

Planning & Zoning Committee
PLANNING MEETING
County Administration Building – 3rd Floor Conference Room
June 8th, 2018
7:45 A.M.

PRESENT: Supervisors Tom Egan - Chairman, Maribeth Gabert, Robert Keller, Brian Defferding, Ben Joas. Jerry Bougie – Planning Director, Brian O'Rourke – Associate Planner, Cary Rowe – Zoning Administrator.

1. Approval of minutes from May 4th (Deliberative), May 4th (Planning Meeting), May 25th (Viewing), & May 29th (Public Hearing).

Motion to approve the minutes by M. Gabert. Seconded by B. Defferding. Motion carried 5-0.

There was no further discussion of this item.

2. Closed Session – At 7:45 am, or soon thereafter, the Winnebago County Planning & Zoning Committee will consider a motion to convene in closed session pursuant to 19.85(1)(g), Wisconsin State Statutes, for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically a Zoning Ordinance enforcement action. At the end of the closed session, the Committee will consider a motion to reconvene into open session for the purpose of completing action on other scheduled items.

Motion to convene in closed session by M. Gabert. Seconded by B. Defferding.

Roll call vote: Defferding –Aye. Joas – Aye. Keller – Aye. Gabert – Aye. Egan – Aye.

Closed session.

Motion to reconvene in open session by M. Gabert. Motion seconded by B. Joas.

Roll call vote: Defferding –Aye. Joas – Aye. Keller – Aye. Gabert – Aye. Egan – Aye.

Open session.

There was no further discussion of this item

3. Discussion and possible Committee action on Sawyer Creek Floodplain study.

C. Rowe stated that the City of Oshkosh Public Works Department hired Strand & Associates to conduct a floodplain study for the purposes of locating areas to be used as flood storage for Sawyer Creek, and provided the final map as a result of the study. Strand & Associates have requested a signature from a staff member of the Planning & Zoning Department in order to submit a letter of map revision to FEMA, with a subsequent zoning change at the City and County level in order to revise the area shown as flood storage. However, in having conversations with City of Oshkosh Community Development staff it was indicated to him that none of the property owners who would be affected have nor had been notified of this proposed change. Therefore he indicated that he would be notifying the engineer requesting a signature of County staff that the document would not receive a signature from the County until such time as it can be verified that some type of public outreach has been conducted, as well as notifying each individual property owner that would be affected.

There was a consensus of the Committee that a zoning change to amend the County's floodplain/flood storage map at the County level would not be initiated until such time as the City of Oshkosh Public Works Department and/or Strand & Associates can verify the actions previously described have been conducted.

There was no further discussion of this item.

4. Committee review and action to forward Town of Oshkosh, Town of Vinland, and Town of Utica town zoning changes to County Board.

C. Rowe provided a memo recommending forwarding a Town of Oshkosh town zoning change for Monteith to County Board.

Motion to forward the Town of Oshkosh town zoning change for Monteith to County Board by M. Gabert. Seconded by B. Defferding. Motion carried 5-0.

C. Rowe provided a memo recommending forwarding a Town of Vinland town zoning change for Jaeger to County Board.

Motion to forward the Town of Vinland town zoning change for Jaeger to County Board by B. Joas. Seconded by M. Gabert. Motion carried 5-0.

C. Rowe provided a memo recommending forwarding a Town of Utica town zoning change for Radloff to County Board.

Motion to forward the Town of Utica town zoning change for Radloff to County Board by B. Defferding. Seconded by B. Joas. Motion carried 5-0.

There was no further discussion of this item.

Motion to adjourn by B. Defferding. Seconded by M. Gabert. Motion carried 5-0.

Meeting adjourned at 8:15 A.M.

Brian P. O'Rourke, AICP – Recording Secretary