

Planning & Zoning Committee
PLANNING MEETING
County Administration Building – 1st Floor Conference Room
August 9th, 2019
8:00 A.M.

PRESENT: Supervisors Tom Egan – Chairman, Maribeth Gabert, Robert Keller, Brian Defferding, Ben Joas. Jerry Bougie – Planning Director, Brian O’Rourke – Land Use Planner, Cary Rowe – Zoning Administrator, Maryann Mueller – Corporation Counsel, Liz Nichols – Property Lister, Adam Dorn – G.I.S. Database Administrator, Beth Olson – DNR, Bill Nelson – DNR – Gary Kinkaid – DNR, Bill Hartman – P.H. Glatfelter Project Manager

1. Approval of minutes from July 5 (Deliberative), July 5 (Planning Meeting), July 26 (Viewing), and July 30, 2019 (Public Hearing).

Motion to approve the minutes by B. Defferding. Seconded by Ben Joas. Motion carried 5-0.

There was no further discussion of this item.

2. DNR presentation and committee discussion on Lower Fox/Green Bay Superfund Site Memo of Understanding for G.I.S. Services.

Beth Olson – Field Integration Leader – DNR, presented a power point presentation regarding the Lower Fox/Green Bay Superfund Site project, which covers 39 miles of the Fox River as well as Green Bay.

Maryann Mueller expressed concern with certain language in the Memorandum of Understanding with regard to the length of commitment by the County.

Bill Nelson, Counsel for the DNR, indicated that an additional document could be drafted clarifying how long the County would be involved with regard to G.I.S services.

A. Dorn suggested the County could provide a link to the DNR’s website on the County’s G.I.S. site with regard to this project.

There was a consensus of the Committee that staff would be able to come to an agreement with the DNR with regard to the concerns expressed by Corporation Counsel and the G.I.S. Department, therefore this item would not need to be placed on a future agenda of this Committee.

There was no further discussion of this item.

3. Review and Committee action on proposed sanitary permit fee change.

C. Rowe stated that staff will be acquiring Agent Status from the State and will then be allowed to review plans for mound and at-grade sanitary systems, which currently is only done by the State for Winnebago County. The current State fee for this review is \$250, however staff is proposing adding a \$200 fee increase to existing permit fees for these systems. He also indicated that County review of plans for these systems as opposed to the State will save property owners approximately two to three weeks for plan approval. The proposed increase would be included in the 2020 budget.

There was a discussion of the committee to increase the permit fees for these systems of the current State fee of \$250 as opposed to the proposed \$200 increase.

Motion to increase the existing permit fees for mound and at-grade systems by \$250 beginning in 2020 by T. Egan. Seconded by B. Defferding. Motion carried 5-0.

There was no further discussion of this item.

4. Review and discussion on proposed 2020 Department budget.

C. Rowe stated the only significant increase to the proposed budget was with regard to the telephone services, which is the result of the phone company increasing their fees.

A. Dorn stated that the Land Records Counsel has approved the proposed Land Records budget.

L. Nichols indicated the only increase to the Property Lister budget was due to a change in a health insurance from "single" to "family" status. She also stated that her Departments budget is paid by the municipalities within the County.

There was no further discussion of this item.

5. Review and Committee action to forward Town of Winneconne zoning change to County Board.

C. Rowe provided a memo recommending forwarding a Town of Winneconne zoning change for Mueller to County Board.

Motion to forward a Town of Winneconne zoning change for Mueller to County Board by B. Defferding. Seconded by M. Gabert. Motion carried 5-0.

There was no further discussion of this item.

Motion to adjourn by B. Defferding. Seconded by B. Joas. Motion carried 5-0.

Brian P. O'Rourke, AICP – Recording Secretary