

PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, July 7, 2020, 3:45 p.m.

Location: Coughlin Center Conference Room

Present: PV Committee Members
Supervisor Tom Ellis, Chair
Supervisor Maribeth Gabert, Vice-Chair
Supervisor Larry Lautenschlager, Secretary
Supervisor Shiloh Ramos
Supervisor Bill Wingren

Administration
Marleah Keuler Grahek, Administrator
Tom Geske, Financial Services Manager

1. Call to Order

The meeting was called to order at 3:45 p.m. by Supervisor Tom Ellis, Chair. It was verified the meeting was properly noticed.

2. Approval of PVHC Minutes

Supervisor Maribeth Gabert moved for approval of the May 5, 2020 PVHC Committee Meeting Minutes. Supervisor Bill Wingren seconded the motion.

Resolved: Motion carried unanimously by voice vote, 5-0.

3. Public Forum – No one from the public was in attendance.

4. Discussion: Neighborhood Range Hood Project Update

Awaiting signed contract to be returned and the scheduling of a pre-construction meeting.

5. Discussion: COVID-19 Update

There have been no additional staff cases since the third case at the beginning of June. No residents have tested positive at this point. Park View continues widespread facility testing at a minimum of every 2 weeks and more frequently if a positive case is identified.

Beautician services will resume at the facility as of Monday, July 13th with many safety precautions in place.

We are still awaiting guidance from state officials regarding visitation, however PVHC is currently working on policies and procedures to start limited outdoor visits with a goal of starting the week of July 20th.

6. Discussion and Possible Action: Approve a budget transfer of \$40,000 from the PVHC fund balance to transition locked Parkside 2 household to secure household

PVHC is transitioning its locked household on Parkside 2-South from "locked" to "secure" (tied in with Accutech Wanderguard system). This transition requires new doors for the neighborhood entrance in order to be compliant with Life Safety Code requirements. These doors must tie in with our fire system and Wanderguard system. This household has consistently remained with four open beds due to less people in the community meeting

requirements for a "locked order," which is a requirement for placement on this household, thus causing an inability to fill those beds. Transitioning this household to "secure" vs. "locked" will provide the opportunity for significant revenue gains and the ability to serve more community members.

A motion was made by Supervisor Bill Wingren to approve a budget transfer of \$40,000 from the PVHC fund balance to transition the locked Parkside 2 household to a secure household. Supervisor Maribeth Gabert seconded the motion.

Resolved: Motion carried unanimously by voice vote, 5-0.

7. **Discussion: Bonus pay for employees directly caring for COVID-19 positive residents**
Marleah Keuler Grahek, Administrator, discussed with the committee their thoughts on implementing "hazard" pay specifically for PVHC staff who would be caring for COVID-19 positive residents in the event of an outbreak in the facility. The facility has a designated COVID-19 unit where residents confirmed with the virus would reside. Staff caring for these residents would only work on this unit and not anywhere else in the building. The unit is set up for 7-15 beds, so the amount of staff needed on this unit would be very limited. The proposal is to offer approximately an additional \$10/hour for staff working on this unit or any unit that has residents positive with COVID-19. This will incentivize staff to work on the COVID unit, as well as show appreciation since they are putting themselves and their families at great risk.

Discussion was had that ideally the hazard pay would be provided to all PVHC staff as a one-time occurrence, and the ongoing additional hourly pay would go to staff caring for positive residents. It was felt that focusing on the smaller population of staff caring for positive residents would be the best place to start.

The committee would like to see a proposal with specific situational and financial impact. This will be prepared for the next PVHC Committee meeting.

8. **Discussion and Possible Action: Approve a change to room rates on PVHC rehab unit for residents not on a rehab stay**

A spreadsheet of private pay room rates for area SNFs and the proposed 2021 private pay room rates for PVHC was provided to the committee for review.

A change to the private pay rate structure for short-term rehab was also proposed. PVHC has had issues in the past with residents who are no longer receiving rehab services and are not willing to move to a long-term neighborhood. This, in turn, occupies rehab beds that would otherwise be available for community members actually needing rehab. This change in rate for a rehab room should discourage residents wanting to stay in the rehab neighborhood. We've also changed our staffing structure on this neighborhood to account for higher acuity, which further justifies the increase in price for a rehab room.

A motion was made by Supervisor Shiloh Ramos to approve the 2021 private pay rates as \$300/day (no change from 2020 rate) for general PVHC population, and \$350/day for rehab neighborhood rooms. The motion was seconded by Supervisor Larry Lautenschlager.

Resolved: Motion carried by voice vote, 4-1.

9. Financial Report

Financial Services Manager Geske presented the Financial Report through the end of June 2020.

10. Administrator's Report

- Administrator Keuler Grahek, presented the Census Report for June 2020.

11. Suggested Topics for the Next Meeting

- Neighborhood Range Hood Project
- COVID-19 Update
- Discussion and Possible Action: Bonus pay for employees directly caring for COVID-19 positive residents

12. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for **August 11, 2020**, at 3:45 p.m., **at the Coughlin Center, Conference Room A.**

13. Adjournment

Chair Tom Ellis moved for adjournment and Supervisor Bill Wingren seconded the motion.

Resolved: Motion carried unanimously by voice vote, 5-0.

Meeting adjourned at 4:45pm.

Respectfully submitted by:

Marleah Keuler Grahek, Administrator

Supervisor Tom Ellis, Chair – PVHC Committee

Date