

# PARK VIEW HEALTH CENTER COMMITTEE MINUTES

Date/Time: Tuesday, January 2, 2018, 3:45 p.m.

Location: Park View Health Center Board Room

Present:

PV Committee Members

Tom Ellis, Chair  
Maribeth Gabert, Vice-Chair  
Larry Lautenschlager, Secretary  
Bill Wingren  
Dr. Shiloh Ramos at 4:46 p.m.

Administration

Marleah Keuler Grahek, Administrator  
Tom Geske, Financial Services Manager  
Kathy Glander, Administrative Coordinator

**1. Call to Order**

The meeting was called to order at 3:45 p.m. by Tom Ellis, Chair. It was verified the meeting was properly noticed.

**2. Approval of PVHC Minutes**

It was moved and seconded to approve the December 5, 2017 PVHC Committee meeting minutes.

*Resolved: Motion carried by unanimous voice vote, 4-0.*

**3. Public Forum – none**

**4. Communications – none**

**5. Financial Report**

The Financial Report for December 2017 was distributed and discussed.

**6. Administrator's Report**

- The census report through December 2017 was viewed and discussed.
- In February, PVHC will be sending out an RFP for pharmacy services.
- PVHC will be partnering with the Oshkosh Chamber of Commerce in a youth CNA apprenticeship program. The individuals would be certified CNAs, and the program will begin in the summer.
- A Dietetic Intern from UW-Green Bay will be following our Food and Nutrition Services Manager beginning next week.
- Lyssa Koscher, RN Neighborhood Supervisor, is retiring in one week.
- The committee was asked whether they would like to keep meetings monthly, even if there is a light agenda. Following discussion, it was decided to keep the meetings scheduled monthly, but contact Chair Tom Ellis at least one week prior to the meeting to check for a cancellation when there is little to report to the committee.

**7. Suggested Topics for the Next Meeting**

None at this time.

**8. Future Meeting Date(s)**

The next PVHC Committee meeting is scheduled for Tuesday, February 6, 2018, at 3:45 p.m., in the PVHC Board Room.

**9. Adjournment**

A motion was made and seconded to adjourn the meeting.

*Resolved: Motion carried by unanimous voice vote, 5-0.*

Meeting adjourned at 4:05 p.m.

*Respectfully submitted by:  
Kathy Glander, Administrative Coordinator*

---

Tom Ellis, Chair – PVHC Committee

Date