

**OPEN SESSION MINUTES
WINNEBAGO COUNTY BOARD OF SUPERVISORS
SOLID WASTE MANAGEMENT BOARD**

DATE: June 1, 2022

TIME: 9:01 a.m.

LOCATION: Solid Waste Administration Office
100 W. County Road Y
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman
Doug Nelson, Vice Chairman
Jim Wise, Secretary
Paul Eisen
Gerry Konrad
Kevin Konrad
Shanah Zastera

EXCUSED: Mike Easker
Howard Miller

ALSO PRESENT: John Rabe, Director of Solid Waste
Cassie Stadtmueller, Office Supervisor
Jon Doemel, County Executive (9:01 a.m. – 10:24 a.m.)

ALSO PRESENT BY

ZOOM: Kathy Hutter, Operations Manager (9:01 a.m. – 9:41 a.m.)
J. Junior, Anonymous Attendee (9:21 a.m. – 9:41 a.m.)

1. Call to Order: P. O'Brien called the meeting to order at 9:01 a.m.
2. Approve Agenda: Motion to approve the June 1, 2022 agenda, made by K. Konrad and seconded by G. Konrad. Motion carried 7-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: J. Rabe informed the Solid Waste Management Board (SWMB) that Winnebago County has elected to move forward with developing additional housing for future released 980 offenders. J. Rabe wanted to make the SWMB aware that the current 980 housing expansion location/footprint has now moved onto a portion of Solid Waste Department controlled property, adjacent to the existing 980 trailer and our clay borrow source haul road. J. Rabe explained that these plans were approved at the May 11, 2022 Facilities & Property Management Committee meeting and at the May 18, 2022 Judiciary & Public Safety Committee meeting. J. Rabe further explained that this plan will be considered for approval at

the Personnel & Finance Committee meeting on June 2, 2022. J. Rabe stated that he first discovered the 980 housing building plans/location details yesterday, and was disappointed that he and/or the SWMB Chairman were not consulted on the location decision prior to starting this process.

P. Eisen stated the Solid Waste Department should trade the 980 housing property rights to Facilities for the former Huber Facility property rights.

P. O'Brien stated that Winnebago County holds the deed for the land, however, the Solid Waste Department purchased the land used for Solid Waste operations from the County.

Discussion ensued amongst the SWMB.

J. Rabe informed the SWMB with staffing updates as follows:

- New Equipment Operator (Kurt Neitzel) started on May 23, 2022 – once training is complete, we are back to being fully staffed for Landfill/Transfer Station operations
- New Solid Waste Associate (Laura Reuss) will start on June 6, 2022 – once training is complete, we are back to being fully staffed for Scale Operations
- Summer Seasonal – one full-time employment offer pending with HR

5. Approval of Minutes – May 18, 2022, Open Session: Motion to approve the May 18, 2022 open Session, made by D. Nelson and seconded by J. Wise. Motion carried 7-0.

6. Discussion/Action – 2022 Budget Adjustments: J. Rabe presented the 2022 Budget Adjustments to the SWMB as follows:

- Legal Services (55001)
 - 2022 Budget is currently \$10,000
 - Staff proposes to increase this amount to \$100,000 per estimate from R. Ragatz, Dewitt Law (+\$90,000 increase)
 - Due to anticipated Snell Road Landfill drawdown event lawsuit expenses
 - Recent bill for 2022 legal services from Dewitt Law was over \$11,000
- Capital Outlay – Equipment (58004)
 - 2005 Gravely mower used at Snell Road had an engine failure and it not repairable; New floor model Toro mower purchased for \$14,200 to be used at Sunnyview, and the existing 2015 Toro mower will then be used at Snell Road; emergency purchase that doesn't require a budget adjustment at this time

Motion to increase Legal Services (55001) to \$100,000 for 2022 by adding \$90,000 to this account, made by P. Eisen and seconded by D. Nelson. Motion carried 7-0.

7. Closed Session:

- a. Pursuant to Section, 19.85(1)(e), Wisconsin Statutes, at this point in the meeting the Board shall consider a motion to convene into closed session for the purposes of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in relationship to Power Purchase Agreement Negotiations

Motion made by J. Wise and seconded by P. O'Brien at 9:45 a.m. to convene into closed session. Motion carried 7-0 by roll call vote.

8. Return to Open Session and Resume Regular Business: Motion to return to open session at 10:14 a.m. made by D. Nelson and seconded by P. O'Brien. Motion carried 7-0 by roll call vote.
9. Discussion – Operational Program Reports: J. Rabe presented the Landfill Gas (LFG) and Long-term Care (LTC) Updates to the SWMB as follows:
 - WPS/Highway Revenues
 - \$106,271 in WPS revenues for April 2022 (\$140,989 in April 2021); total of \$462,866 in revenues 4 months YTD (\$115,716/month average)
 - No Highway Department direct LFG usage for April 2022
 - LFG Operations
 - Running (3) engines during peak weekday hours and (2) engines overnight and on weekends – all based on available LFG flows
 - Flare Sunnyview LFG when C. Baier, Mechanical Technician is not available for weekend coverage or is on vacation
 - Environmental Manager & Mechanical Technician vacancies still exist – on hold until direction of LFG cost center is determined for 2023 and beyond
 - Engine #5
 - Engine #5 – March 15, 2022 catastrophic failure confirmed by Clarke Energy; emergency/short block repair option is cost prohibitive (~\$650,000); doesn't make economic sense to repair/replace this large engine (J420 – 1.4 MWh) at this time considering declining LFG flows
 - Engine #4
 - Bottom end rebuild completed and engine is now operational
 - Damaged turbo was rebuilt by Energy Dynamics and will act as a spare (arrived on May 20, 2022)
 - Engine #3
 - Some minor engine repairs are necessary in early to mid-June; Turbo being used requires warranty service; plan to remove and return to ABB for this warranty work; will install spare turbo and the ABB repaired turbo will then be the backup
 - Engine #2R
 - Looking at back-up turbo cost options from Energy Dynamics/Clarke Energy/ABB – reviewing quotes received for refurbished and new options
 - LFG Utilization Feasibility Study
 - Received final Cornerstone/Tetra Tech report on May 25, 2022; Foth to provide additional review/feedback and plan for a formal June 15, 2022 SWMB meeting presentation.

Discussion ensued amongst the SWMB.

10. Future Agenda Items: None at this time.

11. Set Next Meeting Date: The next SWMB meeting date is scheduled for June 15, 2022 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by D. Nelson and seconded by J. Konrad. Motion carried 7-0. Meeting was adjourned at 10:33 a.m.

Respectfully Submitted,

Cassie Stadtmueller
Office Supervisor

Approved by SWMB – June 15, 2022