

Name of Committee: Parks & Recreation Committee  
Date & Time of Meeting: Monday August 17, 2020 at 9:00 a.m.  
Place of Meeting: JP Coughlin – Conference Rm. B  
625 E Cty Rd Y – Oshkosh WI

PRESENT: Tom Konezke, Larry Lautenschlager, Mike Norton, Steve Binder. Absent – Don Nussbaum.

ALSO PRESENT: Rob Way, Vicky Redlin, Tom McInnis, Rick Helms – Winnebago County Parks

1. Call to order – Chairman Konezke called the meeting to order at 9:00 a.m..
2. Approval of Agenda – Steve Binder moved to approve the agenda and Larry Lautenschlager seconded. Motion carried 4-0.
3. Approval of July 20<sup>th</sup> 2020 Minutes – Larry Lautenschlager moved to approve the minutes and Mike Norton seconded. Motion carried 4-0.
4. Public Comment relevant to Parks related matters - none
5. Update on progress being made with development of the Community Park Natural Way – Rob outlined the direction that staff is going with development of the former beach into a habitat for wildlife and nesting birds. A large sign has been made and is to be placed at the south entrance to the area. There are also smaller informational signs to be installed as well. The \$50,000 that had been included in the budget, per the committee’s request, was removed by the County Exec during the Parks’ `21 Budget review meeting last week.
6. Naming of Parks Properties – Rob outlined the procedure that has been used in the past for naming both the Stevenson Hall and Ken Robl Conservation Park. In both cases a resolution was passed by the Parks Committee and then passed-on to County Board for approval. There is no formal policy in place county-wide. Mike Norton would like to provide a name for the north area dog park as soon as the property is deeded-over to the County. Larry Lautenschlager and Tom Konezke prefer to wait until closer to the opening of the facility. Rob stated that there are still some deeds that need to be researched before the official documents can be drawn-up that will formalize the transfer of ownership. This process may take a few weeks and there is no specific timeline for completion until the deeds have been researched in full. Steve Binder would also like to name the new community garden. Fox Crossing has ok’d proceeding with the permitting of fencing within the village’s right-of-way and the parameters of the entrance road location.
7. Update on Ken Robl Conservation Park – Rob talked to Solid Waste Director John Rabe regarding the second pond at the facility. Through the conversation it was learned that the Solid Waste Board is not pushing to pursue the second phase of the development outlined in the master plan for the original project; there are no other plans going forward with any other improvements. Steve Binder would like to request some guidance from the Solid Waste Board for maintenance of the second pond that is being encroached upon by brush and weeds. Rob will discuss with John Rabe what a maintenance plan/program would entail.
8. Donation of \$1,705.13 for Memorial Bench – new request for a location between Ryf and Westwind Roads along the WIOUWASH, exact placement to be determined by staff. Larry Lautenschlager moved to approve and Mike Norton seconded. Motion carried 4-0.
9. Update and discussion regarding Parks COVID related response(s) – Rob stated that Parks is continuing to follow the guidelines recommended by the Health Department Director

regarding gatherings. Events for the month of September have been cancelled. At the end of August it will be determined if events in October can go forward. Requests have come in from various entities but there have been no exceptions granted from the current policy. One expo seasonal is under 14-day quarantine as of today.

10. Report on Asylum Point Bridge Developments – options to downsize the bridge to fit budget restrictions have been undertaken. Another bridge company is in the process of quoting a 5’ wide bridge and a recommendation from Radtke on any change necessary to the bridge heads is also in the works.
11. Parks Director’s Updates: `21 Parks Budget and `21 Parks CIP – changes that were made by the County Exec, including the \$50,000 for The Natural Way memorial arbor are; cutting of the \$10,000 stipend for the City of Neenah to develop a restroom facility for Fresh Air Park, overtime cut by \$3,000 and recommendation from the Human Resources Director to facilitate weekend maintenance needs via alternative scheduling, minor adjustments to port-o-potty rental and dumpster placement. In all the budget submitted was \$70,000 over what the Finance Director allocated after some specified changes on the Finance Dept. end. The budget is now under by approximately \$900. The CIP was discussed as well and the phase 1 expo plan that was held off on this year was given the go ahead to put in the CIP for funding in 2021 for 2022 construction. This phase is necessary to get to the important phase 2 which includes reconstruction of the failed asphalt parking lot. Rethinking of shelter redevelopment is also being discussed with an emphasis on shelter 3, due to it’s increased use for adjacent programming.
12. Committee Chairman’s Update: received requested dog park and bridge updates.
13. Committee Member’s Updates: Larry Lautenschlager asked about using the expo for drive-in movies. Rob and Vicky explained that it was looked into but the aspect of people actually not gathering in groups over 10 persons outside of their cars would probably be an issue. Steve Binder asked when the flag poles at the soccer shelter will be painted. Rob will give OYSC an end of Sept. deadline to complete the project. Steve Binder also made an inquiry regarding the scheduling of Community Park parking lot improvements. Mike Norton commented on the automatic boat launch permit kiosks that City of Oshkosh just installed.
14. Staff Updates: Tom McInnis reported that the bridge over Dagget Creek has been redone with the Rat River bridge next. Several disc golf holes have been adjusted, the Hwy. Dept. is paving the workshop lot, stump grinding has taken place throughout the properties and a drain line is being installed at soccer field 7. Vicky Redlin reported that UPS is renting space again this year for trailer storage during their holiday rush, the Waterfowl Conservation conference has picked the expo for their date in 2021. Rick Helms invited the committee to the expo after the meeting to drive around and see all of the painting projects that have been completed along with gravel lot grading, arena base, and LED lighting upgrades. Most of these projects have been on the task list for a few years but didn’t get done due to events taking place. Lifest also did a Lifest Live segment for their You Tube Channel at the expo, planting a tree at the stadium. The segment will be posted on Facebook and shared on the Parks page as well.
15. Next Meeting Date and Future Agenda Items: September 21 @ 9:00 a.m.. Discussion of Parks Service Fee Charges
16. Adjournment – Steve Binder moved to adjourn and Larry Lautenschlager seconded. Motion carried 4-0. Meeting adjourned at 11:05 a.m..

Vicky Redlin  
Program Manager