

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
SOLID WASTE MANAGEMENT BOARD**

DATE: February 15, 2017

TIME: 9:00 a.m.

LOCATION: Sunnyview Landfill  
100 W. County Road Y  
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman  
Ken Robl, Vice Chairman  
Paul Eisen, Secretary  
David Albrecht  
Mike Easker (9:01 a.m. – 9:46 a.m.)  
Susan Locke

EXCUSED: Jerry Finch  
Gerry Konrad  
Doug Nelson

ALSO PRESENT: John Rabe, Director of Solid Waste  
Kurt Pernsteiner, Solid Waste Operations Manager  
Kathy Hutter, Recycling Program Manager

1. Call to Order: P. O'Brien called the meeting to order at 9:00 a.m.
2. Approve Agenda: Motion to approve the February 15, 2017 agenda, made by K. Robl and seconded by S. Locke. Motion carried 6-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: P. O'Brien notified the Solid Waste Management Board (SWMB) of the Annual Responsible Unit of Government (RUG) Financial and Informational Meeting to be held at 9:00 a.m. on Tuesday, April 25, 2017 at the J.P. Coughlin Center, Meeting Room B in Oshkosh.

J. Rabe explained to the SWMB that the Administrative Associate – Solid Waste position was reposted on February 14, 2017 with applications due February 20, 2017; interviews will likely be held in late-February.

J. Rabe explained that the vacant Solid Waste Equipment Operator position application deadline was February 9, 2017; interviews are scheduled on February 20, 2017.

5. Approval of Minutes – February 1, 2017 Open Session: Motion to approve the February 1, 2017 open session minutes, made by K. Robl and seconded by S. Locke. Motion carried 6-0.
6. Discussion/Action – Consider Award of Replacement Skid Steer (SW01-17): K. Pernsteiner explained to the SWMB that the Replacement Skid Steer (SW01-17) capital purchase is for a new skid steer that will be used to clean up compactor material spillage inside the Transfer Station loading pits. K. Pernsteiner stated that Staff and Operators prefer that the Replacement Skid Steer has a side-entry door for safety reasons and easier entry/exit of the equipment. K. Pernsteiner explained that out of the twelve proposals received, only the following two met minimum horsepower and side-entry door specifications:

<u>Submitted By</u>	<u>Price</u>	<u>Year/Make/Model</u>
Aring Equipment	\$44,250	2017 Volvo MC95C
Fairchild Equipment	\$44,597	2017 JCB 190W

K. Pernsteiner explained to the SWMB that the 2017 budget amount for the capital purchase of a Replacement Skid Steer is \$60,000. Staff recommend purchasing the 2017 JCB 190W from Fairchild Equipment for the following reasons:

- The JCB 190W has additional safety features including a rear grill guard and turn signals.
- Operators have been using a JCB 190W demonstration model for the past six weeks and are satisfied with it.
- Staff made previous department equipment purchases from Fairchild Equipment and are very satisfied with the company's service program.

Discussion ensued amongst the SWMB.

Motion made by D. Albrecht and seconded by K. Robl, to approve the purchase of the 2017 JCB 190W Skid Steer from Fairchild Equipment for \$44,597. Motion carried 6-0.

7. Discussion/Action – Ken Robl Conservation Park Planning Update: J. Rabe presented the Ken Robl Conservation Park (KRCP) Planning Update to the SWMB as follows.
  - J. Rabe responded to R. Way's (Winnebago County Parks Director) request to attend the February 20, 2017 Parks Committee meeting. J. Rabe indicated that he preferred to hold off on discussions until the SWMB can get E. McCoy (retired Neenah Parks and Recreation Department Director) on board, and update development plans for the identified KRCP area.
  - On February 6, 2017, J. Rabe met with Foth Infrastructure & Environment (Foth), SmithGroup JJR, and E. McCoy to develop a work plan and schedule to update the KRCP development plans.
  - J. Rabe submitted a Temporary Help Request to Human Resources; effective March 1, 2017 – August 30, 2017; 10 hours/week; E. McCoy will submit an employment application and then the request will be approved (no posting necessary) and the employment offer extended.
  - Smithgroup JJR will update the design drawing and develop a cost estimate by ~March 1, 2017.

- SmithGroup JJR will contact Wisconsin Department of Natural Resources (WDNR) to research grant options (deadline May 1, 2017) and the level of WDNR solid waste staff involvement.
- KRCP will be an Agenda Item for the March 15, 2017 SWMB meeting to review updated design and costs.

Discussion ensued amongst the SWMB.

No action taken by the SWMB.

8. Discussion – Sludge Site Closure Planning Update: J. Rabe presented the following Sludge Site Closure Planning Update to the SWMB.

- February 3, 2017 - Staff received the Wisconsin Public Service (WPS) Purchase Order for ash associated with the beneficial use project.
- Riverview Construction (Riverview) started hauling and placing ash on February 6, 2017 – initially sealing areas on north end where gas/odors are escaping; then began building ash haul road along west perimeter and south through the horseshoe area for stabilization.
- Riverview will install gas lateral and vent piping in advance of ash placement; including the installation of additional solar vent flares to control odors.
- Riverview will install the initial 250’ segment of an access road to the southeast side of the horseshoe area – will use as an ash truck haul road and as a long-term access road to the top of the final cover area.
- Foth prepared a proposal for Final Cover Design/CQA Engineering Services (Budget \$175,000).
- Sludge Site Final Cover Project preliminary schedule: Request for Bids (RFB) to be released late-February/early-March with Bids due ~March 31, 2017; Bid Award consideration at the April 5, 2017 SWMB meeting; construction to begin ~May 15, 2017 (Estimated 90 day construction duration).
- Construction and Engineering costs are “Non-Budget” and will be paid from the current WDNR Closure Escrow Account (December 31, 2016 Balance = \$1,999,240).

Discussion ensued amongst the SWMB.

9. Discussion – Landfill Gas Operations Update: J. Rabe updated the SWMB with the following LFG operations report.

Landfill Gas Operations – February 13, 2017			Meter Op. Hours	One- Week Runtime
Engine #1	Out of service	Fire damage	0	0
Engine #2	Running at 850 KW	Rebuild complete 2/10/17	48335	65
Engine #3	Off	Decoke started 2/13/17	18810	143
Engine #4	Running at 1000 KW		12383	164

Engine #5	Running at 1350 KW		14148	166
Sunnyview Compressor	Compressor A off; B – running at 71%. Pipeline outflow = 1156 scfm.			
Sunnyview Flare	Flare – Off; Vacuum = -18’’ wc; Blower 103/104 running at 54%; 105–Off	Restarted flare on 2/14/17		
Sunnyview Gas Field	CH4 = 48.6% O2 = 1.5%			
Snell Rd Flare	Flare – On; Flow = 80 scfm; Vacuum = -16.0’’ wc			
Snell Rd Gas Field	CH4 = 42.9% O2 = 2.6%			

- WPS/Highway Revenues are \$201,371 for January 2017; Budgeted revenues are \$2.6 Million for 2017.
- Foth will be completing monthly monitoring during the week of February 13-17, 2017.
- Staff continue to work with the insurance company Accountant on the lost revenue portion of claim.

Discussion ensued amongst the SWMB.

10. Future Agenda Items: None at this time.

11. Set Next Meeting Date: The next SWMB meeting date is scheduled for March 15, 2017 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by P. Eisen and seconded by S. Locke. Motion carried 6-0. Meeting was adjourned at 9:46 a.m.

Respectfully Submitted,

Kathy Hutter  
Recycling Program Manager

**Approved by SWMB – March 15, 2017**