

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: August 4, 2021

TIME: 9:03 a.m.

LOCATION: Solid Waste Administration Office
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
David Albrecht, Vice Chairman (9:15 a.m. – 11:38 a.m.)
Paul Eisen, Secretary
Thomas Borchart
Gerry Konrad (9:03 a.m. – 11:16 a.m.)
Kevin Konrad
Doug Nelson

EXCUSED: Mike Easker
Susan Locke

ALSO PRESENT: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Office Supervisor
Kathy Hutter, Operations Manager
Zach Moureau, Environmental Manager

1. Call to Order: P. O'Brien called the meeting to order at 9:03 a.m.
2. Approve Agenda: Motion to approve the August 4, 2021 agenda, made by G. Konrad and seconded by K. Konrad. Motion carried 6-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe informed the Solid Waste Management Board (SWMB) that J. Fink, Executive Assistant, retired August 2, 2021. J. Rabe explained that he sent him a memorandum on behalf of the SWMB thanking him for his involvement with the SWMB. J. Rabe further explained that J. Fink thanked him for the memorandum and stated he enjoyed working with the SWMB. J. Rabe stated the Executive Assistant position was posted and recently filled by Ethan Hollenberger.

J. Rabe informed the SWMB that there is tentatively a SWMB meeting on August 11, 2021 if the SWMB decides the budget needs further discussion after today's meeting.

J. Rabe informed the SWMB that the 2022 Executive/Finance Budget meeting is scheduled for August 12, 2021 at 10:00 a.m.

P. Eisen informed the SWMB that on July 29, 2021 there was a public notice in the *Oshkosh Northwestern* for the Snell Road Piping and Leachate Extraction Pump Installation request for bid. P. Eisen stated it will be posted again on August 5, 2021.

Discussion ensued amongst the SWMB.

5. Approval of Minutes – July 21, 2021 Open and Closed Session: Motion to approve the July 21, 2021 open and closed session minutes, made by G. Konrad and seconded by T Borchart. Motion carried 6-0.
6. Discussion – 2022 Budget Workshop: J. Rabe presented the SWMB with the draft 2022 Budget as follows:
 - July 29, 2021 Memorandum summarizing the draft 2022 Budget
 - Mission Statement/Program Descriptions
 - Table of Organization
 - 2021 Accomplishments/2022 Goals & Objectives
 - Budget Detail
 - Capital Outlay
 - 2022 Budget Interest
 - Retained Earnings Summary

J. Rabe explained to the SWMB that the Outagamie County and Brown County Landfills will both be operational in 2022, and Winnebago County will be sending waste to both landfill sites (via transfer station and direct hauls) as part of the Amended and Restated Brown, Outagamie, and Winnebago (BOW) Solid Waste Agreement.

J. Rabe explained that projected 2022 landfill gas power sales are \$1,520,000 (decrease of \$130,000). J. Rabe explained to the SWMB that this will be the last year of the current power purchase agreement.

J. Rabe explained that the interest investments are slightly reduced and is projected at \$203,000 (decrease of \$99,000).

J. Rabe explained that because of recycling commodity surplus revenue projections, Signing Municipalities (RUGs) recycling refund is projected at \$140,000 (previously not budgeted).

J. Rabe stated that the draft 2022 Budget as presented includes a \$2.00/ton increase in the solid waste tipping fee (\$48.00/ton gate rate) and a \$10.00/ton decrease to the recycling tipping fee (decreased to \$5.00/ton). This results in a net surplus of \$15,967.

P. Eisen stated he would like the Solid Waste Table of Organization included in the County Executive Budget packet. P. Eisen explained that it previously has never been included.

Discussion ensued amongst the SWMB.

D. Nelson asked what the communication/program development specialist position job duties are. J. Rabe explained that they will assist with the recycling and solid waste communication duties, broaden and operate our social media platforms, website and outreach. J. Rabe explained that this position will also be involved with our signing municipalities.

K. Hutter stated the communication/program development specialist position is very specialized in dealing with the Tri-County partnership, working with the signing municipalities, BOW operations, maintaining social media accounts, marketing etc. and is a necessity to the Solid Waste Department.

Discussion ensued amongst the SWMB.

D. Nelson asked if specific wages that each Solid Waste Employee makes is available.

P. Eisen stated that a compensation schedule is posted publicly for all of the positions in Winnebago County. P. Eisen explained it is not specific to each employee but by position title and department.

Discussion ensued amongst the SWMB.

P. Eisen suggested including the accepted Sunnyview Park Master Plan on December 16, 2020 and free deer carcass disposal program in the 2021 accomplishments. J. Rabe stated he will add these to the accomplishment section.

Discussion ensued amongst the SWMB.

P. Eisen recommends giving \$1 Million from retained earnings to the signing municipalities to subsidize their hauling costs.

P. O' Brien stated the SWMB has subsidized the signing municipalities by having lower rates the entire time they have been operating.

Discussion ensued amongst the SWMB.

7. Closed Session:

- a. Pursuant to Section, 19.85(1)(e), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relationship to the 2021/2022 Tonnage & Revenue Report and 2022 Tipping Fees

Motion made by P. Eisen and seconded by K. Konrad at 10:53 a.m. to convene into closed session. Motion carried 7-0 by roll call vote.

8. Return to Open Session to Resume Regular Business: Motion to return to open session at 11:24 a.m. made by D. Nelson and seconded by D. Albrecht. Motion carried 6-0 by roll call vote.

9. Discussion/Action – Consider Approval of 2022 Budget and Tipping Fees: Motion to approve the 2022 Budget with the discussed changes and increase the solid waste tipping fee by \$2.00/ton (\$48.00/ton gate rate) and a \$10.00/ton decrease to the recycling tipping fee (\$5.00/ton rate), made by D. Albrecht and seconded by D. Nelson. Motion carried 6-0.

P. Eisen stated he will support the motion but feels we need to distribute rate stabilization funds to our signing municipalities.

10. Future Agenda Items: None at this time.

11. Set Next Meeting Date: The next SWMB meeting date is scheduled for September 1, 2021 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by D. Nelson and seconded by D. Albrecht. Motion carried 6-0. Meeting was adjourned at 11:38 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Office Supervisor

Approved by SWMB – September 1, 2021