

WINNEBAGO COUNTY BOARD OF SUPERVISORS--PERSONNEL & FINANCE COMMITTEE

DATE: Thursday, February 5, 2009

TIME: 8:00 a.m.

PLACE: Personnel Conference Room

PRESENT: David Albrecht
Jeanette Diakoff
Claud Thompson

EXCUSED: Stan Kline
Bill Roh

ALSO PRESENT: Karon Kraft, Director of Human Resources
Chuck Orenstein, Finance Director
Christian Gosset, District Attorney
Mike Brooks, Sheriff
Linda Kollmann, Director Emergency Management
Margie Rankin, Administrator Park View Health Center
Barbara Spanbauer, Accountant at Sheriff's Department
John Haese, Highway Commissioner
Peter Moll, Airport Director

1. David Albrecht called the meeting to order at 8 a.m.
2. Jeanette Diakoff moved to approve the minutes of the Jan. 8, 2009 meeting, seconded by Claud Thompson. Carried 3-0.
3. Claud Thompson moved to approve the minutes of the Jan. 20, 2009 meeting, seconded by Jeanette Diakoff. Carried 3-0.
4. Budget Transfer – Airport, \$29,000. Peter Moll requested a transfer from the airport fund balance to the ground maintenance account. The 2009 ground maintenance account has been depleted due to greater than expected snowfall and the ice storm. Without the transfer, there will be no funds for field maintenance in 2009. David Albrecht moved for approval, seconded by Jeanette Diakoff. Carried 3-0.
5. Budget Transfer – County Executive, \$400. The transfer covers the overage associated with the purchase of retirement clocks in 2008. Claud Thompson moved for approval, seconded by Jeanette Diakoff. Carried 3-0.
6. Budget Transfer – District Attorney, \$1,001. Travel costs exceeded the budget for 2008. Jeanette Diakoff moved for approval, seconded by Claud Thompson. Carried 3-0.
7. Budget Transfer – Emergency Management, \$25,000. Linda Kollmann and Mike Brooks asked to purchase two river gauges for the Town of Wolf River and the City of Omro. The gauges will forecast water levels and help with future preparedness planning for the waterways. Winnebago County would purchase the two river gauges at \$12,500 each. The town and city would be responsible to pay the \$11,500 annual maintenance fee for each gauge. Jeanette Diakoff moved for approval, no second.
8. Budget Transfer – Highway Department, \$472,500. The transfer covers the resurfacing project from County Highway H in the Town of Wolf River to River Trail Drive. This project, about 2.15 miles in length, will be part of the 2009 bond issue. David Albrecht moved for approval, seconded by Jeanette Diakoff. Carried 3-0.
9. Budget Transfer – Highway Department, \$2,562,000. The transfer covers the resurfacing project from County Highway B in the Town of Winneconne to County Highway D in the Town of Poygan. The project is about

- nine miles and will be part of the 2009 bond issue. David Albrecht moved for approval, seconded by Jeanette Diakoff. Carried 3-0.
10. Budget Transfer – Park View Health Center, \$5,000. Park View Health Center requests a donation of \$5,000 be accepted from the Community Foundation of the Fox Valley. This is the third installment of a five-year pledge. Claud Thompson moved for approval, seconded by Jeanette Diakoff. Carried 3-0.
 11. Budget Transfer – Sheriff’s Office, \$15,000. The transfer accepts a \$15,000 grant from the Wisconsin Department of Transportation for traffic safety improvements. Claud Thompson moved for approval, seconded by Jeanette Diakoff. Carried 3-0.
 12. Budget transfer -Various Departments (Airport, Courts, Coroner, Corporation Counsel, County Clerk, Human Resources, Purchasing, Register of Deeds, Sheriff’s, Treasurer, UW Extension). The transfer covers wage and benefit cost overruns for 2008. David Albrecht moved for approval, seconded by Claud Thompson. Carried 3-0.
 13. Board input on department head reviews. Withdrawn by David Albrecht.
 14. Jeanette Diakoff moved to approve the Resolution for Commendation for Mary Wojahn, seconded by Claud Thompson. Carried 3-0.
 15. Claud Thompson moved to disallow the claim of Mark Jagla and refer the claim to Corporation Counsel, seconded by Jeanette Diakoff. Carried 3-0.
 16. Claud Thompson moved to disallow the claim of Lawrence Miller and refer the claim to Corporation Counsel, seconded by Jeanette Diakoff. Carried 3-0.
 17. Claud Thompson moved to disallow the claim of Charles & Adena Traster and refer the claim to Corporation Counsel, seconded by Jeanette Diakoff. Carried 3-0.
 18. Report from the Director of Human Resources. Karon Kraft said that newspaper advertising costs for new positions have tripled in the last few years. A study by Human Resources tracking applicant responses for the last six months of 2008 confirmed that the internet is the most widely used job hunting information source used by applicants. Kraft wants to continue to use the internet as the main source of advertising for maximum cost savings and exposure.
 19. The next scheduled meeting of the Personnel & Finance Committee is Thursday, March 5, 2009 at 8 a.m.
 20. Jeanette Diakoff moved to convene into Close Session pursuant to exemption provided in section 19.85(1)(e), Wis. Stats., for the purpose of deliberating or negotiation the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically the discussion of collective bargaining strategies at 9:00 a.m. Motion seconded by Claud Thompson. Roll call vote: Albrecht, aye; Diakoff, aye; Thompson, aye. Motion carried 3-0.
 21. At 10:55 a.m. David Albrecht made ma motion to reconvene to open session, seconded by Jeanette Diakoff. Roll Call vote: Albrecht, aye; Diakoff, aye; Thompson, aye. Motion carried 3-0.
 22. David Albrecht moved to adjourn the meeting at 10:55 a.m., seconded by Claud Thompson. Carried 3-0.

Submitted by,
Joan Lowe