

## **PARKS & RECREATION COMMITTEE MEETING MINUTES**

Name of Committee: Parks & Recreation Committee  
Date of Meeting & Time: Monday, April 15, 2019 at 1:30 P.M.  
Place of Meeting: JP Coughlin Center Volunteer Rm.  
625 E Cty Rd Y.  
Oshkosh WI

Present: Jerry Finch, Tom Konetzke, Larry Lautenschlager, Mike Norton, Steve Binder  
Also present: Winnebago County Parks - Rob Way, Vicky Redlin, Rick Helms

1. Call to order – Chairman Finch called the meeting to order at 1:30 p.m..
2. Approval of Agenda – Chairman Finch called for a motion to approve the agenda. Mike Norton moved to approve the agenda. Tom Konetzke seconded. Motion carried 4-0.
3. Approval of March 18, 2019 Minutes – Chairman Finch called for a motion to approve the March meeting minutes. Steve Binder moved to approve the minutes. Tom Konetzke seconded. Motion carried 4-0. Larry Lautenschlager arrived 1:36 p.m..
4. Public Comment Relevant to Parks Related Matters - none
5. Update and Discussion of WDNR Requirements for Addressing Use of the Community Park as a Paid Parking Site during Private and Non-profit Sponsored Events – Rob provided an update on this issue via the explanation that was included in the meeting packet. It was stressed that the DNR is willing to work with the County on getting all parking out of the Community Park as soon as possible. They are allowing some leeway via the verbiage ‘the foreseeable future’ to give the County time to procure additional property or to otherwise rectify the problem. Because the County has stated that eliminating parking in the park is being pursued the DNR will allow it for the time being. It was also stressed that when the original grants were received from the DNR in 1968 and 1970 for development of the Community Park the County agreed to abide by the rules therein which do not allow for such practices though enforcement has not taken place previously.
6. Discussion of Installation of No Smoking Signage on Parks Properties – Mike Norton stated that he would like to have signs installed within the park because the Winnebago County Health Department Re Think Youth Coalition worked very hard to get the city of Oshkosh to institute a park rule regarding smoking in parks. The committee is concerned that such a rule is unenforceable. Rob will check with city of Oshkosh parks to see what the rule entails and report back to the committee.
7. Approval of 4-Year Expo Rental Agreement with National Take a Kid Hunting Foundation Inc. – This client has been an annual lessee of the expo building since it was built with no issues. Larry Lautenschlager moved to approve the four year contract agreement with Take a Kid Hunting Foundation. Mike Norton seconded. Motion carried 5-0.
8. Approval of Budget Transfer Needed to Address Receipt of High Bid Totals as applied to the Soccer Shelter Rebuild Project – Rob went over all of the bids received and tabulated the amount necessary to bring the budgeted amount up to the lowest bid. It was mentioned that when the amount was approved by the County Board a contingency for overage was cut from the amount. The necessary amount agreed to with the Finance Director to complete the project including picnic tables lost which were not include previously, with a 5% contingency is \$347,000.00, thus

an additional \$67,000.00 must be added to the budgeted amount. This issue will delay the start of construction for another month at the least. Mike Norton moved to approve the addition of \$67,000.00 to the budgeted amount for the soccer shelter reconstruction project. Larry Lautenschlager seconded. Motion carried 5-0.

9. Approval of Acceptance of an approximate \$12,000 Donation from Life Promotions Inc. in order to make Road Improvements in Backstage Areas of the Sunnyview Stadium – Rick went over the diagram of the roadway project included in committee packets. Larry Lautenschlager moved to approve the donation. Tom Konetzke seconded. Motion carried 5-0.
10. Parks Director’s Updates: North County Dog Park Update and Stroud Property Update – Rob reported that both properties are in need of a formal survey with the dog park property in need of requirements from the Village of Fox Crossing. The Stroud property was toured by the Wild Ones and they will be helping with the project via a plant inventory and maintenance advice. The parking area improvement plan must be staked before the survey can take place and will be done as soon as the weather allows. The issue of eminent domain policy reversal that is now included in the governor’s budget was discussed and will be taken up again at the ReThink Legislative Breakfast next month. There is also a joint project with the adjacent homeowner at Black Wolf landing to install a fence between the properties.
11. Committee Chairman’s Updates: none
12. Committee Member’s Updates: Mike Norton stated that the importance of acquiring the Netzer property has become greater with the DNR parking restrictions going forward and the price is much lower than the property acquired for the airport six years ago that has yet to be developed and has not returned any revenue from the purchase. The Netzer property will return revenue as soon as clients begin using it. It is also important to note that this is the most affordable property, if not the only property, that is available on the northern end of Oshkosh that can be used for any additional future county development within the current area of other County facilities, regardless of what that development is or may be for many years to come. He is also interested in what Brown County is doing and scheduling the annual parks committee tour. Larry Lautenschlager reported that the community garden on Sherman has been tilled for its final year of use per the current county lease. Tom Konetzke asked for a few details on the backstage road regarding its use which Rick stated was primarily for safety concerns as well as semi traffic. Steve Binder noted that the amount for the backstage road load should be at least 80,000 lbs..
13. Staff Updates: Vicky outlined the current marketing efforts taking place with the Stan and Phil campaign, the latest print and radio advertising and new signage coming online. Rick reported that the corrections crew will be onsite this month helping to get the expo grounds open for the season. He is also working with multiple parties on pricing for items outlined in the Master Plan which is being developed, new horse shows, and landscaping at the stadium. Rob read Tom McInnis’ report that the park sign on Snell road is being worked on, and two new rangers have been hired.
14. Next Meeting Date and Future Agenda Items: May 20, 2019 @ 1:30 p.m.. North dog park, Stroud property surveys, DNR MOU, no smoking signage, Brown County fairgrounds plan, park tour dates.
15. Adjournment – Chairman Finch called for a motion to adjourn. Larry Lautenschlager moved to adjourn. Mike Norton seconded. Motion carried 5-0. Meeting adjourned 3:09 p.m..

Respectfully Submitted,  
Vicky Redlin  
Program Mgr.