

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, August 11, 2020, 3:45 p.m.

Location: Coughlin Center Conference Room

Present: PV Committee Members

Supervisor Tom Ellis, Chair

Supervisor Maribeth Gabert, Vice-Chair

Supervisor Larry Lautenschlager, Secretary

Supervisor Shiloh Ramos

Supervisor Bill Wingren

Administration

Marleah Keuler Grahek, Administrator

Tom Geske, Financial Services Manager

Kathy Glander, Administrative Coordinator

1. Call to Order

The meeting was called to order at 3:45 p.m. by Supervisor Tom Ellis, Chair. It was verified the meeting was properly noticed.

2. Approval of PVHC Minutes

Supervisor Maribeth Gabert moved for approval of the July 7, 2020 PVHC Committee Meeting Minutes. Supervisor Larry Lautenschlager seconded the motion.

Resolved: Motion carried unanimously by voice vote, 5-0.

3. Public Forum – No one from the public was in attendance.

4. Discussion: Neighborhood Range Hood Project Update

Nothing new to report – awaiting contractor start date. Administrator Marleah Keuler-Grahek will be following up with Mike Elder, Director of Facilities and Property Management.

5. Discussion: COVID-19 Update

One resident had initially tested positive for COVID-19 in the last month however, due to the resident not having any contact with others outside of the facility and being asymptomatic, three more swabs were taken. All three were negative, therefore this resident had an initial result of a false positive. Because of the initial “positive” result, the resident had been moved to the COVID Unit until the three subsequent negative test results were returned. The resident was then able to return to their regular neighborhood.

Approximately 1-2 staff continue to test positive with group of testings. Continued, heightened monitoring has become a standard, as a result.

PVHC has begun outdoor visits between residents and family/friends in the last month. Every precaution is completed by Activities Staff including both the visitors and the residents wearing masks and eye protection, visiting from a six-foot distance, and disinfecting all eye protection and chairs used with each visit. Families and residents are complimentary of all the work and effort in setting up and providing these visits.

6. Discussion: Parkside Two transition from locked to secure neighborhood

There will be a pre-bid walk-thru on August 19th, then it will be out for bid following.

7. **Discussion: Hazard pay for employees directly caring for COVID-19 positive residents**
Marleah Keuler Grahek, Administrator, provided a proposal to the committee and went over the details involving hazard pay for PVHC staff caring for residents confirmed with COVID-19.

Following discussion, the committee decided to discuss further at the next meeting. It was asked to invite Vicky Fitzgerald, Finance Department Director; Mike Collard, HR Director; and Mark Harris, County Executive, to the next meeting in order for them to provide input.

8. **Financial Report**
Financial Services Manager Tom Geske presented the Financial Report through the end of July 2020. He also provided copies of the program budget for 2021 for the committee's review and discussion.

10. **Administrator's Report**
- Administrator Keuler Grahek, presented the Census Report for July 2020.
 - The committee was apprised of PVHC's Kronos system, which handles employee time punches and scheduling, needing to be updated before the end of the year. If PVHC makes payment before the end of August, there will be a significant savings in this update. Functions of the upgraded system are currently being evaluated by IS with the intention of committing to the conversion by the end of August in order to realize the significant cost savings.

11. **Suggested Topics for the Next Meeting**
- Neighborhood Range Hood Project
 - COVID-19 Update
 - Parkside Two Transition from Locked to Secure Neighborhood
 - Discussion and Possible Action: Hazard pay for employees directly caring for COVID-19 positive residents

12. **Future Meeting Date(s)**
The next PVHC Committee meeting is scheduled for **September 8, 2020**, at 3:45 p.m., **at the Coughlin Center, Conference Room A.**

13. **Adjournment**
Supervisor Maribeth Gabert moved for adjournment and Supervisor Larry Lautenschlager seconded the motion.

Resolved: Motion carried unanimously by voice vote, 5-0.

Meeting adjourned at 4:20 pm.

Respectfully submitted by:
Kathy Glander, Admin. Coordinator

Supervisor Tom Ellis, Chair – PVHC Committee

Date