

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: August 3, 2016

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Ken Robl, Vice Chairman
Paul Eisen, Secretary
Jerry Finch
David Albrecht
Mike Easker
Gerry Konrad
Susan Locke
Doug Nelson

ALSO PRESENT: John Rabe, Director of Solid Waste
Kathy Hutter, Confidential Secretary
Kurt Pernsteiner, Facility Manager

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the August 3, 2016 agenda, made by J. Finch and seconded by K. Robl. Motion carried 9-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe notified the Solid Waste Management Board (SWMB) that the NEWCMG Fall Conference (Waupaca Conference) has been canceled indefinitely by the Conference Committee. J. Rabe explained that the email notification he received in late July 2016 noted that changes to recycling programs, staffing/workload and popularity of larger, statewide recycling conferences prompted the Conference Committee to conclude this regional conference series.

J. Rabe explained to the SWMB that on August 2, 2016, he sent a letter to James Rabe, P.E., City of Oshkosh Public Works Director in reference to the Oshkosh dewatering project that is impacting the groundwater table at Snell Road Landfill. The intent of the letter is to notify James Rabe that the city's high capacity dewatering activity for the West Snell Road Sanitary

Sewer Interceptor Construction project is interfering with efforts to monitor and contain VOC's on the Snell Road Landfill Site. J. Rabe indicated that Foth Infrastructure & Environment (Foth) will continue to evaluate the impact of the city's dewatering activity near Snell Road Landfill and an update will be presented to the SWMB when the August groundwater data is available.

5. Approval of Minutes – July 20, 2016 Open Session: Motion to approve the July 20, 2016 open session minutes, made by K. Robl and seconded by M. Easker. Motion carried 9-0.

6. Discussion – 2017 Budget Workshop: J. Rabe presented the SWMB with the draft 2017 Budget as follows:

- July 27, 2016 Memorandum summarizing the draft 2017 Budget
- Mission Statement/Program Descriptions
- Table of Organization
- 2016 Accomplishments/2017 Goals & Objectives
- Budget Detail
- Capital Outlay
- Travel & Conference, Small Equipment, Capital Outlay and Architect Engineer Summaries
- Operational Expenses, Program Budgets, Escrow Accounts/Cash & Interest, Tipping Fee/Wisconsin Department of Natural Resources (WDNR) Surcharge and Retained Earnings Summaries

J. Rabe explained that New Position Requests for an Environmental Manager and an Environmental Technician will be submitted with the budget (total of 16 full-time positions).

J. Rabe explained that the Sunnyview Landfill Sludge Site will be closed in the fall of 2016 and a Final Cover Project is expected to begin in 2017; Final Cover Project expenses will be fully reimbursed from the WDNR Escrow Account (non-budget). Sunnyview Landfill Co-Disposal Site Long Term Care (LTC) expenses will also be reimbursed from the WDNR Escrow Account and will not impact the budget.

J. Rabe explained that elimination of the Container Rental & Lease Program will significantly reduce revenues and expenses in 2017; some Container Program revenues and expenses will continue through 2017 as the phase-out progresses.

J. Rabe explained that landfill gas (LFG) power sales are generally declining due to lower projected LFG flows from the closed Sunnyview Landfill Co-Disposal Site; projected 2017 LFG power sales are \$2,600,000.

J. Rabe explained that the Compactor Installation Projects have been awarded with installation expected to be complete in 2016; Recycling Compactor cost (\$250,000) and Hauling Fees (\$100,000) will be reimbursed from Tri-County Recycling operations.

J. Rabe explained that significant increases to Capital Outlay in the draft 2017 Budget are for improvements to the Landfill Convenience Area, electrical upgrades to Snell Road

Engine/Generators 1-3 utility interconnection, Transfer Station modifications, Landfill Office renovations, vehicle replacement and heavy equipment purchases.

K. Pernsteiner explained that the draft 2017 Budget Interest, Solid Waste Accounts (page 26) requires two corrections, the 2017 Rate for Cash Funds will be changed from 0.75% to 1.1% and 2017 Rate for LTC Funds will be changed from 1.1% to 1.4%; the projected 2017 interest revenues will increase approximately \$82,000 with the corrections.

J. Rabe explained that the draft Retained Earnings Reservations Report was originally presented to the SWMB on June 15, 2016 and is included in the draft 2017 Budget with no changes. J. Rabe indicated that Foth suggested potential changes to the draft Retained Earnings Reservations that would assign additional funds to Future Landfill Airspace Development.

Discussion ensued amongst the SWMB.

P. Eisen requested that initial planning of the Ken Robl Conservation Park (KRCP) be added as a 2016 Accomplishment.

M. Easker asked J. Rabe to consider adding KRCP engineering and construction costs to 2017 Capital Outlay (increase of \$1,150,000).

The general consensus of the SWMB was to make no changes to the draft Retained Earnings Reservation.

7. Closed Session:

- a. Pursuant to Section, 19.85(1)(e), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relationship to the 2016/2017 Tonnage & Revenue Report and 2017 Tipping Fees.

Motion made by K. Robl and seconded by J. Finch at 10:41 a.m. to convene into closed session. Motion carried 9-0 by roll call vote.

8. Return to Open Session to Resume Regular Business: Motion to return to open session at 11:11 a.m. made by M. Easker and seconded by J. Finch. Motion carried 9-0 by roll call vote.

9. Discussion/Action – Consider Approval of 2017 Budget and Tipping Fees: J. Rabe explained the he would add \$1,150,000 as Capital Outlay for the KRCP, make corrections to the interest revenues and add KRCP initial planning to the 2016 Accomplishments prior to presenting the 2017 Budget to the County Executive.

Motion to approve the 2017 Budget with the discussed changes and increase the solid waste tipping fee by \$1.00/ton (\$42.00/ton gate rate) with no change to the signing municipality recycling tipping fee (remains at \$5.00/ton), made by D. Albrecht and seconded by G. Konrad. Motion carried 8-1. (Nays: P. Eisen)

10. Future Agenda Items: None.

11. Set Next Meeting Date: The next SWMB meeting date is scheduled for September 7, 2016 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by M. Easker and seconded by G. Konrad. Motion carried 9-0. Meeting was adjourned at 11:16 a.m.

Respectfully Submitted,

Kathy Hutter
Confidential Secretary

Approved by SWMB – September 7, 2016