

## **PARKS & RECREATION COMMITTEE MEETING MINUTES**

Name of Committee: Parks & Recreation Committee  
Date of Meeting & Time: Monday December 21, 2020 at 9:30 a.m.  
Place of Meeting: Virtual via Zoom

Present: Tom Konetzke, Mike Norton, Steve Binder, Larry Lautenschlager, Don Nussbam  
Also present: Rob Way, Tom McInnis, Vicky Redlin, Rick Helms – Winnebago County Parks, Joe and Kris Belongia, Brian Taylor, Jay Gottlieb, Ken Brusda, David and Trisha Kane, – Winnebago County citizens, Bruce Morrow – Ayres Assoc.

1. Call to order – Chairman Konetzke called the meeting to order at 9:30 a.m..
2. Approval of Agenda – Steve Binder moved to approve the agenda and Mike Norton seconded. Motion carried 5-0.
3. Approval of November 16<sup>th</sup>, 2020 Minutes – Larry Lautenschlager moved to approve the minutes and Steve Binder seconded. Don Nussbam abstained. Motion carried 4-0-1.
4. Public Comment relevant to Parks related matters – Joe Belongia referenced the email he sent yesterday regarding the Grundman Master Plan, which has been forwarded to Committee members. He enumerated the following comments; 1. He would like the restrooms moved further to the north, 2. He likes the plan for the living privacy fence, 3. He feels there needs to be better policing, 4. Overall he thinks the layout is beautiful.
5. Development of Grundman Boat Landing Master Plan:
  - a. Progress Report – Rob provided an update regarding the timeline for approval of the plan. The Finance Director would like to see a phased approach as there is not enough in the boat launch fund to pursue the entire project at once. The DNR also requires that the matching amount be in hand when requesting grant funding. A public input virtual meeting will take place in January with final input from the Committee along with the results of the survey. In February the Committee will vote on the final concept. Grant applications are due to the DNR in May. Vicky will be putting together the grant app. This landing site is a harbor of refuge and should qualify for 80/20 grant funding. Bruce Morrow gave an overview of the concept drawing and design and took questions. Steve Binder commented that if parking spaces were narrowed to 11' wide more stalls could be fit into the design. David Kane stated that he would like to see the kayak launch moved to the site of the former boat house ramp. He also stated that the shape of the breakwater should be more of a comma to provide better wave protection during emergencies when boaters are trying to get off the lake. Security should also be considered. The area called boat wash should be renamed and could be referred to as a Stow & Go Spot. Rob noted that any fundraising that the neighborhood group plans to undertake will need to have funding acceptance approved by the Finance Dept. The DNR also will not allow a proposal for additional property to be included as part of any grant request. It was also noted that due to liability reasons the entire landing lot is not plowed in the winter it is open for access to the lot but not officially to the lake. Bruce Morrow provided a preliminary breakdown of costs totaling \$1.6M.
  - b. Setting of date and time for Public Input Meeting – January 25, 2021 at 6:00 p.m. via Zoom.
6. Synopsis of Parks '21 - '25 CIP Submittal – Rob went over the included CIP summary. A presentation will take place at the 1/5/21 County Board meeting on the 2 items for 2021 – Expo Phase 1 and Field Mower. The Expo project was presented once already in February 2020. The Phases have been pared down due to circumstances including the current pandemic and uncertainty within the entertainment industry. In order to proceed with the much-needed

reconstruction of the main parking lot which is used year-round and is in very poor condition, Phase 1 will be needed to accommodate hard surface needs while continuing to host events throughout reconstruction. Steve Binder noted that Phase 2 may be controversial if no additional events are programmed at the stadium. The mower is needed due to the unavailability of the Hwy. Dept. mower and the addition of properties needing this type of equipment for upkeep. There is a master plan being put together for Shelter #3 & #4 due to the continued evolution of park usage. Shelter #3 is projected to be larger and Shelter #4 will remain a smaller shelter.

7. '20 Navigation Aids Program – End of Season Report – The overall season went well with the new contractor. Placement was good and not many complaints were received. The Blackbird Island locator buoys were much appreciated by the public. In the future new buoys will be purchased with a GPS locator system (an addition of \$700 each) which will help considerably in determining where buoys are and whether they are out of place or completely missing. Repairs on some buoys have been taken in house in a cautious attempt to see what can be accomplished. The 5 Lake Winnebago buoys are the first to have park staff work on them.
8. Discussion of Options for making Expo Facilities Generator Ready – This item is a long-time project that came up again during the Covid pandemic. With several agencies relying on the Expo as an evacuation site and no other publicly owned facilities in the area to replace it, the need for back-up power is pressing. Facilities has put \$800,000 into the CIP for the project. After discussion there are several avenues to consider and the Emergency Mgmt., Facilities and Parks staff will be meeting again to discuss options. The Committee provided direction to proceed with this project with additional information and a breakdown of costs requested.
9. Report on North County Dog Park Developments – The DOT has looked over the survey map provided by McMahon and has some slight changes it is requesting. Once these items are included the survey map should be complete and deeds may be issued. Corporation Counsel is looking into what type of agreement to draw up for access from Fox Crossing. The goal is to have final approval by County Board in April. Site prep by staff is beginning this winter with tree removal.
10. Parks Director's Updates: Snell Rd. is complete with some paperwork being sought on the construction responsibility for the connection between the sidewalk and the Park shared use path. The soccer shelter restroom panels and Asylum Bridge funding requests were delayed by the P&F committee until January and therefore will be moving forward one month later than anticipated. All contractors involved are holding current pricing.
11. Committee Chairman's Update: none
12. Committee Member's Updates: Steve Binder reminded staff to bill Solid Waste for maintenance at KRCP. He also asked about construction at the former beach. Mike Norton asked that Neenah be contacted about the future of Fresh Air Park with an offer to pursue the \$10,000 County contribution originally planned for reimbursement after the project is finished. Larry Lautenschlager – none, Don Nussbam – none.
13. Staff Updates: Vicky Redlin provided updates on the status of shelter rentals, debit card and online reservation software procurement, user group meeting date and agenda, the Bahling Arbor, current marketing promotions and the expectation that outdoor events will take place beginning in May 2021. Tom McInnis reported that trucks are ready for snow plowing and with the fair weather, trail work has been undertaken. The Park road is open through the south round about for both cars and pedestrians and will be plowed as long as there are no issues. Rick Helms reported that the National Guard will continue Covid testing at the Expo through March of 2021. Whether or not the expo building will be needed as an inoculation

site is up in the air. Over the summer the horse barns have had electrical updates and additional used stalls have been purchased for barn D.

14. Next Meeting Date and Future Agenda Items: Regular meeting January 18, 2021 @ 9:30 a.m. via Zoom. Jackson St. Corridor plan from City of Oshkosh, north dog park progress, Asylum Bridge, Bahling Arbor, expo bldg. generator update with cost breakdown.
15. Adjournment – Steve Binder moved to adjourn. Larry Lautenschlager seconded. Motion carried 5-0. Meeting adjourned 12:30 p.m..

Respectfully Submitted,  
Vicky Redlin  
Expo/Program Manager