

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: August 7, 2019

TIME: 9:02 a.m.

LOCATION: Highway Department
901 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
David Albrecht, Vice Chairman
Paul Eisen, Secretary (9:02 a.m. – 11:13 a.m.)
Mike Easker
Jerry Finch
Gerry Konrad
Susan Locke
Doug Nelson

EXCUSED: Ken Robl

ALSO PRESENT: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Administrative Associate
Kurt Pernsteiner, Operations Manager
Zach Moureau, Environmental Manager
Kathy Hutter, Recycling Program Manager

1. Call to Order: P. O'Brien called the meeting to order at 9:02 a.m.
2. Approve Agenda: Motion to approve the August 7, 2019 agenda, made by J. Finch and seconded by G. Konrad. Motion carried 8-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe informed the Solid Waste Management Board (SWMB) that there will not be a meeting on August 21, 2019 due to vacation.

J. Rabe informed the SWMB that the Executive/Finance meeting is scheduled for August 15, 2019.

J. Rabe presented the SWMB with progress pictures of the Administrative Office Addition & Renovation project. J. Rabe explained that excavation work has been completed, footings and

walls were poured and back filling walls will begin today. J. Rabe further explained that Cardinal Construction is currently on schedule for the project

Discussion ensued amongst the SWMB.

5. Approval of Minutes – July 17, 2019 Open Session: Motion to approve the July 17, 2019 open session minutes, made by J. Finch and seconded by D. Albrecht. Motion carried 8-0
6. Discussion/Action – Solid Waste Administrative Office Addition & Renovation Project: J. Rabe informed the SWMB that Foth Infrastructure & Environment updated the storm water model and addressed questions in the July 3, 2019 “Not Approved” letter; submitted to the City of Oshkosh on August 5, 2019 and we have not received a response back.

Discussion ensued amongst the SWMB.

7. Discussion – 2020 Budget Workshop: J. Rabe presented the SWMB with the draft 2020 Budget as follows:
 - July 31, 2019 Memorandum summarizing the draft 2020 Budget
 - Mission Statement/Program Descriptions
 - Table of Organization
 - 2019 Accomplishments/2020 Goals & Objectives
 - Budget Detail
 - Capital Outlay
 - Travel & Conference, Small Equipment, Capital Outlay and Architect Engineer Summaries
 - Operational Expenses, Program Budgets, Escrow Accounts/Cash & Interest, Tipping Fee/Wisconsin Department of Natural Resources (WDNR) Surcharge and Retained Earnings Summaries

J. Rabe explained that landfill gas (LFG) power is slightly higher than anticipated for 2019; projected 2020 LFG power sales are \$1,800,000.

J. Rabe explained that the Sunnyview Landfill Recreation Park Evaluation is a projected expense of \$65,000.

J. Rabe explained that the New Front End Loader/Plow Attachment is included in the Capital Outlay for 2020; projected expense is \$260,000.

J. Rabe explained that the Landfill Office Renovation/Expansion is included in the Capital Outlay for 2020; projected expense is \$200,000.

J. Rabe explained that Sunnyview Landfill Co-Disposal Site Maintenance Project is included in the Long Term Care (LTC) expenses; projected expense is \$245,000.

J. Rabe explained that Snell Road Landfill Groundwater Investigation is included in the LTC expenses; projected expense is \$190,000.

P. Eisen questioned if/what legal actions the Solid Waste (SW) Department will take to recover the costs incurred due to the groundwater contamination. J. Rabe explained that we are currently looking into the total cost amount the SW Department has accrued and will bring to the SWMB for further discussion on how to proceed.

J. Rabe stated that the draft 2020 Budget as presented includes a \$1.00/ton increase in the solid waste tipping fee (\$45.00/ton gate rate), which yields a net surplus of \$18,517.

Discussion ensued amongst the SWMB.

D. Albrecht stated he would like to note how low our tipping fees are compared to other counties in the state in the accomplishments section.

Discussion ensued amongst the SWMB.

M. Easker questioned if the interest investments did not perform as expected, would we propose a higher rate per ton increase in the solid waste tipping fee. J. Rabe explained that we are doing the calculations for interest based on an average rate of return provided by the Finance Department.

Discussion ensued amongst the SWMB.

8. Closed Session:

- a. Pursuant to Section, 19.85(1) (e), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relationship to the 2019/2020 Tonnage & Revenue Report and 2020 Tipping Fees.

Motion made by J. Finch and seconded by G. Konrad at 10:19 a.m. to convene into closed session. Motion carried 8-0 by roll call vote.

9. Return to Open Session to Resume Regular Business: Motion to return to open session at 11:11 a.m. made by J. Finch and seconded by G. Konrad. Motion carried 8-0 by roll call vote.

10. Discussion/Action – Consider Approval of 2020 Budget and Tipping Fees: Motion to approve the 2020 Budget with the discussed changes and increase the solid waste tipping fee by \$1.00/ton (\$45.00/ton gate rate), made by J. Finch and seconded by G. Konrad. Motion carried 8-0.

11. Future Agenda Items: None at this time.

12. Set Next Meeting Date: The next SWMB meeting date is scheduled for September 4, 2019 at 9:00 a.m.

13. Adjournment: Motion to adjourn made by M. Easker and seconded by J. Finch. Motion carried 7-0. Meeting was adjourned at 11:15 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Administrative Associate

Approved by SWMB – September 4, 2019