

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
SOLID WASTE MANAGEMENT BOARD**

DATE: July 12, 2018

TIME: 9:01 a.m.

LOCATION: Sunnyview Landfill  
100 W. County Road Y  
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman  
Ken Robl, Vice Chairman  
David Albrecht  
Mike Easker  
Jerry Finch  
Doug Nelson

EXCUSED: Paul Eisen, Secretary  
Gerry Konrad  
Susan Locke

ALSO PRESENT: John Rabe, Director of Solid Waste  
Cassie Stadtmueller, Administrative Associate  
Kurt Pernsteiner, Operations Manager  
John Fink, County Executive Assistant

1. Call to Order: P. O'Brien called the meeting to order at 9:01 a.m.
2. Approve Agenda: Motion to approve the July 12, 2018 agenda, made by K. Robl and seconded by J. Finch. Motion carried 6-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: K. Hutter informed the Solid Waste Management Board (SWMB) that due to a significant fire at John's Disposal (Racine County) on July 1, 2018, the Outagamie County Material Recovery Facility will be accepting 75-100 tons per month of waste from Pelliterri Waste.

K. Hutter informed the SWMB that AROW launched a new program designed to reboot recycling in Wisconsin. K. Hutter explained that this is a statewide campaign to refocus on education materials to promote cleaner materials.

K. Hutter informed the SWMB that Jill Martin, the Outagamie County (OC) Recycling & Resource Recovery Administrator has resigned and her last day will be August 1, 2018.

J. Rabe informed the SWMB that Zach Moureau has accepted the offer for the Environmental Manager. J. Rabe explained that Z. Moureau is coming from Foth Infrastructure & Environment (Foth). J. Rabe further explained that Z. Moureau will start on Monday, July 16, 2018.

J. Rabe informed the SWMB that the Ken Robl Conservation Park dedication ceremony will be Wednesday, July 18, 2018 at 11:00 a.m.

Discussion ensued amongst the SWMB.

5. Approval of Minutes – June 20, 2018 Open Session: Motion to approve the June 20, 2018 open session minutes, made by K. Robl and seconded by J. Finch. Motion carried 6-0.
6. Discussion/Action – Amend 2018 Standard Tipping Fee Rate Schedule: K. Hutter informed the SWMB that she received an e-mail from our asphalt shingles recycler Badger Materials Recycling on June 20, 2018 informing us that they have established a new sorting policy, effective immediately. K. Hutter explained that the sorting policy will require pre-sorting of shingles, metal, wood and garbage. K. Hutter further explained that we are expected to see an increase of dirty shingles at our facility due to the new policy.

K. Hutter informed the SWMB that K. Pernsteiner received an e-mail from Landfill Reduction & Recycling on July 9, 2018 notifying transfer station customers that improvements are needed in the construction & demolition material that is shipped to them. K. Hutter explained that there is a slowly decreasing recovery rate and material value in the material that we ship and the low quality wood we have included in previous shipments is no longer marketable. K. Hutter further explained that Landfill Reduction & Recycling is requesting we ship 60% clean wood, aggregate, cardboard, metal and vinyl siding.

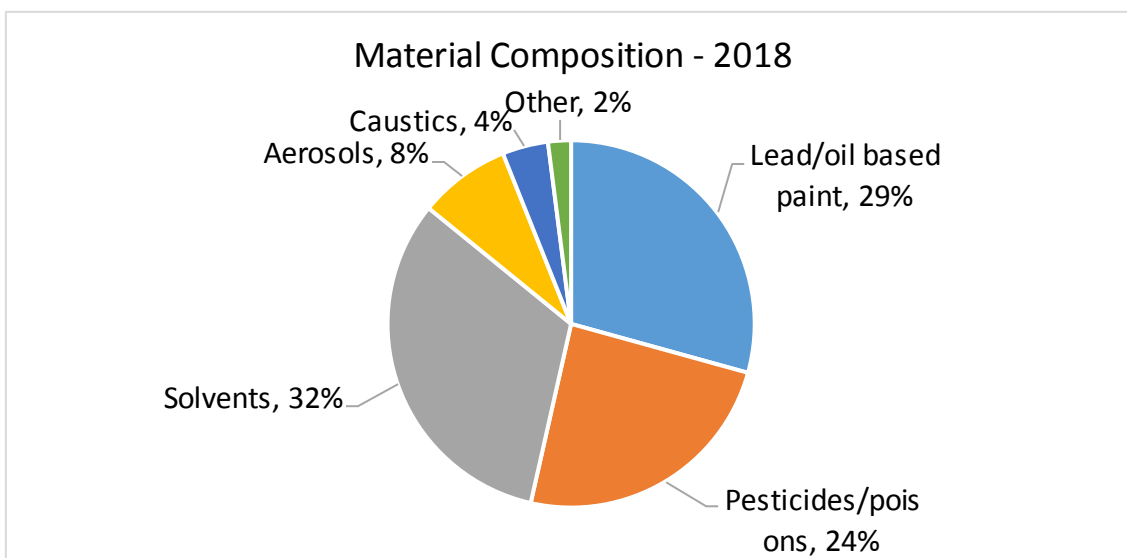
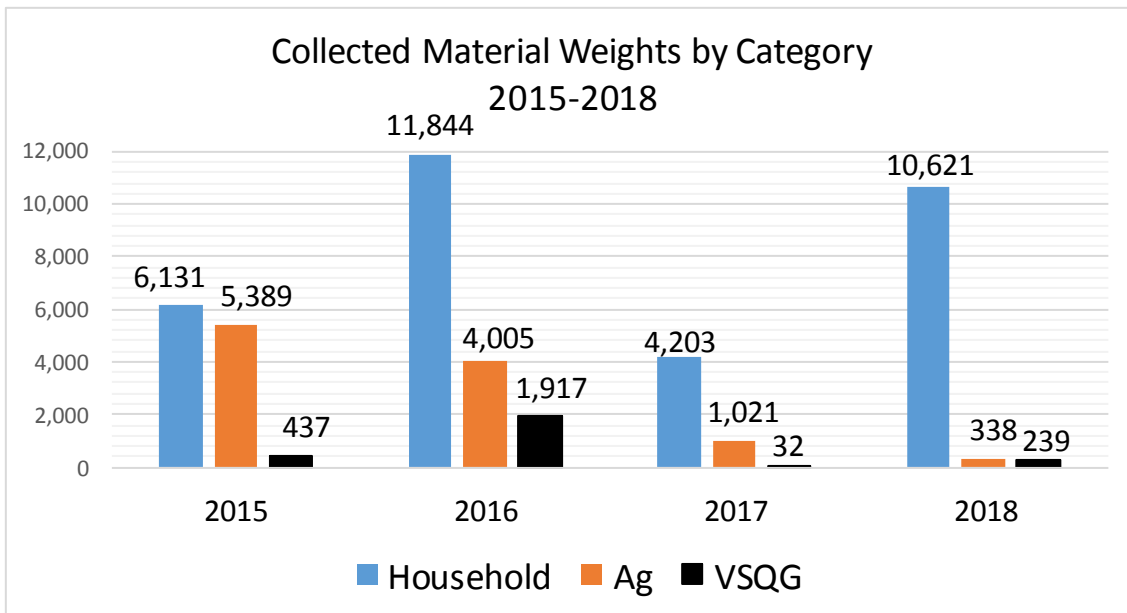
Solid Waste Staff recommends to the SWMB that we increase our tipping fee for asphalt shingles from \$35.00/ton to \$43.00/ton effective August 1, 2018. Solid Waste Staff requests the SWMB for authorization to adjust the construction & demolition tipping fee from \$37.00/ton to \$43.00/ton, if an adjustment is needed due to an increase in processing costs.

Discussion ensued amongst the SWMB.

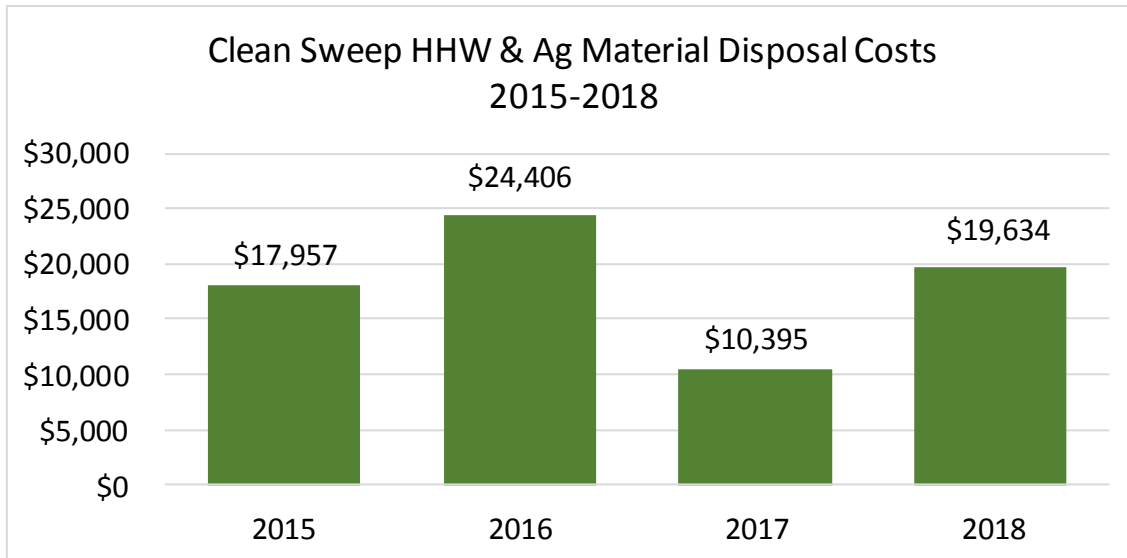
Motion made by, J. Finch and seconded by D. Nelson to adjust the asphalt shingles tipping fee to \$43.00/ton, effective August 1, 2018 and to authorize Solid Waste Staff to adjust the tipping fee for construction & demolition material to \$43.00/ton as they see fit. Motion carried 6-0.

7. Discussion – Clean Sweep Event Reports: K. Hutter presented the 2018 Clean Sweep Report to the SWMB as follows:
  - Winnebago County's 2018 Clean Sweep events were held at:
    - Omro Fire Department, April 20<sup>th</sup>, 9 a.m. – 11 a.m.
    - Menasha Public Works Facility, April 20<sup>th</sup>, 3 p.m. – 5 p.m.

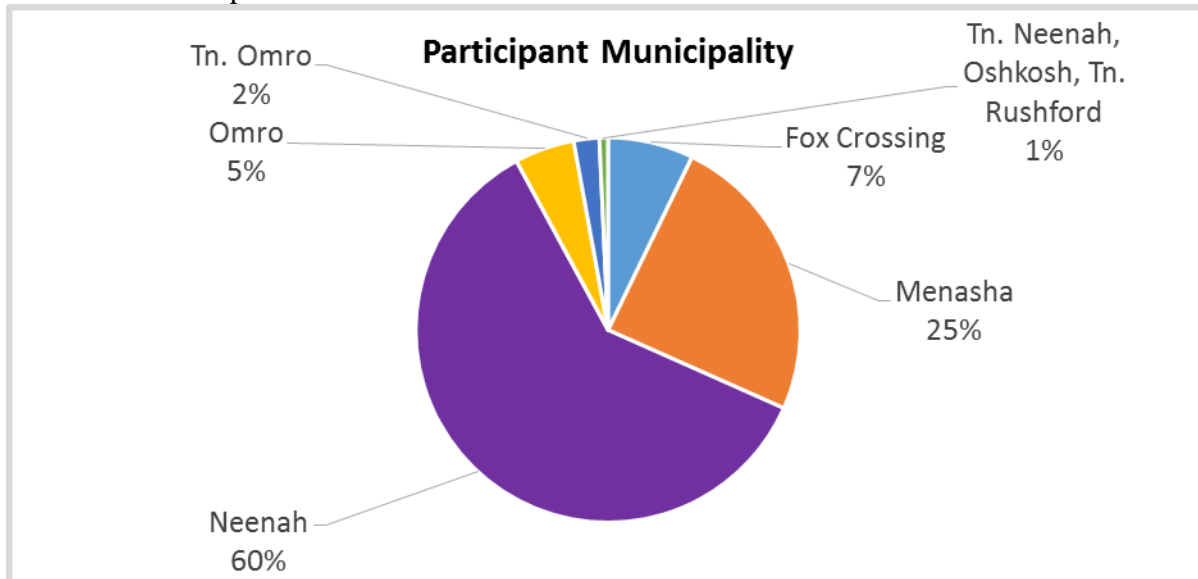
- Neenah Public Works Facility, June 9<sup>th</sup>, 9 a.m. - Noon
- Events were staffed by Veolia Environmental Services (Grant fund requirement), WC Staff, volunteers from Omro Fire Department, City of Menasha Public Works and City of Neenah Public Works.
- Appointments were required to reduce participant wait time, better manage rate of incoming materials, and help Veolia ES determine staffing needs. Appointments were available online and via telephone.
- Collection participation results:
  - Omro - 12 households, 1 farm, 1 Very Small Quantity Generator (VSQG).
  - Menasha - 36 households, 0 farms, 1 VSQG.
  - Neenah - 96 households, 1 farm, 1 VSQG.
  - Total Collection = 144 households, 2 farms, 3 VSQG.
- Total weight collected = 11,198 lbs. (HHW = 10,621 lbs., Ag = 338 lbs., VSQG = 239 lbs.)



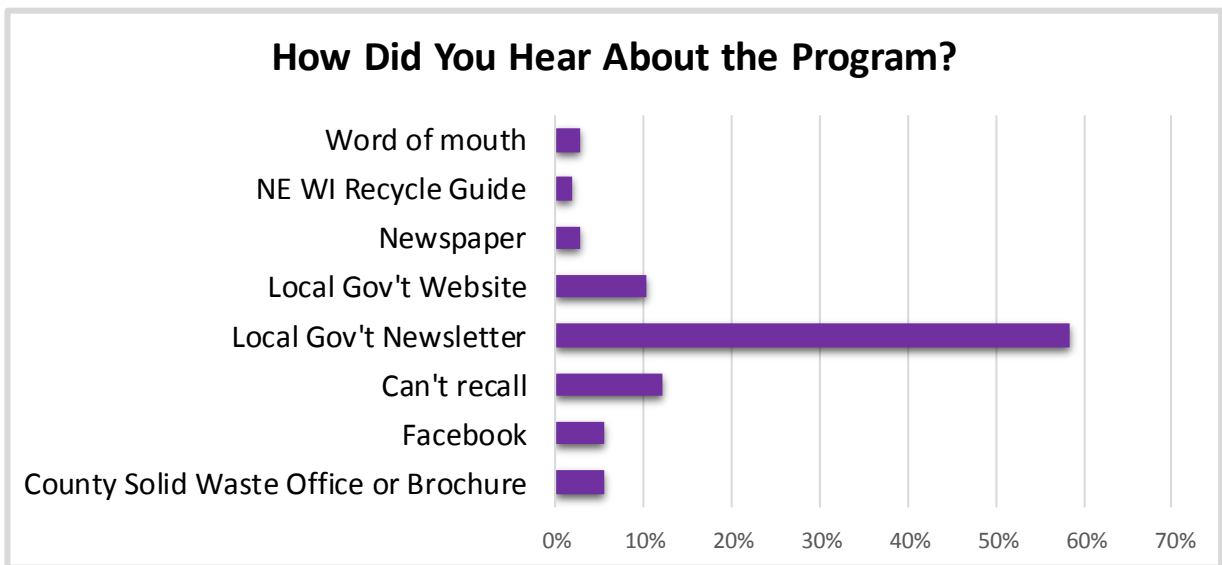
- 2018 total disposal costs = \$19,634 (\$19,177 HHW materials, \$457 Ag material, VSQG pay their own disposal fees.)



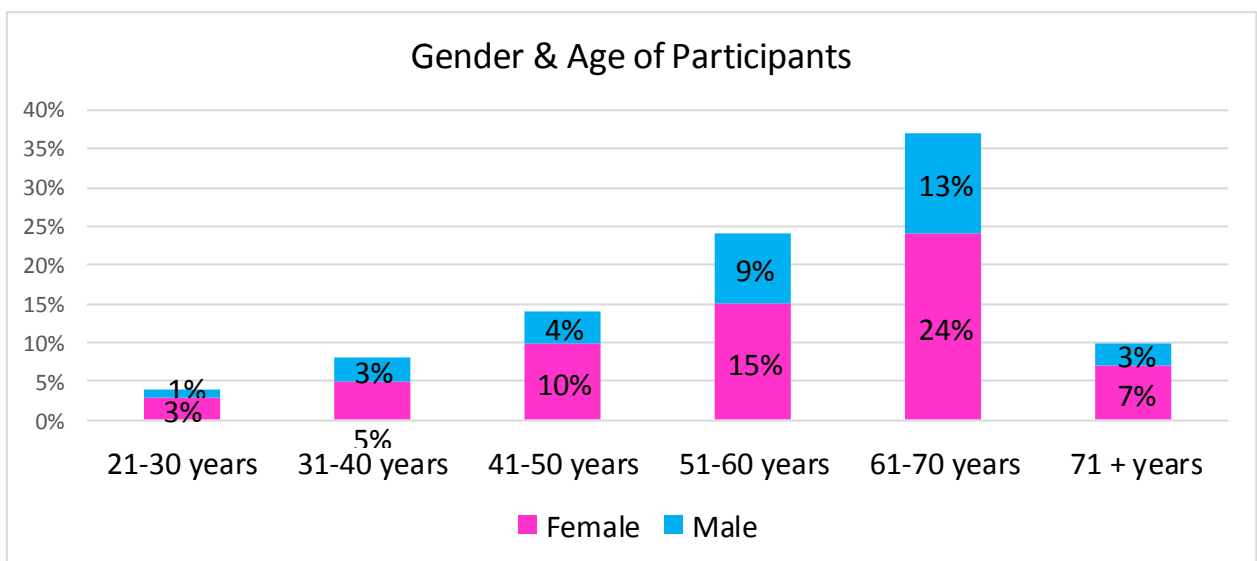
- Brown County (BC) submitted a multi-county DATCP Grant Application that included BC, Outagamie County (OC) and WC.
- DATCP Grant award for WC = \$17,332 (HHW grant = \$10,964, Ag grant = \$6,368); WC match = \$5,720. Grant funds will be used to cover costs for Clean Sweep disposal. Remaining Clean Sweep expenses (advertising, publications, website maintenance, staffing, trash/recycling collection, etc.) and HHW Facility expenses will be used as match funds.
- As in previous years, all Winnebago County residents, farmers and VSQGs were invited to use the 2018 Clean Sweep Services.



- The 2018 Clean Sweep was advertised via:
  - County website
  - SW Facebook page posts & paid advertising
  - Printed brochures available at SW Scale and Administrative Office
  - Printed brochures distributed to Municipal Offices
  - Posters and brochures distributed to Omro, Winneconne, Menasha and Neenah Public Libraries, convenience stores, grocery stores
  - Paid advertising in the Omro Herald
  - WC RUs were encouraged to publish this event in their community newsletters and/or local government websites.



- Of the surveyed participants, 45% were male, 55% were female. Residents age 61-70 years was the largest participant group.



Discussion Ensued amongst the SWMB.

8. Discussion: Tonnage and Hauling Reports: K. Pernsteiner presented the SWMB with the Tonnage and Hauling Reports from January - June 2018. K. Pernsteiner reviewed the waste and recycling tonnages/loads from the transfer station along with direct hauls to Outagamie County.

K. Pernsteiner also reviewed diversion material tonnages for construction & demolition (Landfill Reduction), asphalt shingles (SPS Roofing and Badger Materials) and yard waste/organics (UW-Oshkosh Biodigester).

K. Persteiner then reviewed Tri-County Regional Landfill tonnages at Outagamie County which include shared tonnage for construction & demolition material shipped to Landfill Reduction along with shared tonnage from the Tri-County Recycling Facility that ends up being landfilled (residuals & glass).

Discussion ensued amongst the SWMB.

9. Discussion – Landfill Gas Operations Update: J. Rabe presented the SWMB with the following Landfill Gas Operations Update:

Landfill Gas Operations – July 9, 2018			Meter Op. Hours	One-Week Runtime
Engine #2	Down		57868	8
Engine #3	Off	Decoke began July 9, 2018	27639	125
Engine #4	Running at 1020 KW		631	160
Engine #5	Running at 1400 KW		20165	165
Sunnyview Compressor	Compressor A running at 45%. Pipeline outflow 735 scfm.			
Sunnyview Flare	Flare –Off; Vacuum = -8’’ wc; Blower 103 and 104 on; 105 – off	Restart flare on July 10, 2018 at 7:30 a.m.		
Sunnyview Gas Field	CH4 = 53.1% O2 = 1.1%			
Snell Rd Flare	Flare – On; Flow = 101 scfm; Vacuum = -16.0’’ wc			
Snell Rd Gas Field	CH4 = 44.1% O2 = 3.8%			
Miscellaneous	Measure & record spark plug firing voltages on all engines. Remove and replace all spark plugs out of specs. Clean and regap			

	spark plugs removed from engines.			
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- WPS/Highway revenues – \$205,737 for June 2018 (On track for ~\$1.9M for 2018; Budget estimated at \$2.1M)
- Engine #2 suffered a generator short circuit failure on July 2, 2018 and is no longer operational. Working with CR Meyer to disassemble generator and ship to L&S Electric to evaluate repairs; if this work is performed then a gearbox overhaul is recommended by Staff.

10. Future Agenda Items: None at this time.

11. Set Next Meeting Date: The next SWMB meeting date is scheduled for August 1, 2018 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by J. Finch and seconded by M. Easker. Motion carried 6-0. Meeting was adjourned at 10:12 a.m.

Respectfully Submitted,

Cassie Stadtmueller  
Administrative Associate

**Approved by SWMB – August 1, 2018**