

# PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, April 6, 2021, 3:45 p.m.

Location: Coughlin Center Conference Room

Present: <u>PV Committee Members</u> <u>Administration</u>

Supervisor Tom Ellis, Chair Kara Gruber, Administrator

Supervisor Maribeth Gabert, Vice-Chair Tom Geske, Financial Services Manager Supervisor Larry Lautenschlager, Secretary Kathy Glander, Admin. Coordinator

Via Zoom: Supervisor Shiloh Ramos Excused: Supervisor Bill Wingren

#### 1. Call to Order

The meeting was called to order at 3:50 p.m. by Supervisor Tom Ellis, Chair. It was verified the meeting was properly noticed.

### 2. Approval of PVHC Minutes

Supervisor Larry Lautenschlager moved for approval of the March 9, 2021 PVHC Committee Meeting Minutes. Supervisor Maribeth Gabert seconded the motion.

Resolved: Motion carried by voice vote, 4-0.

3. **Public Forum** – No one from the public was in attendance.

### 4. Discussion and Action: Transitioning FTE CNA to FTE Hospitality Aide

The request is to transition one FTE CNA position to one FTE Hospitality Aide position in order to provide full-time coverage of the COVID front desk in the lobby. Discussion followed.

Supervisor Lautenschlager moved, and Supervisor Gabert seconded to approve the transitioning of one FTE CNA position to one FTE Hospitality Aide position.

Resolved: Motion carried by voice vote, 4-0.

## 5. Discussion: Parkside Two Transition from Locked to Secure Neighborhood Update

The wait for the doors to come in continues.

### 6. Discussion: Ancillary Building Update

Kara Gruber, Administrator, and Tom Geske, Financial Services Manager, met with the architect to obtain clarifications on a few issues such as the light switches and dimensions. The architect is sending his plans to the City of Oshkosh for approval.

#### 7. Discussion: Neighborhood Range Hood Project Update

The installation of range hoods in each neighborhood is completed. Education and training continues for Food & Nutrition Services staff and Hospitality Aides. Parkside One will be the pilot neighborhood, with plans to start next month.

### 8. Discussion: COVID-19 Update

The last staff to have tested positive for COVID-19 was on March 8<sup>th</sup>. Today one newly hired staff person tested positive, however, she has not begun working in the building. Overall, COVID testing for residents and staff will continue on a monthly basis with the next time frame being April 19<sup>th</sup> and 20<sup>th</sup>. Park View has been cleared to open further to visitors. They are allowed a 1-hour time frame in order to provide time for others to visit, due to the limitations of the number of visitors allowed in the building/neighborhoods at one time. Two visitors at one time per resident remains in effect. There have been outdoor visits in the nice

weather; there are less limitations placed on the number of outdoor visitors than indoor visitors, however, the social distancing, masking, and other general COVID requirements are in effect while outdoors, as well. Visitors and residents have been pleased with the loosening of visitation regulations and they've all been compliant.

## 9. Discussion: COVID-19 Vaccine Update

Park View continues its partnership with Morton's Pharmacy, for once-a-month vaccine clinics to allow for those who haven't received the vaccine yet, as well as for new residents and staff to Park View. The next vaccine clinic is scheduled for April 14<sup>th</sup>.

Park View has been approved as a vaccination site for the COVID-19 vaccine in order to allow our nursing staff to provide the vaccine to our residents and staff. The extensive training required is time-consuming and extensive. It may be a few months before it can be initiated.

## 10. Financial Report

Financial Services Manager Tom Geske presented the Financial Report through the end of March 2021.

### 11. Administrator's Report

Administrator Kara Gruber presented the Census Report for March 2021.

Woodside One continues to be the quarantined neighborhood as it is specifically designated for new admissions.

#### 11. Suggested Topics for the Next Meeting

• Parkside 2 Transition (from locked to secure neighborhood) Update

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- Ancillary Building Project Update
- COVID-19 Update
- COVID-19 Vaccination Update

### 12. Future Meeting Date(s)

The next PVHC Committee meeting is scheduled for Tuesday, May 4, 2021, at 3:45 p.m., at the Coughlin Center, Conference Room A.

## 13. Adjournment

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Supervisor Larry Lautenschlager moved for adjournment and Supervisor Maribeth Gabert seconded the motion.

	Resolved:	Motion carried by voice vote, 4-0.		
Meeting adjourned at 4:20 pm.				
•	ctfully submitted Glander, Admin.	- <del>-</del>		
Superv	visor Tom Ellis, C	hair – PVHC Committee	Date	