

Planning & Zoning Committee
PLANNING MEETING
County Administration Building – 1st Floor Conference Room
January 8th, 2021
7:45 A.M.
*** Meeting held via Zoom**

PRESENT: Supervisors Tom Egan – Chairman, Maribeth Gabert, Robert Keller, Brian Defferding, Ben Joas. Jerry Bougie – Planning Director, Brian O’Rourke – Land Use Planner, Cary Rowe – Zoning Administrator.

1. Approval of minutes from December 4th (Deliberative), December 4th (Planning Meeting).

Motion to approve the minutes by B. Joas. Seconded by M. Gabert. Motion carried 5-0.

There was no further discussion of this item.

2. Committee review and action to forward to Town Zoning changes to County Board).

C. Rowe provided a memo recommending forwarding a Town of Winneconne zoning change for Schaffer to County Board.

Motion to forward a Town of Winneconne zoning change for Schaffer to County Board by B. Joas. Seconded by B. Defferding. Motion carried 5-0.

C. Rowe provided a memo recommending forwarding a Town of Winneconne zoning change for White to County Board.

Motion to forward a Town of Winneconne zoning change for White to County Board by M. Gabert. Seconded by R. Keller. Motion carried 5-0.

C. Rowe provided a memo recommending forwarding a Town of Winneconne zoning change for Petrack to County Board.

Motion to forward a Town of Winneconne zoning change for Petrack to County Board by B. Joas. Seconded by B. Defferding. Motion carried 5-0.

There was no further discussion of this item.

3. Committee review and action on a lot variance request of a proposed CSM.

C. Rowe provided a copy of a proposed Certified Survey Map that is proposing a new lot creation with substandard road frontage; the substandard road frontage width is existing with the proposed parcel being increased in size, therefore does not create or increase the non-conformity of the parcel. Staff is recommending the approval of the lot variance.

The Committee inquired if the Town had approved yet as well as why this procedure differed from zoning changes and conditional use permit reviews in that the Committee does not make a decision until the Town has acted and provided findings of fact.

C. Rowe stated that a Town's CSM review is based on their subdivision ordinance(s) and therefore the typical review process for a CSM takes place simultaneously and independently.

Motion to approve the proposed lot variance by B. Defferding. Seconded by M. Gabert. Motion carried 5-0.

There was no further discussion of this item.

Motion to adjourn by B. Defferding. Seconded by R. Keller. Motion carried 5-0.

Brian P. O'Rourke, AICP – Recording Secretary