

**OPEN SESSION MINUTES  
WINNEBAGO COUNTY BOARD OF SUPERVISORS  
SOLID WASTE MANAGEMENT BOARD**

DATE: February 4, 2016

TIME: 9:01 a.m.

LOCATION: Sunnyview Landfill  
100 W. County Road Y  
Oshkosh, WI

PRESENT: Pat O'Brien, Chairman  
Ken Robl, Vice Chairman  
Paul Eisen, Secretary  
Mike Easker (9:02 a.m. – 11:26 a.m.)  
Susan Locke  
Doug Nelson

EXCUSED: David Albrecht  
Jerry Finch  
Gerry Konrad

ALSO PRESENT: John Rabe, Director of Solid Waste  
Kathy Hutter, Confidential Secretary  
Kurt Pernsteiner, Facility Manager (9:01 a.m. – 10:30 a.m.)  
John Fink, County Executive Assistant

1. Call to Order: P. O'Brien called the meeting to order at 9:01 a.m.
2. Approve Agenda: Motion to approve the February 4, 2016 agenda, made by K. Robl and seconded by P. Eisen. Motion carried 5-0.
3. Public Comments on Agenda Items: None.
4. Announcements/Communications: None.
5. Approval of Minutes – January 20, 2016 Open Session: Motion to approve the January 20, 2016 open session minutes, made by K. Robl and seconded by P. Eisen. Motion carried 5-0.
6. Discussion/Action – Sludge Site Operations Update: J. Rabe presented the following Sludge Site Operations Update to the Solid Waste Management Board (SWMB).
  - January 20, 2016 – Last Sludge Site Operations Update presented to the SWMB.
  - January 21, 2016 – Staff received another odor concern from a local resident.

- Riverview Construction (Riverview) continued installation of interior drainage improvements in the south horseshoe area installing perimeter/finger drains and sumps.
- January 26, 2016 – Mark Harris, Winnebago County (WC) Executive, inquired about odors from the sludge site at a Department Head Meeting; M. Harris indicated that the City Manager contacted him about odors; J. Rabe updated M. Harris on the steps that are being taken to reduce the odors, but ultimately the odors won't completely go away until the site is closed and capped in 2017.
- January 27, 2016 – Riverview began the Wisconsin Public Service (WPS) fly ash beneficial use project by constructing a 2' thick stabilization layer over the entire south horseshoe area (40-50 truckloads/day); anticipated project completion by February 29, 2016; project should stabilize/seal off the south horseshoe area and reduce odors.
- January 27, 2016 – Riverview began providing operational assistance at the Sludge Site in conjunction with the 2' stabilization layer project; mixing 6 loads of ash per day with incoming sludges, improving sludge grading/drainage and covering exposed areas with additional ash; anticipated project completion by February 29, 2016 and these efforts should also improve site odors; SWMB Staff will take over disposal operations on March 1, 2016 and will continue using the modified procedures.
- January 28, 2016 – Riverview installed a solar vent flare on GV-10 as a test; not enough gas is being produced to have the vent flare ignite.
- January 29, 2016 – J. Rabe sent a memorandum to Oshkosh Public Works updating them on the odor mitigation progress to date.
- February 1, 2016 – Riverview thawed out a temporary 4" piping connection at GV-2 to the active landfill gas (LFG) system – some vacuum is being applied to GV-1, 2 and 3.
- Foth Environmental and Infrastructure (Foth) redesigned potential waste filling grades on the north end of Sludge Site – 8% final grade was selected instead of current 10% grade approved by Wisconsin Department of Natural Resources (WDNR); reducing the filling grade will yield ~80,000 cubic yards of remaining airspace (~1 year of site life remains).

J. Rabe indicated that there are a number of remaining details to work out, including:

- Determine whether a temporary/sacrificial geomembrane and gas collection are necessary in the old sludge areas where 2' ash stabilization layer was placed; plan for pumping liquids from the newly installed sumps; plan for pH adjustment in the old sludge/new sludge areas; update WDNR on filling plans and closure plan changes; and informing/assisting Sludge Site Customers with future disposal options as site closure plans progress.

Discussion ensued amongst the SWMB.

No action taken at this time.

7. Discussion/Action – Snell Road Landfill End Use Planning Update: J. Rabe explained to the SWMB that on January 21, 2016 he attended a meeting with Rob Way, WC Parks Director, P. O'Brien, and Jessie Fink, Smithgroup JJR to review the current draft plans for the Ken

Robl Conservation Park (KRCP) and discuss programming plans at County Park (to avoid duplication of services).

R. Way provided comments about the KRCP draft plans to J. Rabe on February 1 & 2, 2016. R. Way also provide details on the planned County Park Natural Way programming. J. Rabe reviewed R. Way's general comments with the SWMB.

Discussion ensued amongst the SWMB.

On February 3, 2016, Smithgroup JJR provided J. Rabe with a preliminary cost estimate to implement Phase 1 of the KRCP. J. Rabe reviewed the preliminary cost estimate with the SWMB and explained that \$1 million is set aside in the 2015 Retained Earnings Reservation for Landfill End Use/Beautification.

Discussion ensued amongst the SWMB.

P. O'Brien requested J. Rabe to continue to research funding sources and update the SWMB with his findings at a future meeting.

No action taken at this time.

8. Closed Session – Pursuant to Sec. 19.85(1)(e) and (g), Wis. Stats., at this point in the meeting, the Board shall consider a motion to convene into closed session for the purpose of deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; and for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved in relationship to:
  - a. Intergovernmental Solid Waste Agreement and Future Landfill Airspace PlanningMotion made by K. Robl and seconded by M. Easker at 10:30 a.m. to convene into closed session. Motion carried 6-0 by roll call vote.
9. Return to Open Session to Resume Regular Business: Motion to return to open session at 11:23 a.m. made by D. Nelson and seconded by M. Easker. Motion carried 6-0 by roll call vote.
10. Future Agenda Items: P. Eisen asked if the Waste and Recyclable Material Hauling Services Agreement (Hauling Agreement) could be discussed at a future meeting. J. Rabe explained that the current Hauling Agreement will expire in December 2016, and these services will be re-bid as the solid waste and recycling compactor installation projects progress.
11. Set Next Meeting Date: The next SWMB meeting date is scheduled for February 17, 2016 at 9:00 a.m.

12. Adjournment: Motion to adjourn made by D. Nelson and seconded by S. Locke. Motion carried 6-0. Meeting was adjourned at 11:26 a.m.

Respectfully Submitted,

Kathy Hutter  
Confidential Secretary

**Approved by SWMB – February 17, 2016**