budget = \$178,100 – currently on budget)
  - Long Term Care License Application submitted to WI Department of Natural Resources.

J. Rabe updated the SWMB on the Residential Drop-off Area Modifications Project (SW04-17) as follows:

- Budget = \$250,000 + \$150,000 carryover (\$400,000)
- Contract Amount = \$379,755
- Change Order #1 = +\$14,049 [French drain, culvert field modification, unit cost items/finalize, well abandonment]
- Final Contract Amount = \$393,804
- Engineering Budget v. Actual (Budget = \$53,100 – currently on budget)
- Diversion Fact = ~36 tons of asphalt shingles used in the asphalt paving binder mixture (approx. 20 home re-roofs)

9. Discussion – Landfill Gas Operations Update: J. Rabe updated the SWMB with the following Landfill Gas Operations:

Landfill Gas Operations – September 18, 2017			Meter Op. Hours	One-Week Runtime
Engine #2	Running at 987 KW		52301	56
Engine #3	Running at 980 KW		21418	168
Engine #4	Shutdown Saturday 0800	Decoke started on Monday September 18, 2017	17037	119
Engine #5	Running at 1420 KW		18567	165
Sunnyview Compressor	Compressor B running at 61%. Pipeline outflow 1011 scfm.			
Sunnyview Flare	Flare – Off; Vacuum = -17’’ wc; Blower 104 and 105 running at 55%; 103 - off			
Sunnyview Gas Field	CH4 = 52.3% O2 = 1.5%			
Snell Rd Flare	Flare – On; Flow = 106 scfm; Vacuum = -16.0’’ wc			
Snell Rd Gas Field	CH4 = 47.7% O2 = 0.9%			

- WPS/Highway Revenues are \$226,422 for August 2017; on target to meet budgeted revenues of \$2.6 Million with Engine #1 lost revenue payout.
- 3<sup>rd</sup> quarter Surface Emission Monitoring – Foth completed initial screening the week of September 11-15, 2017.
- Foth is performing monthly LFG monitoring the week of September 18-22, 2017.
- USDI planning on October repairs to valve boxes and tracer wire test station.
- Law Enforcement Center waste heat recovery system Engine #4 piping repairs/replacement – status unknown.

10. Future Agenda Items: City of Oshkosh Welcome Sign and Purchase of Huber Facility property.

11. Set Next Meeting Date: The next SWMB meeting date is scheduled for October 4, 2017 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by J. Finch and seconded by S. Locke. Motion carried 8-0. Meeting was adjourned at 10:27 a.m.

Respectfully Submitted,

Cassie Stadtmueller  
Administrative Associate

**Approved by SWMB – October 4, 2017**