

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
SOLID WASTE MANAGEMENT BOARD**

DATE: September 7, 2016

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill  
100 W. County Road Y  
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman  
Ken Robl, Vice Chairman  
Paul Eisen, Secretary  
Jerry Finch  
Mike Easker (9:00 a.m. – 10:05 a.m.)  
Gerry Konrad  
Susan Locke  
Doug Nelson

EXCUSED: David Albrecht

ALSO PRESENT: John Rabe, Director of Solid Waste  
Kathy Hutter, Administrative Associate – Solid Waste

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the September 7, 2016 agenda, made by K. Robl and seconded by J. Finch. Motion carried 8-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe explained to the Solid Waste Management Board (SWMB) that a customer complaint was received in the Solid Waste email account on September 2, 2016. The complaint referenced language on the Tipping Fee Rate Schedule which indicated that cars or pickup trucks with recyclables would not be charged. The customer had a freezer and waste oil in his truck and was charged \$13.00. On the Tipping Fee Rate Schedule, freezers are listed under Appliances and have a recycling fee of \$13.00. J. Rabe stated that the customer requested that copies of his complaint be provided to SWMB members. J. Rabe further explained that the customer had also emailed the County Executive. J. Rabe provided copies of the complaint and the 2016 Tipping Fee Rate Schedule to SWMB Members and explained that appropriate changes would be made to future Tipping Fee Rate Schedules to indicate that no charge will be issued to cars and pickup trucks with residential curbside recyclables (i.e. bottles, cans, paper, cardboard). J. Rabe stated that he would respond to the customer and include the County Executive on the response.

5. Approval of Minutes – August 3, 2016 Open and Closed Session: Motion to approve the August 3, 2016 open and closed session minutes, made by J. Finch and seconded by K. Robl. Motion carried 8-0.
6. Discussion – Updated 2017 Budget Documents: J. Rabe distributed copies of the updated 2017 Budget Documents to the SWMB. J. Rabe explained to the SWMB that he and K. Pernsteiner presented the updated 2017 Budget for Executive Review on August 30, 2016. M. Harris, County Executive, C. Orenstein, Finance Director, M. Collard, Human Resources Director and D. Albrecht, County Board Chairman attended the Executive Review. J. Rabe further explained that the review committee focused on new positions but no changes were made to the 2017 Budget Documents.

J. Rabe indicated that the updated 2017 Budget Documents have changes to accomplishments, interest income, other travel expenses, capital outlay (as discussed at the August 3, 2016 SWMB Meeting) and an additional \$250,000 line item for the Sunnyview Long-Term Care Escrow account funds which are expected to be released by the Wisconsin Department of Natural Resources (WDNR). J. Rabe stated that the new 2017 projected surplus is \$137,877, based on a \$1.00/ton increase to the solid waste tipping fee (\$42.00/ton gate rate) and no increase to the recycling tipping fee (remains \$5.00/ton).

Discussion ensued amongst the SWMB.

Motion made by M. Easker and seconded by G. Konrad to include the \$2 Million Sunnyview Sludge Site Closure Project Expenses and a \$2 Million reimbursement from WDNR Closure Escrow Funds in the 2017 Budget Documents. Motion carried 8-0.

7. Discussion – Engine/Generator #1 Incident and Claim Update: J. Rabe explained to the SWMB that on Saturday, August 6, 2016 at approximately 6:30 a.m., Engine/Generator #1 shut down for an unknown reason. A Solid Waste Mechanical Technician arrived on site at approximately 8:30 a.m. and found black smoke coming from the container; initial investigation showed that an oil leak on the exhaust manifold started a fire inside the container. The remaining small fire was extinguished and the Oshkosh Fire Department was not called to assist. J. Rabe further explained that subsequent investigations were conducted by Liberty Mutual and Affiliated FM; Affiliated FM will cover the fire damage and replacement under the current insurance policy (\$10,000 deductible). J. Rabe stated that he has provided Affiliated FM with estimates for engine/generator replacement and lost revenues but will continue to work through options for the SWMB to consider and discuss at a future meeting.
8. Discussion – Transfer Station Incident Updates: J. Rabe explained to the SWMB that there was a fire incident that occurred at the Transfer Station (TS) on August 16, 2016 at approximately 1:00 p.m. when a load of metal dust mixed with general trash, transported in a roll-off box, was inadvertently delivered to the TS by a private hauler. SW employees noticed sparks and flames as they pushed the load into the main refuse pile. SW employees immediately reacted by deploying fire extinguishers, the TS fire hose and contacted 911 for assistance from the Oshkosh Fire Department. The TS fire suppression system activated and the Oshkosh Fire Department was on scene for over 2 hours to extinguish the smoldering waste fire and remaining hotspots. One SW employee was treated for smoke inhalation and returned to work the next day. WBAY

and Oshkosh *Northwestern* covered the event. Due to the quick response from SW personnel and activation of the fire suppression system, there was no damage done to the TS or equipment. Staff has followed up with the hauler to request that this material be managed as a special waste and hauled directly to a landfill for disposal.

On August 25, 2016 at approximately 12:30 p.m. a SW employee noticed smoke in a pile of trash and immediately investigated the source. SW employees deployed the TS fire hose and the smoldering materials were extinguished. Upon further investigation, Staff discovered charred industrial components and a fan to be the possible cause of the smoke. No injuries or property damage occurred from the incident.

Discussion ensued amongst the SWMB.

9. Closed Session:

- a. Pursuant to Section, 19.85(1)(g), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved as it relates to Snell Road Landfill Groundwater Monitoring Results.

Motion made by K. Robl and seconded by G. Konrad at 10:10 a.m. to convene into closed session. Motion carried 7-0 by roll call vote.

10. Return to Open Session to Resume Regular Business: Motion to return to open session at 10:34 a.m. made by D. Nelson and seconded by J. Finch. Motion carried 7-0 by roll call vote.

11. Future Agenda Items: None.

12. Set Next Meeting Date: The next SWMB meeting date is scheduled for September 21, 2016 at 9:00 a.m.

13. Adjournment: Motion to adjourn made by J. Finch and seconded by S. Locke. Motion carried 7-0. Meeting was adjourned at 10:36 a.m.

Respectfully Submitted,

Kathy Hutter  
Administrative Associate – Solid Waste

**Approved by SWMB – September 21, 2016**