



## PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, January 12, 2021, 3:45 p.m.

Location: Coughlin Center Conference Room

Present: PV Committee Members  
Supervisor Tom Ellis, Chair  
Supervisor Maribeth Gabert, Vice-Chair

Administration  
Kara Gruber, Administrator  
Tom Geske, Financial Services Manager  
Kathy Glander, Admin. Coordinator

Via Zoom: Supervisor Shiloh Ramos  
Supervisor Bill Wingren

Absent: Larry Lautenschlager, Secretary

**1. Call to Order**

The meeting was called to order at 3:50 p.m. by Supervisor Tom Ellis, Chair. It was verified the meeting was properly noticed.

**2. Introduction of Administrator Kara Gruber**

The Committee welcomed Kara Gruber as Park View's new administrator and Kara shared her work background and history.

**3. Approval of PVHC Minutes**

Supervisor Bill Wingren moved for approval of the December 1, 2020 PVHC Committee Meeting Minutes. Supervisor Maribeth Gabert seconded the motion.

*Resolved: Motion carried by voice vote, 4-0.*

**4. Public Forum** – No one from the public was in attendance.

**5. Discussion and Action: Approve additional \$11,000 for Parkside Two Transition from Locked to Secure Neighborhood**

Following review by Financial Services Manager Tom Geske of the Parkside Two transition from a locked to a secure neighborhood project, and discussion of the additional \$11,000 needed from the fund balance to complete the project, Supervisor Bill Wingren moved and Supervisor Shiloh Ramos seconded to approve for the Parkside 2 transition from a locked to a secure neighborhood.

*Resolved: Motion carried by voice vote, 4-0.*

**6. Discussion: Fundraising Permit for "Friends of Park View" Volunteer Group**

There was discussion of the uncertainty of the "Friends of Park View" volunteer group being able to have bake sales this year due to COVID-19 regulations, and whether the Committee would be agreeable in approving this year's fundraising permit without having specific dates set for the bake sales this year.

The topic will come back to the Committee at the next meeting for further discussion and action.

**7. Ancillary Building Update**

Funding approval to hire an architect to design the ancillary building is an agenda item for the Tuesday, January 19<sup>th</sup> County Board of Supervisors meeting.

**8. Neighborhood Range Hood Project Update**

Work on the neighborhood range hoods will begin on Monday, January 18<sup>th</sup>, starting with Woodside One and Two neighborhoods. The target date for completion of the installation in all neighborhoods is February 12, 2021.

**9. Discussion: COVID-19 Update**

It was reported there are no COVID-19 positive residents or staff at this time. The positivity rate in the County is at 7.8%. As of March 2020, there have been 20 residents and 70 staff infected with COVID-19.

**10. Discussion: COVID-19 Vaccine Update**

December 29, 2020 was the first COVID-19 vaccination clinic for residents and staff. 115 residents received the vaccine. 118 staff received the vaccine. The second vaccination clinic is scheduled for January 26<sup>th</sup>. Second doses will be given to those who had their first doses, and those who weren't able to take part in the first clinic will have the opportunity to get their first doses on this date, as well.

**11. Financial Report**

Financial Services Manager Tom Geske presented the Financial Report through the end of December 2020.

**12. Administrator's Report**

- Financial Services Manager Tom Geske presented the Census Report for December 2020.
- Park View is hoping to initiate indoor visitation for residents and their loved ones starting January 25<sup>th</sup>. The visitation will be dependent on no COVID cases in the building and the County positivity rates being low.

On a side note: The Committee thanked and commended Tom Geske for taking on the role of interim administrator since October.

**13. Suggested Topics for the Next Meeting**

- Fundraising Permit for "Friends of Park View"
- Parkside 2 Transition (from locked to secure neighborhood) Update
- Ancillary Building Project Update
- Neighborhood Range Hood Project
- COVID-19 Update
- COVID-19 Vaccination Update

**14. Future Meeting Date(s)**

The next PVHC Committee meeting is scheduled for February 2, 2021, at 3:45 p.m., at the Coughlin Center, Conference Room A.

**15. Adjournment**

Supervisor Maribeth Gabert moved for adjournment and Supervisor Shiloh Ramos seconded the motion.

*Resolved: Motion carried by voice vote, 4-0.*

Meeting adjourned at 4:25 pm.

*Respectfully submitted by:  
Kathy Glander, Admin. Coordinator*

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Supervisor Tom Ellis, Chair – PVHC Committee

Date