

Parks & Recreation Committee Meeting Minutes

Date & Time of Meeting: Monday, April 19, 2021 at 10:00 a.m.

Location: Virtual Zoom Meeting

Present: Tom Konetzke, Steve Binder, Larry Lautenschlager, Mike Norton, Don Nussbaum

Also Present: Vicky Redlin, Tom McInnis, Rick Helms, Justin DeJager

1. Call to Order:

Chairman Konetzke called the meeting to order at 10 a.m.

2. Approval of Agenda:

Mike Norton moved to approve the agenda and Larry Lautenschlager seconded. Motion carried 5-0.

3. Approval of March 15, 2021 Minutes:

Steve Binder moved to approve the minutes and Mike Norton seconded. Motion carried 5-0.

4. Public Comment:

No comments.

5. Approval of 5-Year Sponsorship Agreement for Pouring Rights with Pepsi Bottling L.L.C.

Document attached.

Don Nussbaum made the motion to approve and it was seconded by Larry Lautenschlager. Motion carried 5-0.

6. Approval of Addition to Community Park Rental Fee Schedule for Soccer Shelter Interior Area.

Documents attached.

Vicky said we looked at what the expo food court is and based it off that. Soccer groups have not asked to use it yet, but they might once Covid clears up. Rental fee will be \$200 during week for up to 150 people and \$225 on weekend for up to 150 people; price goes up from there based on number of attendees. We think this price is fair. The soccer shelter is for sports events, not for events like graduations or reunions.

Steve Binder made the motion to approve and it was seconded by Larry Lautenschlager. Motion carried 4-0 with one abstention.

7. Acting Parks Director Updates:

- a. Expo Phase 1 engineering RFP going out this week
Sending out this week.

- b. Asylum Point Bridge Replacement Project – demo has begun
Demo has started. Figuring the bridge should be here sometime in June and finished in July.
- c. Bahling Arbor – contract has been let
Contract has been sent downtown for signature. Same company that did lights on south side.
- d. Online shelter rentals are now available
Online rentals have been going well.
- e. North County Dog Park can proceed after County Board vote 4/20 if approved
Can proceed after vote on Wednesday. Need to explain that the money set aside for these projects had to be used to cover budget shortfalls from a lack of revenue coming from expo events because of Covid. Finance reviewed everything and said this is how we had to allocate the money. They will help explain why we were short on funds for the projects. We had no choice; the parks department could not end the year with a negative budget.
We have a contractual obligation to pay for these projects. Might be able to get Covid money to supplement the lost revenue. Waiting to hear if we get some of the \$30 million. Should know by May 12.
We had \$300,000 for bridge and now asking we're asking for more money for the bridge. Someone might ask where the other money went. We had to use the money to cover last year's expenses. If money was in capital improvement, we wouldn't have been able to use the money. These accounts have now been moved to capital accounts.
- f. WIOUWASH/City of Oshkosh trail swap – at city attorney
Talked to City Parks, this is still in the hands of city attorney. We have signed off on it and mapping is done. Once approved we can proceed.
- g. CIP info has been sent to Finance Director for inclusion in future plan; Grundman, Butte des Morts, Expo Phase 2, Community Park Sport Road to Cty. Y Master Plan, Waukau Dam Repair.
Info has been sent to finance.
Get copy of bids and plans of bridge to committee members. We need to monitor these projects to make sure we are getting what we are paying for. Other projects may not have been completed according to contracts. The Grundman project is in capital improvement for next year.
- h. Concept designs are in the works for Master Plans for Butte des Morts Boat Landing and the Community Park Northern area from Sport Rd. to Cty. Y. Contracts are already in place with landscape architectural firm.
Rettler is doing both concepts designs. Meeting with them on Wednesday for concept designs. Should have the concepts for next committee meeting.

8. Committee Chairman's Update:

Main thing is getting money for these contracts. Need to fight for what we need sometimes.

9. Committee Member's Updates:

Mike Norton –

Milwaukee County has proposal that any change in park system has to come to county board. Questioned how we make changes to proposals and projects. Whatever we do has to go through approval from the county board. In regards to the bike trail, eminent domain has influence on it. Omro wants to do a section between Omro and Winneconne, one section being held up by land owner. Bike Ped committee makes up plan and presents it to county board for approval. A lot of departments involved. Something should be updated in fall. A lot depends on what highway can do. Want a bike trail connecting Oshkosh and Omro that doesn't follow Hwy 21.

Steve Binder –

Do we have certificate for soccer shelter from city? Not yet. We have received a bill, but that won't be paid until we get it. Ken Robl is cleaned up. Three eagle scout projects taking place out there. We should take out dead trees this summer. Post pulled out from Asylum will be stored for future use. Do we have enough cameras? Four cameras at soccer shelters right now. Also have entrance and exit cameras. A better security system could be nice. We should make a priority list of what we need for updates and projects for future.

Larry Lautenschlager –

No comment.

Don Nussbaum –

No comment.

10. Staff Updates:

Tom McInnis –

Soccer shelters will open this week. Might put heaters in for now. Cameras are working well, we have four and can add up to nine. New panels for bathrooms are in and are much sturdier. Need new faucets parts for soccer shelter bathrooms.

Rick Helms –

Getting ready for horse shows. One of our good seasonal workers retired and finding a new seasonal is challenging. We need more seasonal workers for expo and parks this year. Difficult getting employees this year, not many people applying. Cameras are in phase 1 of expo plan. Some will go in right away, some will go in phases.

Three new horse shows booked and a couple other new events. Not many inside events happening yet.

We do our best to accommodate vaccinations and testing by offering a lot of options and being smart with our money.

11. Next Meeting Date and Future Agenda Items:

May, 17 at 10 a.m.

12. Adjournment

Motioned by Larry Lautenschlager. Seconded by Don Nussbaum. Motion carried 5-0.
Meeting adjourned at 11:01 a.m.

Respectfully Submitted,
Justin DeJager
Admin. Asst.