

PARKS & RECREATION COMMITTEE MEETING MINUTES

Name of Committee: Parks & Recreation Committee
Date of Meeting & Time: Monday August 19, 2019 at 1:30 P.M.
Place of Meeting: JP Coughlin Center – Meeting Rm. A
625 E Cty Rd Y.
Oshkosh WI

Present: Jerry Finch, Tom Konetzke, Larry Lautenschlager, Mike Norton, Steve Binder
Also present: Winnebago County Parks - Rob Way, Vicky Redlin, Rick Helms, Trish Nau - ECWRPC

1. Call to order – Chairman Finch called the meeting to order at 1:00 p.m..
2. Approval of Agenda – Chairman Finch called for a motion to approve the agenda. Steve Binder moved to approve the agenda and Tom Konetzke seconded. Motion carried 5-0.
3. Approval of July 8, 2019 and July 24, 2019 Minutes – Chairman Finch called for a motion to approve the meetings minutes from July 8 and 24. Steve Binder moved to approve and Tom Konetzke seconded. Tom Konetzke questioned the cost of the M&E surveys. They were each under around \$550. Motion carried 5-0.
4. Public Comment Relevant to Parks Related Matters - none
5. Report on Summary of Parks Economic Impact Studies – Trish Nau provided a Power Point presentation of the combined economic impact studies done between 2015 and 2019. The committee then provided feedback, questions and comments. The committee would like Ms. Nau to present this information to the County Board as well.
6. Approval of Provision to be added to Expo Administrative Policy Exhibit “C” – Vicky Redlin explained that this is routine updating for this document. The very latest is the requirement for white non-marking tires on all equipment used for moving merchandise within the expo building. Larry Lautenschlager moved to approve the update. Mike Norton seconded. Motion carried 5-0.
7. Approval of Resolution Allowing Application to be made for DNR County Conservation Funds – Rob Way explained the need for funding due to the heavy damage from the large amount of rain this season at the Waukau Nature Preserve and Dam sites. There will be additional funding needed. Since the type of damage sustained has become more frequent over the past decade, now may be a good time to completely re-do the side by-pass channel (original riverbed) to accommodate the increased flow. WDNR will be consulted on this project. Mike Norton moved to approve the request. Larry Lautenschlager seconded. Motion carried 5-0.
8. Approval of Budget Transfer Accepting OYSC Donation Towards Soccer Field Upkeep – Rob noted this is a donation done through general fundraising from the public not an organized campaign. Larry Lautenschlager moved to approve the donation. Mike Norton seconded. Motion carried 5-0.

9. Committee Consideration and Discussion of Content of Proposed WDOT Dog Park Lease – Rob asked for any comments on the lease provided in packets as well as the exhibit sent separately. He went over the basics of the agreement taking into account the items that the WDOT will be concerned with. Exhibit “B” covers the development, standards and operations of the project. Hours will be dawn to dusk until lighting is installed in the future. A small dog park is not included at this time. Corporation Counsel must approve of this draft before it can go to the WisDOT. It was noted that there is only one house within 160’ of the proposed dog park.
10. Committee Consideration and Discussion of Content of Proposed Stroud Nature Area Lease – The Town of Winchester has presented the Parks Department with a list of items that will need to be addressed if the County is to proceed with developing the Stroud property into a County Nature Area. It is unknown at this time if the Town has established ordinances enabling it to impose prerequisites on the Parks Department that must be met prior to being allowed to engage in this type of development. Corporation Counsel will be consulted as to the validity of the Town’s position. If it is determined that the items that the Town has presented must be addressed, then further consideration will need to be given as to whether-or-not it will be practical for the Parks Department to proceed with entering into the aforementioned 25 year lease.
11. Parks Director’s Updates: Soccer Shelter Rebuild Project, Asylum Bridge Status – Rob reported that the soccer shelter rebuild has begun, the bridge for Asylum is in the engineering phase. Hopefully, letting of the bid for bridge construction will occur by the end of September.
12. Committee Chairman’s Update: - Chairman Finch is very happy with the upkeep of the parks properties.
13. Committee Member’s Updates: - Steve Binder asked about the light pole project in the park. It is in the design phase with specs being updated to let 8/25. He also requested the maintenance costs for the KRCP area for reimbursement from the Solid Waste Dept.. Tom McInnis is working on getting the amounts. Mike Norton noted his attendance at the NACO conference and would like staff to share the web link of a session he attended regarding parks with the rest of the committee. Asked how the budget meeting with the executive went – there were no changes to the proposed budget for 2020 from the meeting. Also asked if the PTO item has had any movement – none is known at this time as this is a Human Resources item. Larry Lautenschlager – no report. Tom Konetzke questioned the arena grooming conditions noted in exhibit C. It is a standard that was put into place by staff to provide equal preparation for all events. He also agreed that the facilities are in good shape.
14. Staff Updates: Vicky reported that Rick has just returned from attending PGI in Wyoming and has a much better understanding of what is needed if we are to host this event in 2021. The past two weekends have been a break from events which helped to refresh staff for the upcoming weekly calendar. This coming weekend the Paint Horse Show and a private party are taking place. Then events every weekend through mid-October. The Global Motion play structure that was purchased with the NRPA/Disney grant is to be installed the week of 8/26 and the path and signage for the Rotary Arboretum is set for installation between 9/7 & 21. A meeting was held with Will McKinley of Red Rock Productions and three contract options were presented to him for consideration, a one year with two tier two events, a three year with two tier twos and a tier three and a sponsorship contract for one year. Additional info regarding the stadium is being sent to more promoters. A meeting is to take place with the fair on use of the stage in the future as well as a meeting with A Star promotions who puts on the entertainment portions of other fairs in the area.

15. Next Meeting Date and Future Agenda Items: 9/16/19 @ 1:30 p.m..
16. Adjournment – Chairman Finch called for a motion to adjourn. Tom Konetzke moved to adjourn. Larry Lautenschlager seconded. Motion carried 5-0. Meeting adjourned 3:42 p.m..

Respectfully Submitted,
Vicky Redlin
Program Manager